



State of Oregon  
**Water Resources Department**  
 725 Summer Street NE, Suite A  
 Salem, Oregon 97301-1266  
 (503) 986-0900

# Application for Water Right Instream Transfer

## Part 1 of 6 – Minimum Requirements Checklist

**This transfer application will be returned if Parts 1 through 6 and all required attachments are not completed and included.**  
 For questions, please call (503) 986-0900, and ask for Transfer Section.

**FOR ALL INSTREAM TRANSFER APPLICATIONS RECEIVED**

**Check all items included with this application. (N/A = Not Applicable)**

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- Part 1 – Completed Minimum Requirements Checklist.
  - Part 2 – Completed Map Checklist. WATER RESOURCES DEPT  
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  - Part 3 – Application Fee, payable by check to the Oregon Water Resources Department, and completed Fee Worksheet, page 3. Try the new online fee calculator at:  
[http://apps.wrd.state.or.us/apps/misc/wrd\\_fee\\_calculator](http://apps.wrd.state.or.us/apps/misc/wrd_fee_calculator). If you have questions, call Customer Service at (503) 986-0801.
- Note: Instream transfers are considered both a change in place of use and character of use. In addition, an automatic 50% fee waiver applies to all instream transfers.
- Part 4 – Completed Applicant Information and Signature.
  - Part 5 – Completed Instream Use Information.
  - Part 6 – Information about the Transferred Water Rights: **How many water rights are to be transferred? 1 List them here: 90239**  
 Please include a separate Part 6 for each water right. (See instructions on page 8)

**Attachments:**

- Completed Instream Transfer Application Map. **See Attachment A**
- Completed Evidence of Use Affidavit and supporting documentation. **See Attachment B**
- N/A Affidavit(s) of Consent from Landowner(s) (if the applicant does not own the land the water right is on.)
- N/A Supplemental Form D – For water rights served by or issued in the name of an irrigation district. Complete when the transfer applicant is not the irrigation district.
- Land Use Notice - Notice of the intent to file an instream transfer application must be provided to each affected local government along the proposed reach. Copies of the notices must be enclosed with the instream transfer application. **See Attachment C**

**(For Staff Use Only)**

**WE ARE RETURNING YOUR APPLICATION FOR THE FOLLOWING REASON(S):**

<input type="checkbox"/> Application fee not enclosed/insufficient	<input type="checkbox"/> Map not included or incomplete
<input type="checkbox"/> Land Use Form not enclosed or incomplete	
<input type="checkbox"/> Additional signature(s) required	<input type="checkbox"/> Part ____ is incomplete

Other/Explanation \_\_\_\_\_

Staff: \_\_\_\_\_ 503-986-0 \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Part 2 of 6 – Map Checklist

**Your transfer application will be returned if any of the map requirements listed below are not met.**

**Please be sure that the transfer application map you submit includes all the required items and matches the existing water right map. Check all boxes that apply.**

- N/A Certified Water Right Examiner (CWRE) Stamp and Original Signature. For list of CWREs see [http://apps.wrd.state.or.us/apps/wr/cwre\\_license\\_view/](http://apps.wrd.state.or.us/apps/wr/cwre_license_view/).
- OR**
- N/A Waiver of requirement that map be prepared by a CWRE. Completed map waiver form is signed by the Department's Regional Manager and included in the application. The map **must** still meet Department mapping requirements described below.
- N/A If **more than three** water rights are involved, separate maps are needed for each water right.
- Permanent quality printed with dark ink on good quality paper.
- The size of the map can be 8½ x 11 inches, 8½ x 14 inches, 11 x 17 inches, or up to 30 x 30 inches. For 30 x 30 inch maps, one extra copy is required.
- A north arrow, a legend, and scale.
- The scale of the map must be: 1 inch = 400 feet, 1 inch = 1,320 feet, the scale of the Final Proof/Claim of Beneficial Use Map (the map used when the permit was certificated), the scale of the county assessor map if the scale is not smaller than 1 inch = 1,320 feet, or a scale that has been pre-approved by the Department.
- Township, Range, Section, quarter-quarter, DLC, Government Lot, and other recognized public land survey lines.
- Tax lot boundaries (property lines) are required. Tax lot numbers are recommended.
- Major physical features including rivers and creeks showing direction of flow, lakes and reservoirs, roads, and railroads.
- Major water delivery system features from the point(s) of diversion/appropriation such as main pipelines, canals, and ditches.
- Existing place of use that includes separate hachuring for each water right, priority date and use including number of acres in each quarter-quarter section, government lot, or in each quarter-quarter section as projected within government lots, donation land claims, or other recognized public land survey subdivisions. If less than the entirety of the water right is being changed, a separate hachuring is needed for lands left unchanged.
- Existing diversion point(s) with distance and bearing or coordinates from a recognized survey corner. This information can generally be found in your water right certificate or permit.

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**Part 3 of 6 – Fee Worksheet**

FEE WORKSHEET for INSTREAM TRANSFER			
1	Base Fee (includes Place of Use and Character of Use to Instream changes to one water right for up to 1 cfs)	1	\$1,800
2	Number of water rights included in transfer 1 (2a) Subtract 1 from the number in 2a above: <u>0 (2b)</u> <i>If only one water right, this will be 0</i> Multiply line 2b by \$450 and enter » » » » » » » » » » » » » » » »	2	\$0
3	Enter the cfs for the portions of the rights to be transferred (see example below*): <u>3.75 (3a)</u> Subtract 1.0 from the number in 3a above: <u>2.75 (3b)</u> If 3b is 0, enter 0 on line 3 » » » » » » » » » » » » » » » » If 3b is greater than 0, round up to the nearest whole number: <u>3 (3c)</u> and multiply 3c by \$300, then enter on line 3 » » » » » » » » » »	3	\$900
4	Add entries on lines 1 through 3 above » » » » » » » » » » Subtotal:	4	\$2,700
5	Multiply line 4 by 0.5 and enter on line 5 » » » » » » » » » » » » » » » »	5	\$1,350
6	Subtract line 5 from line 4 » » » » » » » » » » » » » » » » <b>Transfer Fee:</b>	6	<b>\$1,350</b>

**\*Example for Line 3a calculation to transfer 45.0 acres of Primary Certificate 12345 (total 1.25 cfs for 100 acres) and 45.0 acres of Supplemental Certificate 87654 (1/80 cfs per acre) on the same land:**

1. For irrigation calculate cfs for each water right involved as follows:
  - a. Divide total authorized cfs by total acres in the water right (*for C12345, 1.25 cfs ÷ 100 ac*); then multiply by the number of acres to be transferred to get the transfer cfs (*x 45 ac = 0.56 cfs*).
  - b. If the water right certificate does not list total cfs, but identifies the allowable use as 1/40 or 1/80 of a cfs per acre; multiply number of acres proposed for change by either 0.025 (1/40) or 0.0125 (1/80). (*For C87654, 45.0 ac x 0.0125 cfs/ac = 0.56 cfs*)
2. Add cfs for the portions of water rights on all the land included in the transfer; however **do not count cfs for supplemental rights on acreage for which you have already calculated the cfs fee for the primary right on the same land.** The fee should be assessed only once for each “on the ground” acre included in the transfer. (*In this example, blank 3a would be only 0.56 cfs, since both rights serve the same 45.0 acres. Blank 3b would be 0 and Line 3 would then also become 0*).

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## Part 4 of 6 – Applicant Information and Signature

Is this a  Permanent Instream Transfer or  Time-Limited Instream Transfer?

### Applicant Information

APPLICANT/BUSINESS NAME <b>Wanek Ranch, LLC</b>			PHONE NO.	ADDITIONAL CONTACT NO.
ADDRESS <b>P.O. Box 1287</b>				FAX NO.
CITY <b>La Pine</b>	STATE <b>OR</b>	ZIP <b>97739</b>	E-MAIL <b>artla@yahoo.com</b>	
<b>BY PROVIDING AN E-MAIL ADDRESS, CONSENT IS GIVEN TO RECEIVE ALL CORRESPONDENCE FROM THE DEPARTMENT ELECTRONICALLY. COPIES OF THE FINAL ORDER DOCUMENTS WILL ALSO BE MAILED.</b>				

**Agent Information** – The agent is authorized to represent the applicant in all matters relating to this application.

AGENT/BUSINESS NAME <b>GSI Water Solutions, Inc. c/o Owen McMurtrey</b>			PHONE NO. <b>(541) 257-9005</b>	ADDITIONAL CONTACT NO.
ADDRESS <b>1600 SW Western Boulevard</b>				FAX NO.
CITY <b>Corvallis</b>	STATE <b>OR</b>	ZIP <b>97333</b>	E-MAIL <b>omcmurtrey@gsiws.com</b>	
<b>BY PROVIDING AN E-MAIL ADDRESS, CONSENT IS GIVEN TO RECEIVE ALL CORRESPONDENCE FROM THE DEPARTMENT ELECTRONICALLY. COPIES OF THE FINAL ORDER DOCUMENTS WILL ALSO BE MAILED.</b>				

Explain in your own words what you propose to accomplish with this transfer application, and why: The applicant proposes to transfer 150 acres of irrigation surface water rights instream for mitigation credits. The applicant plans to assign these credits to a groundwater permit application submitted concurrently to provide water for irrigation for the same place of use as will be transferred instream under Certificate 90239.

Some of the lands proposed for instream transfer are currently leased instream. The applicant plans to terminate that lease prior to the beginning of the irrigation season (April 1) in which the instream transfer will be approved and sign a new lease to include only the lands to remain on Certificate 90239.

If you need additional space, continue on a separate piece of paper and attach to the application as "Attachment 1".

Check this box if this project is fully or partially funded by the American Recovery and Reinvestment Act. (Federal stimulus dollars)

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Check one box

- By signing this application, I understand that, upon receipt of the draft preliminary determination and prior to Department approval of the transfer, I will be required to provide landownership information and evidence that I am authorized to pursue the transfer as identified in OAR 690-380-4010(5); **OR**
- I affirm the applicant is a municipality as defined in ORS 540.510(3)(b) and that the right is in the name of the municipality or a predecessor; **OR**
- I affirm that the applicant is an entity with the authority to condemn property and is acquiring by condemnation the property to which the water right proposed for transfer is appurtenant and have supporting documentation.

I understand that prior to Department approval of the transfer, I may be required to submit payment to the Department for publication of a notice in a newspaper with general circulation in the area where the water right is located, once per week for two consecutive weeks. If more than one qualifying newspaper is available, I suggest publishing the notice in the following newspaper: La Pine Weekly.

**I (we) affirm that the information contained in this application is true and accurate.**



Wendy Potok  
Applicant Signature

**Wendy Potok**  
Print Name (and Title if applicable)

June 16, 2016  
Date

Applicant Signature

Print Name (and Title if applicable)

Date

Is the applicant the sole owner of the land on which the water right, or portion thereof, proposed for transfer is located?  Yes  No *If NO, include signatures of all deeded landowners (and mailing and/or e-mail addresses if different than the applicant's) or attach affidavits of consent (and mailing and/or e-mail addresses) from all landowners or individuals/entities to which the water right(s) were conveyed.*

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Check the following boxes that apply:

- Check here if any of the water rights proposed for transfer are located within or served by an irrigation district or other water district before the transfer. (Tip: Complete and attach Supplemental Form D.) N/A – The La Pine Cooperative Water Association is not an irrigation district. See memorandum “RE: Cascade Timberlands, LLC Transfers T-10623 and T-10624” dated January 30, 2009 in water right file for Certificate 90239.

IRRIGATION DISTRICT NAME	ADDRESS	
CITY	STATE	ZIP

- Check here if water for any of the rights is supplied under a water service agreement or other contract for stored water with a federal agency or other entity.

ENTITY NAME	ADDRESS	
CITY	STATE	ZIP



To meet State Land Use Consistency Requirements, you must list all local governments (each county, city, municipal corporation, or tribal government) within whose jurisdiction the proposed instream reach will be located.

ENTITY NAME <b>City of La Pine</b>	ADDRESS <b>P.O. Box 2460 16345 Sixth Street</b>	
CITY <b>La Pine</b>	STATE <b>OR</b>	ZIP <b>97739</b>

ENTITY NAME <b>Deschutes County</b>	ADDRESS <b>PO Box 6005</b>	
CITY <b>Bend</b>	STATE <b>OR</b>	ZIP <b>97708-6005</b>

ENTITY NAME <b>Jefferson County Community Development</b>	ADDRESS <b>85 SE D Street</b>	
CITY <b>Madras</b>	STATE <b>OR</b>	ZIP <b>97741</b>

ENTITY NAME <b>City of Bend Planning Department</b>	ADDRESS <b>710 NW Wall Street</b>	
CITY <b>Bend</b>	STATE <b>OR</b>	ZIP <b>97701</b>

ENTITY NAME <b>Klamath County Community Development</b>	ADDRESS <b>305 Main Street, #1</b>	
CITY <b>Klamath Falls</b>	STATE <b>OR</b>	ZIP <b>97601</b>

ENTITY NAME <b>Confederated Tribes of Warm Springs</b>	ADDRESS <b>1233 Veterans Street PO Box C</b>	
CITY <b>Warm Springs</b>	STATE <b>OR</b>	ZIP <b>97761</b>

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## Part 5 of 6 – Proposed Instream Use Information

**Identify the Public Use for which the instream right is requested (check at least one box):**

- Conservation, maintenance and enhancement of aquatic and fish life, wildlife, fish and wildlife habitat and other ecological values.
- Recreation
- Navigation
- Pollution Abatement

**Instream use proposed to be created by the instream transfer:**

Originating Water Right Number (as identified in Part 5)	Priority Date	Source	Proposed Instream Period	Rate (cfs)*	Volume (ac-ft)**
90239	1897	Little Deschutes River	April 1 to May 23	0.92 @1/80	97.06
90239	1897	Little Deschutes River	May 24 to August 19	1.85 cfs @1/40	322.33
90239	1897	Little Deschutes River	August 20 to October 31	0.92 cfs @1/80	133.69
90239	1902	Little Deschutes River	April 1 to May 23	0.08 @1/80	8.06
90239	1902	Little Deschutes River	May 24 to August 19	0.15 cfs @1/40	26.76
90239	1902	Little Deschutes River	August 20 to October 31	0.08 cfs @1/80	11.10
<b>TOTAL VOLUME</b>					<b>599.0</b>

**\*Tip:** To calculate rate (if other than the rate allowed by the right), divide the volume by the number of days in the period and then divide by 1.983471; or

**\*\*Tip:** To calculate volume, multiply the rate by the number of days in the instream period and then multiply by 1.983471.

Note: The instream rate may not exceed the max rate allowed by the existing right(s) and the total volume may not exceed to max volume or duty allowed by the existing right(s).

Additional Information: Certificate 90239 is limited to a diversion of 1/40 cfs per acre from May 23 to August 20 and a rate of 1/80 cfs per acre from April 1 to May 23 and August 20 to November 1. The right is further limited to a diversion not to exceed 4.0 acre-feet per acre each year. The Oregon Department of Fish and Wildlife provided guidance that the right should be protected throughout the season.

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**Identify the location of the proposed instream water right.**

- Water is requested to be protected at a point.  
Location (i.e. the point of diversion (POD) – use the POD Name or Number from Table 1):  
\_\_\_\_\_.
- Water is requested to be protected within a reach:  
Location of proposed reach (If an instream water right reach is requested, identify the upstream and downstream extent of the reach): **From the authorized POD, located in the SW SW ¼ ¼ of Section 34, township 23 S, range 9 E, to Lake Billy Chinook.**

**Recommendations for conditions on the instream use to avoid taking away or impairing existing water rights.**

- None
- Other (such conditions may include, but are not limited to, reductions in the instream flow levels in cfs per month or total ac-ft, the effective reach(es) or lake levels of the instream flow, measuring locations and the strategy for monitoring the instream flow or lake levels): \_\_\_\_\_.

**Are there any existing instream water rights on the same point or within the same requested reach(es) or lake, or on a portion thereof?**

- No
- Yes (identify other instream water rights): **There are many instream water rights in the proposed instream reaches. The following instream water rights have resulted from transfers or leases from this water right: Certificates 90238, 87047, 83652, and IL-1450.**

Note: New instream water rights are generally (but not always) additive to instream water rights established under ORS 537.348 (instream transfer application process) and ORS 537.470 (allocation of conserved water) and replace a portion of instream water rights established under ORS 537.341 (state agency application process) or ORS 537.346 (conversion of minimum perennial streamflows) with an earlier priority date.

Is it your intent to have the proposed instream water right transfer be additive to any instream water right established under ORS 537.348 and ORS 537.470 and replace a portion of any instream water right established under ORS 537.341 and ORS 537.346 with an earlier priority date?

- Yes
- No. If no, please explain your intent below:

\_\_\_\_\_.

If the proposed conversion would add to the amounts of an existing instream water right(s) established under ORS 537.341 or 537.346, provide documentation demonstrating why additional instream flows are necessary. Supporting documentation should include information from the Oregon Dept. of Fish and Wildlife (ODFW) (fish life), Dept. of Environmental Quality (DEQ) (pollution abatement), and/or Parks and Recreation Dept. (recreation).

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**Is the requested instream flow intended to exceed the estimated average natural flow or level occurring from the drainage system?**

- No; **OR**
- Yes (Provide supporting documentation that demonstrates why additional flows are significant for the public use requested.); **OR**
- Yes, and it is presumed that flows that exceed the estimated average natural flow or natural lake levels are significant because:
  - The requested flow does not exceed the maximum amount of any instream water right application applied for under ORS 537.341 (state agency instream water right application process) for the same reach or portion thereof, and the requested public use is for the same public use as the afore mentioned instream water right application, **and**
  - For the specified time period that flows are requested to exceed the estimated average natural flow or lake level, the stream is in an ODFW flow restoration priority watershed. A copy of the priority watershed map indicating the specific watershed involved should be included with the application. Priority watershed maps may be found on the OWRD web page; **or**
  - The stream is listed as water quality limited and DEQ has provided scientific information that demonstrates that increased flows would improve water quality. The scientific information provided by DEQ should be included with the transfer application.

**For a Time Limited Instream Transfer, please answer the following:**

- The time-limited instream transfer is for a specific number of years:  
\_\_\_\_\_ Begin Year to \_\_\_\_\_ End Year
- Time-limited instream transfer is to terminate based upon other conditions:  
Conditions: \_\_\_\_\_.

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**Part 6 of 6 – Water Right Information**

Please use a separate Part 6 for each water right being changed. See instructions on page 8, to copy and paste additional Part 6s, or to add additional rows to tables within the form.

**CERTIFICATE # 90239**

**Name on Certificate:** La Pine Cooperative Water Association

**Date(s) of Priority:** 12/31/1897, 12/31/1900, 4/30/1902

**Source(s) of Water to be Affected by the Transfer:** Little Deschutes River

**Description of Water Delivery System**

System capacity: 26.874 cubic feet per second (cfs) OR  
 \_\_\_\_\_ gallons per minute (gpm)

Describe the current water delivery system or the system that was in place at some time within the last five years. Include information on the pumps, canals, pipelines and sprinklers used to divert, convey and apply the water at the authorized place of use. **The authorized POD is located in the SW SW ¼ ¼ of Section 34, township 23 S, range 9 E. The diversion has the capacity to divert the entire water right under Certificate 90239, which is 26.874 cfs during peak irrigation season. The rate of diversion is measured at OWRD gage 14062500. During 2015, the maximum authorized rate under Certificate 90239, after accounting for instream leases, was measured at the gage and confirmed by field measurements.**

**Other Water Rights**

Are there other water right certificates, water use permits or ground water registrations associated with the “from” lands?  Yes  No

If YES, list the certificate, water use permit, or ground water registration numbers: \_\_\_\_\_.



Pursuant to ORS 540.510, any “layered” water use such as an irrigation right that is supplemental to a primary right proposed for transfer must be included in the transfer or be cancelled. Any change to a ground water registration must be filed separately in a ground water registration modification application.

**Table 1. Location of Authorized Point(s) of Diversion (POD)**

(Note: If the POD name is not specified on the certificate, assign it a name or number here. Also, if the POD is not described in the Certificate, provide a description below)

POD Name or Number	Priority Date (if different between PODs)	Twp	Rng	Sec	¼ ¼	Tax Lot, DLC or Gov't Lot	Measured Distances (from a recognized survey corner)
POD	1897, 1900, 4/30/1902	23 S	9 E	34	SW SW		550 feet North and 1150 feet East from the SW corner of Section 34.

**Will the proposed instream transfer affect the entire water right?**

Yes Then Table 2 on Page 10 does not need to be completed.

No Then complete all of Table 2 to describe the portion of the water right to be changed.

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**Table 2. Description of Change to Water Right Certificate # 90239**

List only the part of the right that will be changed. If more than one POD serves the lands, specify the acreage associated with each POD.

Twp	Rng	Sec	¼ ¼	Tax Lot	Gov't Lot or DLC	Acres if Applicable	Type of USE listed on Certificate	Priority Date (if not the same for all acres or type of use)	POD(s) (name or number from Table 1)		
22	S	10	E	22	SE NE	101		16.5	Irrigation	1897	POD
22	S	10	E	22	NE SE	101		20.9	Irrigation	1897	POD
22	S	10	E	22	SW SE	109		1.0	Irrigation	1897	POD
22	S	10	E	22	SW SE	101		1.4	Irrigation	1897	POD
22	S	10	E	22	SE SE	109		0.6	Irrigation	1897	POD
22	S	10	E	22	SE SE	101		5.0	Irrigation	1897	POD
22	S	10	E	23	NW SW	2401		8.1	Irrigation	1897	POD
22	S	10	E	23	SW SW	2401		4.8	Irrigation	1897	POD
22	S	10	E	27	NE NE	102		3.8	Irrigation	1897	POD
22	S	10	E	27	NE NE	103		3.6	Irrigation	1897	POD
22	S	10	E	27	NW NE	102		15.6	Irrigation	1897	POD
22	S	10	E	27	NW NE	103		9.2	Irrigation	1897	POD
22	S	10	E	27	SW NE	103		4.2	Irrigation	1897	POD
22	S	10	E	27	SW NE	104		4.4	Irrigation	1897	POD
22	S	10	E	27	SW NE	108		1.8	Irrigation	1897	POD
22	S	10	E	27	SE NE	103		3.0	Irrigation	1897	POD
22	S	10	E	27	SE NE	104		7.4	Irrigation	1897	POD
22	S	10	E	27	SE NE	108		3.9	Irrigation	1897	POD
22	S	10	E	27	NE SE	108		5.4	Irrigation	1897	POD
22	S	10	E	27	NE SE	105		0.3	Irrigation	1897	POD
22	S	10	E	27	NW SE	108		6.4	Irrigation	1897	POD
22	S	10	E	27	NW SE	105		11.2	Irrigation	1897	POD
22	S	10	E	22	SW NE	101		0.1	Irrigation	1902	POD
22	S	10	E	22	NW SE	101		3.8	Irrigation	1902	POD
22	S	10	E	22	SW SE	101		7.6	Irrigation	1902	POD
TOTAL ACRES						150.0					

**Additional remarks: Some taxlot boundaries have changed and are no longer consistent with taxlots listed on Certificate 90239. A portion of the place of use is currently leased instream, but the lease will be terminated prior to the start of the irrigation season in which the instream transfer is expected to be approved. See Attachment D for table identifying from lands and acres to remain on within each quarter-quarter and taxlot.**

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