

Application for Water Right Transfer



Oregon Water Resources Department
 725 Summer Street NE, Suite A
 Salem, Oregon 97301-1266
 (503) 986-0900
 www.wrd.state.or.us

Part 1 of 4 – Minimum Requirements Checklist

This transfer application will be returned if Parts 1 through 4 and all required attachments are not completed and included.
 For questions, please call (503) 986-0900, and ask for Transfer Section.

FOR ALL TRANSFER APPLICATIONS

Check all items included with this application. (N/A = Not Applicable)

- Part 1 – Completed Minimum Requirements Checklist.
- Part 2 – Completed Transfer Application Map Checklist.
- Part 3 – Completed Transfer Application – Applicant Information and Signature.
- Part 4 – Completed Transfer Application – Water Right Information. Please include a separate Part 4 for each water right. List all water right certificates to be transferred here: **Certificate 32238 and 44554.**

Attachments:

- Completed Transfer Application Map.
- Completed Evidence of Use Affidavit and supporting documentation.
- Fees – Amount enclosed: \$ **2000.**
 See the Department’s Fee Schedule at www.wrd.state.or.us or call (503) 986-0883.

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- N/A Affidavit(s) of Consent.
- N/A Supplemental Form D – For water rights served by or issued in the name of an irrigation district. Complete when the transfer applicant is not the irrigation district.
- N/A Land Use Information Form with approval and signature (or signed land use form receipt stub). Not required if water is to be diverted, conveyed, and/or used only on federal lands or if **all** of the following apply: a) a change in place of use only, b) no structural changes, c) the use of water is for irrigation only, and d) the use is located within an irrigation district or an exclusive farm use zone.

- N/A For changes in point(s) of appropriation (well(s)) or additional point(s) of appropriation, Water Well Report/Well Log.

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- N/A For Temporary Transfer (one to five years) Begin Year ____ End Year ____.

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- N/A For Temporary Transfer only – Current recorded deed for the land **from which the** authorized place of use is being moved.

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- N/A Temporary Drought Transfer (For use in counties where the Governor has declared drought)

(For Staff Use Only)

WE ARE RETURNING YOUR APPLICATION FOR THE FOLLOWING REASON(S):

<input type="checkbox"/> Application fee not enclosed/insufficient <input type="checkbox"/> Land Use Form not enclosed or incomplete <input type="checkbox"/> Additional signature(s) required Other/Explanation _____ Staff: _____	<input type="checkbox"/> Map not included or incomplete <input type="checkbox"/> Part _____ is incomplete Date: ____/____/____
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Part 2 of 4 – Transfer Application Map Checklist

Your transfer application will be returned if any of the map requirements listed below are not met.

Please be sure that the transfer application map you submit includes all the required items and matches the existing water right map. Check all boxes that apply.

- N/A Certified Water Right Examiner (CWRE) Stamp and Original Signature. For list of CWREs see http://www1.wrd.state.or.us/pdfs/cwre_listing.pdf. CWRE stamp and signature are not required for temporary changes, historic point of diversion changes, and substitutions.
- N/A If **more than three** water rights are involved, separate maps are needed for each water right.
- Permanent quality printed with dark ink on white or clear paper or film.
- The size of the map can be 8½ x 11 inches, 8½ x 14 inches, or up to 30 x 30 inches. For 30 x 30 inch maps, three (3) paper copies and an electronic copy in a .pdf, .tiff or .jpg format are required.
- A north arrow, a legend, and scale.
- The scale of the map must be: 1 inch = 400 feet, 1 inch = 1,320 feet, the scale of the Final Proof/Claim of Beneficial Use Map (the map used when the permit was certificated), the scale of the county assessor map if the scale is not smaller than 1 inch = 1,320 feet, or a scale that has been pre-approved by the Department.
- Township, Range, Section, ¼ ¼, DLC, Government Lot, and other recognized public land survey lines.
- Tax lot boundaries (property lines) are required. Tax lot numbers are recommended.
- Major physical features including rivers and creeks showing direction of flow, lakes and reservoirs, roads, and railroads.
- Major water delivery system features from the point(s) of diversion/appropriation such as main pipelines, canals, and ditches.
- Existing place of use that includes separate hachuring for each water right, priority date, and use including number of acres in each quarter-quarter section, government lot, or in each quarter-quarter section as projected within government lots, donation land claims, or other recognized public land survey subdivisions. If less than the entirety of the water right is being changed, a separate hachuring is needed for lands left unchanged.
- N/A Proposed place of use that includes separate hachuring for each water right, priority date, and use including number of acres in each quarter-quarter section, government lot, or in each quarter-quarter section as projected within government lots, donation land claims, or other recognized public land survey subdivisions.
- Existing point(s) of diversion or well(s) with distance and bearing or coordinates from a recognized survey corner. This information can be found in your water right certificate or permit.
- N/A If you are proposing a change in point(s) of diversion or well(s), show the proposed location and label it clearly with distance and bearing or coordinates. If GPS coordinates are used, latitude-longitude coordinates may be expressed as either degrees-minutes-seconds with at least one digit after the decimal (example – 42°32'15.5") or degrees-decimal with five or more digits after the decimal (example – 42.53764°).

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Certificate 32238 and 0.49 cfs from Certificate 44554 to the new downstream intake structure on Horn Creek. For the portion of the water rights involved in the transfer, the applicant is proposing to change the Place of Use to include the area within the applicant's current service area.

Check the following boxes that apply:

- The applicant is responsible for completion of change(s). Notices and correspondence should continue to be sent to the applicant.
- The receiving landowner will be responsible for completing the proposed change(s) after the final order is issued. Copies of notices and correspondence should be sent to this landowner.
- The receiving landowner and applicant will be responsible for completion of change(s). Copies of notices and correspondence should be sent to this landowner and the applicant.

At this time, are the lands in this transfer application in the process of being sold? Yes No

If YES, and you know who the new landowner will be, please complete the receiving landowner information table below. If you do not know who the new landowner will be, then a request for assignment will have to be filed for at a later date.

If a property sells, the certificated water right(s) located on the land belong to the new owner, unless a sale agreement or other document states otherwise. (To learn about sale agreements please visit our web site at: <http://www1.wrd.state.or.us/pdfs/Transfer-PropertyTransactions.pdf>)

RECEIVING LANDOWNER NAME N/A			PHONE NO.	ADDITIONAL CONTACT NO.
ADDRESS				FAX NO.
CITY	STATE	ZIP	E-MAIL	

Describe any special ownership circumstances here: **The applicant is a municipal water supplier**

- Check here if any of the water rights proposed for transfer are or will be located within or served by an irrigation or other water district. (Tip: Complete and attach Supplemental Form D.)

IRRIGATION DISTRICT NAME	ADDRESS		
CITY	STATE	ZIP	

- Check here if water for any of the rights supplied under a water service agreement or other contract for stored water with a federal agency or other entity.

ENTITY NAME	ADDRESS		
CITY	STATE	ZIP	



To meet State Land Use Consistency Requirements, you must list all local governments (each county, city, municipal corporation, or tribal government) within whose jurisdiction water will be diverted, conveyed or used.

ENTITY NAME Tillamook County Department of Community Development	ADDRESS 201 Laurel Avenue	RECEIVED	
CITY Tillamook	STATE OR	ZIP 97141	SEP - 1 2010
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Part 4 of 4 – Water Right Information

Please use a separate Part 4 for each water right being changed. See instructions at <http://www.wrd.state.or.us/OWRD/PUBS/forms.shtml>.

CERTIFICATE # 32238

Description of Water Delivery System

System capacity: 0.20* cubic feet per second (cfs) OR
 _____ gallons per minute (gpm)

*** This is municipal water right evidenced by Certificate 32238**

Describe the current water delivery system or the system that was in place at some time within the last five years. Include information on the pumps, canals, pipelines and sprinklers used to divert, convey and apply the water at the authorized place of use. **Surface water diverted from Horn Creek at the authorized POD has been accomplished using a diversion dam structure to divert water to settling ponds/tanks, which then deliver water to a shared 6” transmission pipeline extending 11,000 feet to the Horn Creek pump and chlorination building and then to PCJWSA’s distribution system. The water distribution system is composed of pipelines primarily ranging in diameter from 2” to 10” and includes three above-ground storage reservoirs and two booster stations.**

Table 1. Location of Authorized and Proposed Point(s) of Diversion (POD) or Appropriation (POA)
 (Note: If the POD/POA name is not specified on the certificate, assign it a name or number here.)

POD/POA Name or Number	If this POD/POA Authorized on the Certificate or is it Proposed?	If POD, OWNED/Used by (ID# or Well ID Tag # (L...))	Top	Right	Side	W. R.	Tax Lot, Dist. or Gov't Lot	Measured Distances (from a recognized survey corner)
Cert. 32238 POD	<input checked="" type="checkbox"/> Authorized <input type="checkbox"/> Proposed	N/A	4 S	10 W	8	SE SE		None stated on certificate
New POD	<input type="checkbox"/> Authorized <input checked="" type="checkbox"/> Proposed	N/A	4 S	10 W	20	NE SW		2450 feet North and 2575 feet East from SW corner of Section 20

Check all type(s) of change(s) proposed below (change “CODES” are provided in parentheses):

- Place of Use (POU)
- Character of Use (USE)
- Point of Diversion (POD)
- Additional Point of Diversion (APOD)
- Historic POD (HPOD)
- Surface Water POD to Ground Water POA (SW/GW)
- Supplemental Use to Primary Use (S to P)
- Point of Appropriation/Well (POA)
- Additional Point of Appropriation (APOA)
- Substitution (SUB)
- Government Action POD (GOV)

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Will all of the proposed changes affect the entire water right?

- Yes Complete only the Proposed (“to” lands) section of Table 2 on the next page. Use the “CODES” listed above to describe the proposed changes.
- No Complete all of Table 2 to describe the portion of the water right to be changed.

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Please use additional pages of Table 2 as needed

Table 2. Description of Changes to Water Right Certificate # 32238

List only the part of the right that will be changed. For the acreage in each 1/4 1/4, list the change proposed. If more than one change, specify the acreage associated with each change. If more than one POD/POA, specify the acreage associated with each POD/POA.

Authorized ("from" lands) as they appear BEFORE THE CHANGES										Proposed ("to" lands) AFTER THE CHANGES									
Twp	Rng	Sec	1/4	1/4	Acres (if applicable)	Type of USE listed on Certificate	POD(s) or POA(s) (name or number from Table 1)	Proposed Changes (see "CODRES" from previous page)	Twp	Rng	Sec	1/4	1/4	Tax Lot	Gvt Lot or DLC	Acres (if applicable)	New Type of USE	POD(s) or POA(s) to be used (from Table 1)	
2 S	9 E	15	NE	NW	15.0	Irrigation	POD #1 POD #2	POD/POD	2 S	9 E	1	NW	NW	500	1	10.0		POD #5	
"	"	"	"	"	EXAMPLE	"	"	"	2 S	9 E	2	SW	NW	500		5.0		POD #6	
4 S	10 W	19		SW	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	18	SE	SW			N/A		New POD	
4 S	10 W	30		NW	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	NW	NE			N/A		New POD	
4 S	11 W	24	NE	NE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	SW	NE			N/A		New POD	
4 S	11 W	24	SE	NE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	SE	NE			N/A		New POD	
4 S	11 W	24	NE	SE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	NE	NW			N/A		New POD	
4 S	11 W	24	SE	SE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	SE	NW			N/A		New POD	
4 S	11 W	25	NE	NE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19	SW	NW			N/A		New POD	
4 S	11 W	25	SE	NE	N/A	Municipal	Cert. 32238 POD	POD, POA	4 S	10 W	19		SW			N/A		New POD	
									4 S	10 W	19		SE			N/A		New POD	
									4 S	10 W	30		NE			N/A		New POD	
									4 S	10 W	30		NW			N/A		New POD	
									4 S	10 W	30	NE	SW			N/A		New POD	
									4 S	10 W	30	NW	SW			N/A		New POD	

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Table 2 Continued

Authorized ("from" lands) as they appear BEFORE THE CHANGES										Proposed ("to" lands) AFTER THE CHANGES										
Twp	Rng	Sec	1/4	1/4	Tax Lot	Gvt Lot or DLC	Acres (if applicable)	Type of USE listed on Certificate	POD(s) or POA(s) (name or number from Table 1)	Proposed Changes (see "CODES" from previous page)	Twp	Rng	Sec	1/4	1/4	Tax Lot	Gvt Lot or DLC	Acres (if applicable)	New Type of USE	POD(s)/ POA(s) to be used (from Table 1)
											4	S 10	W 30		SE			N/A		New POD
											4	S 10	W 31		NW NE			N/A		New POD
											4	S 10	W 31		SW NE			N/A		New POD
											4	S 11	W 13		NE SE			N/A		New POD
											4	S 11	W 13		SE SE			N/A		New POD
											4	S 11	W 13		SW SE			N/A		New POD
											4	S 11	W 24		NE			N/A		New POD
											4	S 11	W 24		NW SE			N/A		New POD
											4	S 11	W 24		NE SE			N/A		New POD
											4	S 11	W 24		SE SE			N/A		New POD
											4	S 11	W 25		NE NE			N/A		New POD
											4	S 11	W 25		SE NE			N/A		New POD
											4	S 11	W 25		NE SE			N/A		New POD
TOTAL ACRES										TOTAL ACRES										
N/A										N/A										

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Additional remarks: Only a portion of the rate of Certificate 32238 associated with the above "From" lands is being transferred. The full rate of Certificate 32238 is 0.20 cfs; of that total rate, 0.19 cfs is being transferred to the new POD and will have a change in place of use to reflect PCJWSA's expanded service area boundary. See Attachment 2 for a map of the proposed POU for the portion of Certificate 32238 being transferred. No changes are proposed for the remaining portion of Certificate 32238 not involved in the transfer.

For Place of Use or Character of Use Changes

Are there other water right certificates, water use permits or ground water registrations associated with the "from" or the "to" lands? Yes No N/A – this is a municipal use water right

If YES, list the certificate, water use permit, or ground water registration numbers: _____.



Pursuant to ORS 540.510, any "layered" water use such as an irrigation right that is supplemental to a primary right proposed for transfer must be included in the transfer or be cancelled. Any change to a ground water registration must be filed separately in a ground water registration modification application.

For Substitution (ground water supplemental irrigation will be substituted for surface water primary irrigation)

Ground water supplemental Permit or Certificate # _____;
Surface water primary Certificate # _____.

For a change from Supplemental Irrigation Use to Primary Irrigation Use

Identify the primary certificate to be cancelled. Certificate # _____

For a change in point(s) of appropriation (well(s)) or additional point(s) of appropriation:

Well log(s) are attached for each authorized and proposed well(s) that are clearly labeled and associated with the corresponding well(s) in Table 1 above and on the accompanying application map. (Tip: You may search for well logs on the Department's web page at: http://apps2.wrd.state.or.us/apps/gw/well_log/Default.aspx)

OR

Describe the construction of the authorized and proposed well(s) in Table 3 for any wells that do not have a well log.

Table 3. Construction of Point(s) of Appropriation

Any well(s) in this listing must be clearly tied to corresponding well(s) described in Table 1 and shown on the accompanying application map. Failure to provide adequate information is likely to delay the processing of your transfer application. For proposed wells, we recommend that you consult a licensed well driller, geologist, or certified water right examiner for the proper information needed to complete the table.

Proposed or Authorized Well Name or Number	Well ID	Well Type	Well Depth	Well Construction	Well Location	Well Construction	Well Location	Well Construction	Well Location	Well Construction	Well Location

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Part 4 of 4 – Water Right Information

Please use a separate Part 4 for each water right being changed. See instructions at <http://www.wrd.state.or.us/OWRD/PUBS/forms.shtml>.

CERTIFICATE # 44554

Description of Water Delivery System

System capacity: 0.50* cubic feet per second (cfs) OR
 _____ gallons per minute (gpm)

*** This is municipal water right evidenced by Certificate 44554**

Describe the current water delivery system or the system that was in place at some time within the last five years. Include information on the pumps, canals, pipelines and sprinklers used to divert, convey and apply the water at the authorized place of use. Surface water diverted from Horn Creek at the authorized POD has been accomplished using a diversion dam structure to divert water to settling ponds/tanks, which then deliver water to a shared 6" transmission pipeline extending 11,000 feet to the Horn Creek pump and chlorination building and then to PCJWSA's distribution system. The water distribution system is composed of pipelines primarily ranging in diameter from 2" to 10" and includes three above-ground storage reservoirs and two booster stations.

Table 1. Location of Authorized and Proposed Point(s) of Diversion (POD) or Appropriation (POA)
 (Note: If the POD/POA name is not specified on the certificate, assign it a name or number here.)

POD/POA Name or Number	Is this POD/POA Authorized on the Certificate or Is it Proposed?	If POA, OWRD Well Log ID# (If Well ID Tag # Listed)	Township				Range				Tax Lot, SLC or Gov't Lot	Measured Distances (from a recognized survey corner)
			4	S	10	W	16	SW	NW			
Cert. 44554 POD	<input checked="" type="checkbox"/> Authorized <input type="checkbox"/> Proposed	N/A	4	S	10	W	16	SW	NW		330 feet North and 50 feet East from W ¼ corner of Section 16	
New POD	<input type="checkbox"/> Authorized <input checked="" type="checkbox"/> Proposed	N/A	4	S	10	W	20	NE	SW		2450 feet North and 2575 feet East from SW corner of Section 20	

Check all type(s) of change(s) proposed below (change "CODES" are provided in parentheses):

- Place of Use (POU) Supplemental Use to Primary Use (S to P)
- Character of Use (USE) Point of Appropriation/Well (POA)
- Point of Diversion (POD) Additional Point of Appropriation (APOA)
- Additional Point of Diversion (APOD) Substitution (SUB)
- Historic POD (HPOD) Government Action POD (GOV)
- Surface Water POD to Ground Water POA (SW/GW)

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Will all of the proposed changes affect the entire water right?

- Yes Complete only the Proposed ("to" lands) section of Table 2 on the next page. Use the "CODES" listed above to describe the proposed changes.
- No Complete all of Table 2 to describe the portion of the water right to be changed.

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For Place of Use or Character of Use Changes

Are there other water right certificates, water use permits or ground water registrations associated with the "from" or the "to" lands? Yes No **N/A – this is a municipal use water right**

If YES, list the certificate, water use permit, or ground water registration numbers: _____.



Pursuant to ORS 540.510, any "layered" water use such as an irrigation right that is supplemental to a primary right proposed for transfer must be included in the transfer or be cancelled. Any change to a ground water registration must be filed separately in a ground water registration modification application.

For Substitution (ground water supplemental irrigation will be substituted for surface water primary irrigation)

Ground water supplemental Permit or Certificate # _____;
Surface water primary Certificate # _____.

For a change from Supplemental Irrigation Use to Primary Irrigation Use

Identify the primary certificate to be cancelled. Certificate # _____

For a change in point(s) of appropriation (well(s)) or additional point(s) of appropriation:

Well log(s) are attached for each authorized and proposed well(s) that are clearly labeled and associated with the corresponding well(s) in Table 1 above and on the accompanying application map. (**Tip:** You may search for well logs on the Department's web page at: http://apps2.wrd.state.or.us/apps/gw/well_log/Default.aspx)

OR

Describe the construction of the authorized and proposed well(s) in Table 3 for any wells that do not have a well log.

Table 3. Construction of Point(s) of Appropriation

Any well(s) in this listing must be clearly tied to corresponding well(s) described in Table 1 and shown on the accompanying application map. Failure to provide adequate information is likely to delay the processing of your transfer application. For proposed wells, we recommend that you consult a licensed well driller, geologist, or certified water right examiner for the proper information needed to complete the table.

Proposed or Authorized POA Number	Well ID	Well Name	Well Depth	Casing Material	Well Diameter (in)	Well Depth (feet)	Well Construction	Well Construction	Well Construction	Well Construction	Well Construction

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