

**Request for Assignment  
By Proof of Ownership  
(If Water Right Holder is Not Available)**



Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
(503) 986-0900  
[www.oregon.gov/owrd](http://www.oregon.gov/owrd)

If the Department determines that the application is incomplete, fees have not been paid, or the required documents are not acceptable, the application and all fees submitted will be returned to the applicant.

If for multiple rights, a separate form and fee for each right will be required.

I, Joan D. Scannell Trust  
(Name of Party Requesting Assignment)  
PO Box 1831 Sisters OR 97759  
(Mailing Address) (City) (State) (Zip) (Phone #)

- ☒ hereby request assignment of an entire application/permit/transfer order /limited license/groundwater statement;
- ☐ hereby request assignment of a portion of application/permit/transfer order/limited license/groundwater statement;  
(You must include a map showing the portion of the application/permit/ transfer order /limited license/groundwater statement to be assigned.)

Application # \_\_\_\_\_; Permit # \_\_\_\_\_; Transfer Order # T-9085;

Limited License # \_\_\_\_\_; Groundwater Statement # \_\_\_\_\_;

TW & Joan Scannell  
(Name of Current Holder of Record)  
PO Box 1831 Sisters OR 97759  
(Mailing Address) (City) (State) (Zip) (Phone #)

**Note:** Write the initials (first letters) of your first and last names at the spots indicated below \_\_\_\_\_.

- 1) \_\_\_\_\_ I certify that I am the current owner of the property described in this application, permit, transfer order, limited license, or groundwater statement. I have attached proof of ownership that may include but not be limited to: a copy of the deed to the land, a copy of a land sales contract, a court order or decree, documentation of survivorship of property held jointly. The Department cannot accept a copy of a tax statement.
- 2) [Signature] I have the legal right to request assignment under OAR 690-310-0280 and 690-320-0060.
- 3) \_\_\_\_\_ I have not been able to contact the owner(s) of record for the above referenced transaction. I have attached proof acceptable to the Department that notice of the assignment has been given or attempted for each identified property owner not a party to the assignment. ORS 537.220(2) Failure to submit this proof will result in the return of your request. (Proof may include but not be limited to: a copy of returned certified mailing, copy of a Death Certificate, or a court order.)
- 4) [Signature] I further certify that the information provided herein is true and correct to the best of my knowledge.

Witness my hand this 21 day of October, 2024.  
(Day) (Month) (Year)

Signature of Party Requesting Assignment \_\_\_\_\_

Failure to provide any of the required information will result in the return of your application.

This certifies assignment and record change at Oregon Water Resources Department effective 8:00 a.m. on date of receipt at Salem, Oregon.

Fee receipt # 144056  
For Director by Mary F. Bjork, Program Analyst in Water Rights Division. MFB

The completed "Request for Assignment" form must be submitted to the Department along with the recording fee of \$120.

Assign by Proof - Approve  
WJD - 10-28-2024