

**District Instream Lease****Part 1 of 4 – Minimum Requirements Checklist**

Oregon Water Resources  
Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
(503) 986-0900  
www.oregon.gov/OWRD

This Application to be used for water rights in the name of or conveyed by  
an Irrigation District (or similar organization)  
Complete Parts 1 through 4 and any required attachments

OWRD #

W-2111/MP-334

District #

TSID3-25

Check all items included with this application. (N/A = Not Applicable)

Fee in the amount of:

☐ \$610.00 for a lease involving four or more  
landowners or four or more water rights

Or ☒ \$410.00 for all other leases

☐ Check enclosed or

☒ Fee Charged to customer account Deschutes River Conservancy (Account name)

☐ Yes ☒ N/A Pooled Lease—a lease with more than one Lessor (Landowner/water right interest holder)

☒ Part 1 – Completed Minimum Requirements Checklist

☒ Part 2 – Completed District and Other Party Signature Page

☒ Part 3 – Completed Place of Use and Lessor Signature Page  
(Include a separate Part 3 for each Lessor.)

☒ Part 4 – Completed Water Right and Instream Use Information  
(Include a separate Part 4 for each Water Right.)

☒ How many Water Rights are included in the lease application? 4 (# of rights)

List each water right to be leased instream here: 93680, 93681, 93683

☐ Yes ☒ N/A Other water rights, if any, appurtenant to the lands involved in the lease application and not  
proposed to be leased instream.

List those other water rights here: \_\_\_\_\_

☐ Yes ☒ No Conservation Reserve Enhancement Program CREP – Are some or all of the lands to be  
leased part of CREP or another Federal program (list here: \_\_\_\_\_)?

**Required Attachments:**

☒ Yes ☐ N/A Instream lease application map(s). More than one QQ and property may be included on  
each map. A map is **not** required if an entire right is being leased or if the right is for use of  
municipal or quasi-municipal water use. The map should include the following:

- A north arrow and map scale (no smaller than 1" = 1320').
- Label township, range, section and quarter-quarter (QQ).
- If an irrigation right, the numbers of acres to be leased in each quarter-quarter identify  
and hachure/shade to differentiate between the acreage being leased and any  
remaining. If the place of use has more than one priority date, source stream, and/or  
point of diversion you **must identify each with separate hachuring or shading** and label.
- Tax lot lines and numbers must be included on the map and should clearly identify the  
property(s) involved.

☐ Yes ☒ N/A If the Lessor(s) is not the deeded land owner, include one of the following:

- A notarized statement from the land owner consenting to the lease and a copy of the recorded  
deed; or
- A water right conveyance agreement and a copy of the recorded deed for the landowner at the  
time the water right was conveyed; or
- Other documentation.

☐ Yes ☒ N/A If the right has **not** been used in the last five years; provide supporting documentation  
indicating why a right (or portion thereof) is **not** subject to forfeiture.

MITIGATION PROJECT

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## Appendix B

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## Part 2 of 4 – District and other party Signature

<b>Term of the Lease:</b> The lease is requested to begin in: month <u>June</u> year <u>2025</u> and end: month <u>September</u> year <u>2029</u> .	
<b>Public use:</b> Check the public use(s) this lease will serve (as defined by ORS 537.332): <input checked="" type="checkbox"/> Conservation, maintenance and enhancement of aquatic, fish and wildlife, fish and wildlife habitat and any other ecological values. <input type="checkbox"/> Recreation <input checked="" type="checkbox"/> Pollution abatement <input type="checkbox"/> Navigation	<b>Termination provision (for multiyear leases):</b> <b>The parties to the lease request (choose one):</b> <input checked="" type="checkbox"/> a. The option of terminating the lease prior to expiration of the full term with written notice to the Department by the Lessor(s) and/or Lessee. <input type="checkbox"/> b. The option of terminating the lease prior to expiration of the full term, with consent by all parties to the lease. <input type="checkbox"/> c. The parties would not like to include a Termination Provision. (See instructions for limitations to this provision)
<b>Additive/Replacing Relationship to other instream water rights:</b> Instream leases are generally additive to other existing instream water rights created as a result of instream leases and transfers and/or allocations of conserved water. Since instream leases are also generally senior to other instream rights created through a state agency process or conversion of minimum flows, they generally replace a portion of these junior instream rights. If you would like this lease to relate to other instream water rights differently than described above, please check this box. <input type="checkbox"/> And attach an explanation of your intent.	
<b>Precedent:</b> If a right which has been leased is later proposed to be leased again or later transferred or become part of an allocation of conserved water project, a new injury review shall be required. An instream lease shall not set a precedent on a future transaction.	
<b>Validity of the rights to be leased:</b> <input checked="" type="checkbox"/> The water right(s) to be leased have been used under the terms and conditions of the right(s) during the last five years or have been leased instream; or <input type="checkbox"/> The water right(s) <b>have not been used</b> for the last five years according to the terms and conditions of the rights. However, the water right(s) is not subject to forfeiture under ORS 540.610(2). Documentation describing why the water right is not subject to forfeiture has been provided.	

### SIGNATURES

The undersigned declare that the information contained in this application is true and accurate.


Emilia Ellington Date: 4.08.2025  
 Signature of Co-Lessor  
 Printed name (and title): Emilia Ellington, Administrative-Financial Manager  
 Business/Organization name: Three Sisters Irrigation District  
 Mailing Address (with state and zip): P.O. Box 2230, Sisters, OR 97759  
 Phone number (include area code): 541-549-8815 \*\*E-mail address: manager@tsidweb.org

\_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Co-Lessor  
 Printed name (and title): \_\_\_\_\_  
 Business/Organization name: \_\_\_\_\_  
 Mailing Address (with state and zip): \_\_\_\_\_  
 Phone number (include area code): \_\_\_\_\_ \*\*E-mail address: \_\_\_\_\_

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See next page for additional signatures.





Date: 04/04/2025

Signature of Lessee

Printed name (and title): Genevieve Hubert, Senior Program Manager

Business/organization name: Deschutes River Conservancy

Mailing Address (with state and zip): 700 NW Hill St., Ste 1, Bend, OR 97702

Phone number (include area code): 541-382-4077      \*\*E-mail address: gen@deschutesriver.org

**\*\* BY PROVIDING AN E-MAIL ADDRESS, CONSENT IS GIVEN TO RECEIVE ALL CORRESPONDENCE FROM THE DEPARTMENT ELECTRONICALLY. COPIES OF THE FINAL ORDER DOCUMENTS WILL ALSO BE MAILED TO THE LESSOR**

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**Complete Table 1 Identify water right(s) proposed to be leased instream**  
**Provide a separate Part 3 for each Lessor (water right interest holder/landowner)**

**Irrigation District or other Water Purveyor Name:**

If not enough room below, you may add rows (see instructions) or create a spreadsheet/table (matching Table 1) and attach.

Any attached table should include reference to the Lessor.

Water Right #	Priority Date	POD #	Twp		Rng		Sec	Q-Q		Tax Lot	Gov't Lot/DLC #	Acres	Use	Page #	Previous Lease #
93680	1880		15	E	10	S	10	NW	SW	705		0.3	IR		IL-1974
93680	1880		15	E	10	S	10	NE	SW	705		18	IR		IL-1974
93680	1880		15	E	10	S	10	NW	SE	705		2.4	IR		IL-1974
93680	1880		15	E	10	S	10	SW	SW	705		1.0	IR		IL-1974
93680	1880		15	E	10	S	10	SE	SW	705		11.76	IR		IL-1974*
93680	1880		15	E	10	S	10	SW	SE	705		17.40	IR		IL-1974*
93680	1880		15	E	10	S	10	SE	SE	705		4.2	IR		IL-1974
93680	1880		15	E	10	S	10	NE	NE	200		10.8	IR		IL-1974
93681	1881		15	E	10	S	15	NW	NE	200		28.9	IR		IL-1974
93681	1881		15	E	10	S	15	NE	NE	200		6.6	IR		IL-1974
93683	1886		15	E	10	S	15	NW	NE	200		7.0	IR		IL-1974

Any additional information about the right: IL-1974\* acres - 4.46 more acres are being leased than previously in SESW and SWSE.

The undersigned declare:

1. I/We agree during the term of this lease to suspend use of water allowed under the water right(s) involved in the lease as well as and any other appurtenant primary or supplemental water right(s); and
2. I/We certify are the lessor(s) (water right interest holder) of the water right(s) in Table 1. If not the deeded land owner, I/we have obtained consent from the deeded land owner and/or have provided documentation of authorization to pursue the instream lease; and
3. I/We affirm that the information in this application is true and accurate.

Date: \_\_\_\_\_

Signature of Lessor

Printed name (and title): Jordan Wheeler, City Manager

Business name, if applicable: City of Sisters

Mailing Address (with state and zip): P.O. Box 39, Sisters, OR 97759

7/14/21

District Instream Lease Application

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Phone number (include area code): 541-549-6022

\*\*E-mail address: pbertagna@ci.sisters.or.us

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Lessor

Printed name (and title): \_\_\_\_\_ Business name, if applicable: \_\_\_\_\_

Mailing Address (with state and zip): \_\_\_\_\_

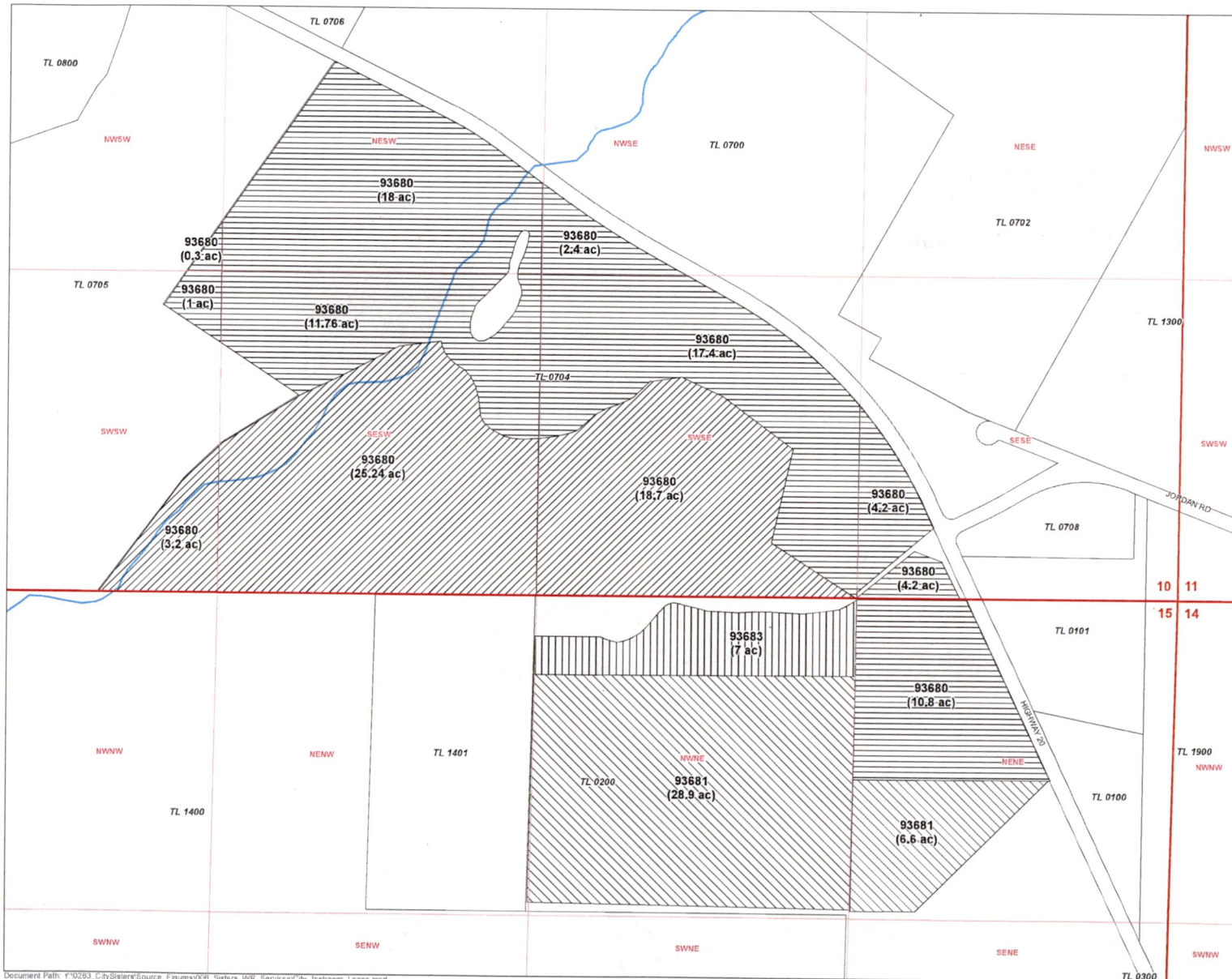
Phone number (include area code): \_\_\_\_\_ \*\*E-mail address: \_\_\_\_\_

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**City of Sisters**  
**Instream Lease Map**  
 Deschutes County  
 T. 15 South, R. 10 East (W.M.)  
 Sections 10, 15  
 Certificate 93680, 93681, 93683

- LEGEND**
- Place of Use (POU)**
- 93680, To be Leased
  - 93680, To Remain
  - 93681, To be Leased
  - 93683, To be Leased
- All Other Features**
- Tax Lot
  - Ditch/Pipeline

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0 200 400 600

1 Inch = 400 Feet

Date: April 3, 2025  
 Data Sources: Deschutes Co GIS, Deschutes River Conservancy, Maxar Aug 2019



<b>Landowner</b>	<b>Acres</b>	<b>Certificate</b>	<b>Priority</b>	<b>Prior Lease / Transfer</b>
City of Sisters	65.86	93680	1880	IL-1974
City of Sisters	35.5	93681	1881	IL-1974
City of Sisters	7	93683	1886	IL-1974

Sisters acres also leased in IL-1702, 1816, 1872, 1921 and acres were in T-11318

<b>Certificate</b>	<b>Priority</b>	<b>Acres</b>	<b>Instream Rate</b>	<b>Instream Acre-Feet</b>	<b>Instream Dates</b>
93680	1880	65.86	0.923	197.58	6/15 through 9/30
93681	1881	35.5	0.497	106.5	6/15 through 9/30
93683	1886	7	0.098	21.0	6/15 through 9/30
	Totals	108.36 ac	1.518 cfs	324.78AF	

Instream for Mitigation with protection to the Madras Gage on the Deschutes River.

All water previously leased in IL-1974, 2024, except 4.46 acres of certificate 93680.

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# Part 4 of 4 – Water Right and Instream Use Information

Use a separate Part 4 for each water right to be leased instream

Table 2

Use Table 2 to illustrate the totals for the water right proposed to be leased instream (based on Part 3 of 4)						Water Right # <u>93680</u>	
Total rate and volume by priority date, POD, use and acreage as appropriate considering the right to be leased. If not enough room below, you may add rows (see instructions) or create a spreadsheet (matching Table 2 and clearly labeled) and attach. (cfs = cubic feet per second and af = acre-feet)							
Priority Date	POD #	Use	Acre	Other Information (such as conditions/limitations on the right)	Rate (cfs)	Volume (af)	
1880	Main	IR	65.86	Rate limited to 2.028 for 113 acre or 0.01795/acre (about 1/56 <sup>th</sup> per ac.)	1.182	N/A	
					0		
					0		
Total af from storage, if applicable: _____ AF or <input checked="" type="checkbox"/> N/A							
If the POD is not described on the certificate or, if there is more than one POD listed on the certificate, then the specific POD must be described:							

Table 3

Instream Use created by the lease		River Basin: <u>Deschutes</u>		River/Stream Name: <u>Whychus</u> , tributary to <u>Deschutes</u>			
<b>Proposed Instream Reach:</b> <input checked="" type="checkbox"/> A reach typically begins at the POD and ends at the mouth of the source stream: From the POD <u>TSID Main</u> to <u>Madras gage on Deschutes</u>				<b>Or Proposed Instream Point:</b> <input type="checkbox"/> Instream use protected at the POD			
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed reach and want water to be protected within a reach below the POD, if possible. If no reach is identified or the above box is not checked, and there is only one POD listed on the water right, the lease may be processed to be protected at the POD.)							
<b>Instream Portion: May not exceed the maximum rate/volume for the right (identified in Table 2)</b> Use the table 3 to illustrate the instream rate, volume and instream period by priority date, POD, Use and acreage, as appropriate. If not enough room below, you may add rows (see instructions) or create a spreadsheet (clearly labeled and matching the below portion of Table 3) and attach.							
Priority date	POD #	Use	Acre	Proposed Instream Period	Instream Rate (cfs)	Total instream volume (af)	
1880	Main	IR	65.86	Instream 6/15 through 9/30 at 0.014/ac, approx 3 AF/ac	0.923	197.58	
				Mitigation Project	0		
					0		
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed rate, volume and instream period. As part of its review process, the Department will identify the appropriate instream rate, volume and period considering the water right(s) being leased and instream benefits.							
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A <b>Conditions to avoid enlargement or injury to other water rights, if any, or other limitations:</b> list here <u>Instream from 6/15 through 9/30, approx 3 AF per acre</u> Note: The Department may identify additional conditions to prevent injury and/or enlargement.							
Any additional information about the proposed instream use: <u>Mitigation Project</u>						Received by OWRD	



# Part 4 of 4 – Water Right and Instream Use Information

Use a separate Part 4 for each water right to be leased instream

Table 2

Use Table 2 to illustrate the totals for the water right proposed to be leased instream (based on Part 3 of 4)						Water Right # <u>93681</u>	
Total rate and volume by priority date, POD, use and acreage as appropriate considering the right to be leased. If not enough room below, you may add rows (see instructions) or create a spreadsheet (matching Table 2 and clearly labeled) and attach. (cfs = cubic feet per second and af = acre-feet)							
Priority Date	POD #	Use	Acre	Other Information (such as conditions/limitations on the right)	Rate (cfs)	Volume (af)	
1881	Main	IR	35.5	Instream from 6/15 through 9/30, 0.554 cfs for 35.5 ac	0.554	N/A	
					0		
					0		
Total af from storage, if applicable: _____ AF or <input checked="" type="checkbox"/> N/A							
If the POD is not described on the certificate or, if there is more than one POD listed on the certificate, then the specific POD must be described:							

Table 3

Instream Use created by the lease		River Basin: <u>Deschutes</u>		River/Stream Name: <u>Whychus Cr, tributary to Deschutes R</u>			
<b>Proposed Instream Reach:</b> <input checked="" type="checkbox"/> A reach typically begins at the POD and ends at the mouth of the source stream: From the POD <u>TSID Main</u> to <u>Madras Gage on Deschutes</u>				<b>Or Proposed Instream Point:</b> <input type="checkbox"/> Instream use protected at the POD			
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed reach and want water to be protected within a reach below the POD, if possible. If no reach is identified or the above box is not checked, and there is only one POD listed on the water right, the lease may be processed to be protected at the POD.)							
<b>Instream Portion: May not exceed the maximum rate/volume for the right (identified in Table 2)</b> Use the table 3 to illustrate the instream rate, volume and instream period by priority date, POD, Use and acreage, as appropriate. If not enough room below, you may add rows (see instructions) or create a spreadsheet (clearly labeled and matching the below portion of Table 3) and attach.							
Priority date	POD #	Use	Acre	Proposed Instream Period	Instream Rate (cfs)	Total instream volume (af)	
1881	Main	IR	35.5	Instream 6/15 through 9/30, max rate of 0.0140, about 3 AF/Ac	0.497	106.5	
				Mitigation Project	0		
					0		
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed rate, volume and instream period. As part of its review process, the Department will identify the appropriate instream rate, volume and period considering the water right(s) being leased and instream benefits.							
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A <b>Conditions to avoid enlargement or injury to other water rights, if any, or other limitations:</b> list here <u>Instream from 6/15 through 9/30 at approx 3 AF/Ac</u> Note: The Department may identify additional conditions to prevent injury and/or enlargement.							
<b>Any additional information about the proposed instream use:</b> <u>Mitigation Project</u>							

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# Part 4 of 4 – Water Right and Instream Use Information

Use a separate Part 4 for each water right to be leased instream

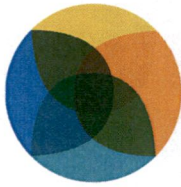
Table 2

Use Table 2 to illustrate the totals for the water right proposed to be leased instream (based on Part 3 of 4)						Water Right # <u>93683</u>	
Total rate and volume by priority date, POD, use and acreage as appropriate considering the right to be leased. If not enough room below, you may add rows (see instructions) or create a spreadsheet (matching Table 2 and clearly labeled) and attach. (cfs = cubic feet per second and af = acre-feet)							
Priority Date	POD #	Use	Acre	Other Information (such as conditions/limitations on the right)	Rate (cfs)	Volume (af)	
1886	Main	IR	7	6/15 through 9/30, rate limited 0.109 for 7 ac	0.109	N/A	
Total af from storage, if applicable: _____ AF or <input checked="" type="checkbox"/> N/A							
If the POD is not described on the certificate or, if there is more than one POD listed on the certificate, then the specific POD must be described:							

Table 3

Instream Use created by the lease		River Basin: <u>Deschutes</u>		River/Stream Name: <u>Whychus Cr, tributary to Deschutes R</u>			
<b>Proposed Instream Reach:</b> <input checked="" type="checkbox"/> A reach typically begins at the POD and ends at the mouth of the source stream: From the POD <u>TSID Main</u> to <u>Madras gage on Deschutes</u>				<b>Or Proposed Instream Point:</b> <input type="checkbox"/> Instream use protected at the POD			
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed reach and want water to be protected within a reach below the POD, if possible. If no reach is identified or the above box is not checked, and there is only one POD listed on the water right, the lease may be processed to be protected at the POD.)							
<b>Instream Portion: May not exceed the maximum rate/volume for the right (identified in Table 2)</b> Use the table 3 to illustrate the instream rate, volume and instream period by priority date, POD, Use and acreage, as appropriate. If not enough room below, you may add rows (see instructions) or create a spreadsheet (clearly labeled and matching the below portion of Table 3) and attach.							
Priority date	POD #	Use	Acre	Proposed Instream Period	Instream Rate (cfs)	Total instream volume (af)	
1886	Main	IR	7	6/15 through 9/30, limited to 0.0140 cf/ac and approx 3 AF/Ac	0.098	21.00	
				Mitigation Project			
<b>OR</b> <input type="checkbox"/> Please check this box if you are not sure of the proposed rate, volume and instream period. As part of its review process, the Department will identify the appropriate instream rate, volume and period considering the water right(s) being leased and instream benefits.							
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A <b>Conditions to avoid enlargement or injury to other water rights, if any, or other limitations:</b> list here <u>Instream from 6/15 through 9/30, approx 3 AF/ac</u> Note: The Department may identify additional conditions to prevent injury and/or enlargement.							
Any additional information about the proposed instream use: <u>Mitigation Project</u>				Received by OWRD			





**BBK**  
BEST BEST & KRIEGER LLP  
ATTORNEYS AT LAW

Alison K. Toivola  
Partner  
(541) 318-9836  
alison.toivola@bbklaw.com

January 31, 2025

**VIA E-MAIL ONLY:**

**JEREMY.T.GIFFIN@WATER.OREGON.GOV**  
**ANN.L.REECE@WATER.OREGON.GOV**  
**SARAH.A.HENDERSON@WATER.OREGON.GOV**

Jeremy Giffin  
Watermaster - District 11  
Oregon Water Resources Department  
231 SW Scalehouse Loop, Suite 103  
Bend, OR 97702

Ann Reece  
Sarah A. Henderson  
Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, OR 97301

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Salem, OR

**Re: 2025 Water Rights Transfer Applications in the Deschutes Basin**

Dear Mr. Giffin, Ms. Reece, and Ms. Henderson:

We represent the Confederated Tribes of the Warm Springs Reservation of Oregon ("Tribe"). We write to provide the Department of Water Resources ("Department") with an update on the process for administering water rights transfer applications for the 2025 calendar year.

As you know, the Tribe, the State of Oregon, and the United States are all parties to the Confederated Tribes of the Warm Springs Reservation Water Rights Settlement Agreement, dated November 17, 1997, as amended ("Settlement Agreement"). The Settlement Agreement requires the three sovereign parties "to meet and describe in the memorandum of understanding the process for determining injury to the Tribal Reserved Water Right." Agmt. at Art. IX, § A. The ability to determine such an injury is a prerequisite to administering water rights transfers<sup>1</sup> in the Deschutes Basin, as "[n]o transfer of a State water right in the Deschutes Basin shall be made *unless the State finds that no injury to the Tribal Reserved Water Right shall result.*" Agmt. at Art. V, § (B) (emphasis added). The Tribe emphasizes that the contractual obligation to make a finding of no injury resides with the State, not the Tribe.

The parties to the Settlement Agreement have not yet developed the process for determining injury to the Tribal Reserved Water Right. In the absence of the injury determination process required by the Settlement Agreement, the Tribe reviewed numerous water rights transfer applications in 2024. During this process, the Tribe expended substantial resources to review certain information concerning water rights transfer applications in the Deschutes Basin. In particular, the Tribe has received and reviewed hundreds of

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<sup>1</sup> A "Transfer" means any change in the nature of use, place of use, or point of diversion of a water right." Agmt. at Art. III, § 25.

Jeremy Giffin  
Ann Reece  
Sarah A. Henderson  
January 31, 2025  
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applications from various irrigation districts, including the Central Oregon Irrigation District ("COID"); the Deschutes River Conservancy ("DRC"); the Department of Water Resources ("Department"); and numerous other applicants and entities.

The Tribe's review of the 2024 applications was both time- and resource-intensive. It was also informative. The Tribe has considered the information learned, and has now identified certain categories of applications that present, respectively, a low-risk, medium-risk, and high-risk of injury to Tribal Reserved Water Rights as defined in the Settlement Agreement. Certain factors have been identified as presenting a low risk of injury to the Tribal Reserved Water Right. The Tribe believes that those factors indicating a low risk of injury to the Tribal Reserved Water Right can be used in the upcoming 2025 calendar year to simplify, and expedite, the process for administering said applications.

The Tribe has identified the applicable low-risk factors and believes that those factors are adequately represented in the "CTWS Low-Risk Transfer Checklist Requirements" document attached hereto as Exhibit A. In close coordination with COID, the Tribe has approved the attached checklist for use in the upcoming 2025 calendar year as a way to facilitate and expedite the processing of water rights transfer applications within the Deschutes Basin. The Tribe agrees that all transfer applications that fully satisfy this checklist may be processed by the Department without prior Tribal review. Accordingly, the Tribe does not object to the Department processing any applications that are submitted to the Department with a completed and signed checklist. The Department should process such applications in accordance with applicable law, and the Department's customary practice.

The Tribe expressly reserves, and does not waive, all rights, claims, and defenses that it may possess in connection with such applications, including, but not limited to, whether such applications violate the Treaty of June 25, 1855, with the Tribes of Middle Oregon, 12 Stat. 963 ("1855 Treaty"), or the Settlement Agreement. To be clear, this letter, and the use of the enclosed checklist, does not remove or absolve the State of Oregon from fulfilling its obligations under the 1855 Treaty and the Settlement Agreement. It is the Tribe's position that the Settlement Agreement requires that the Department affirmatively confirm that each and every water rights transfer application will not injure the Tribal Reserved Water Right or any undetermined vested water right claimed by the Tribe or the United States acting as trustee for the Tribe, including, but not limited to, instream flows necessary to maintain harvestable populations of treaty-protected fish in the Deschutes Basin. The checklist is not a replacement for that affirmative obligation and finding.

We would be happy to meet with the Department to discuss the checklist and proposed process moving forward.

Please let us know if you have any questions.

Sincerely,



Alison K. Toivola  
of BEST BEST & KRIEGER LLP

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Salem, OR



Jeremy Giffin  
Ann Reece  
Sarah A. Henderson  
January 31, 2025  
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AKT

cc: Robert A. Brunoe  
Austin Smith, Jr.  
Brad Houslet  
Josh Newton, Esq.  
David Filippi, Esq.  
Jessi Talbott  
Mikaela Watson

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**Exhibit A**

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## INSTRUCTIONS:

This checklist is intended to facilitate the Department of Water Resources' ("Department") processing of water rights transfer applications within the Deschutes Basin for the 2025 calendar year. The Confederated Tribes of the Warm Springs Reservation of Oregon ("Tribe") has reviewed this checklist. The Tribe does not object to the Department's processing of any water rights transfer applications that meets a "Yes" of all applicable checklist items, and therefore satisfies the "Meets Requirements" category at the top of this checklist. When the checklist is so satisfied, the Department may process the application in accordance with applicable law, and the Department's customary practice.

Water rights transfer applications that meet all of the checklist criteria appear to present a low risk of injury to the Tribal Reserved Water Right as defined in the Confederated Tribes of the Warm Springs Reservation Water Rights Settlement Agreement, dated November 17, 1997, as amended. The Tribe does not waive its right to dispute or challenge any transfer application, whether or not they satisfy this checklist, on the basis that the transfer injures the Tribal Reserved Water Right or other federally-reserved water right held by the Tribe. The Tribe expressly reserves, and does not waive, all rights, claims, and defenses that it may possess in connection with the application, including, but not limited to, whether the application violates the Treaty of June 25, 1855, with the Tribes of Middle Oregon, 12 Stat. 963, or the Confederated Tribes of the Warm Springs Reservation Water Rights Settlement Agreement, dated November 17, 1997, as amended.

The Tribe further reserves the right to conduct additional analysis on any transfer that is submitted to the Department with a completed checklist. The Tribe reserves the right to consider, among other things, the risk of localized impacts, cumulative impacts, water quality, return flows, groundwater recharge, Habitat Conservation Plan flow augmentation agreements, water bank transactions, and additional analyses received from the Tribe's staff, Department, applicant, or third party.

A "temporary instream lease" is any instream lease lasting five (5) years or less.

This checklist applies to surface water transfers only. This checklist does not apply to groundwater transfers.

If you have any questions about this checklist, please contact:

Gen Hubert, Deschutes River Conservancy or Emilia Ellington, Three Sisters Irrigation District (TSID), on behalf of TSID-Sisters, via e-mail at:

[office@tsidweb.org](mailto:office@tsidweb.org)  
[gen@deschutesriver.org](mailto:gen@deschutesriver.org)

Alison K. Toivola or Josh Newton of Best Best & Krieger, LLP, on behalf of the Tribe, via e-mail at:

[Alison.Toivola@bbklaw.com](mailto:Alison.Toivola@bbklaw.com)  
[Josh.Newton@bbklaw.com](mailto:Josh.Newton@bbklaw.com)

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## CTWS Low-Risk Transfer Checklist Requirements

Patron Name/Applicant Name : Three Sisters I.D. - Sisters

Meets Requirements: ☐

Transfer Type: Instream Lease for mitigation

Does Not Meet Requirements: ☒

Transfer #: TSID -Sisters 2025-03

Review Date:

Checklist Completed By: G Hubert

### Water Right Transfer - Check Applicable Transfer Type

Own Lands Transfer ☐

Water Right Sale ☐

	YES	NO	Comments:
Transfer Within Same District Boundary	<input type="checkbox"/>	<input type="checkbox"/>	
On/Off Lands Balance	<input type="checkbox"/>	<input type="checkbox"/>	
On/Off Lands Within Five (5) Miles	<input type="checkbox"/>	<input type="checkbox"/>	
No Increase in Diversion Amount	<input type="checkbox"/>	<input type="checkbox"/>	
No Change in Type of use	<input type="checkbox"/>	<input type="checkbox"/>	
No Change in Point of Diversion or Appropriation	<input type="checkbox"/>	<input type="checkbox"/>	
On/Off Lands Served by Same Canal	<input type="checkbox"/>	<input type="checkbox"/>	Identify Canal: TSID Main Canal
NOT a Multi-Step Transfer	<input type="checkbox"/>	<input type="checkbox"/>	
NOT a Mitigation Credit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Temporary Instream Lease	YES	NO	Comments:
Decrease in Diversion - Increased River Flows	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Transfer of Surface Water ONLY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	instream lease for mitigation
No Potential for Measurable Impact to Crooked River	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
No Potential for Measurable Impact to Whychus Creek	<input checked="" type="checkbox"/>	<input type="checkbox"/>	instream lease for mitigation
No Potential for Measurable Impact to Deschutes River	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

### Summary of Transfer:

This is an instream lease (5-year with ability to opt out) for mitigation credit. Temporary mitigation is provided at 2:1 ratio with an additional acre instream for each acre of mitigation used. This is some of the most senior water on Whychus Creek. Water is protected from TSID'd diversion to Lake Billy Chinook.

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## Appendix C

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