# Application for Permanent Water Right Transfer

# O R E G O N Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.oregon.gov/OWRD

#### Part 1 of 5 - Minimum Requirements Checklist

This transfer application will be returned if Parts 1 through 5 and all required attachments are not completed and included.

For questions, please call (503) 986-0900, and ask for Transfer Section.

		01180
Chec	k all ite	ems included with this application. (N/A = Not Applicable)  Received by OWRD
$\boxtimes$		Part 1 – Completed Minimum Requirements Checklist.
$\boxtimes$		Part 2 – Completed Transfer Application Map Checklist.
$\boxtimes$		Part 3 – Application Fee, payable by check to the Oregon Water Resources Department, and completed Fee Worksheet, page 3. Try the new online fee calculator at: <a href="http://apps.wrd.state.or.us/apps/misc/wrd">http://apps.wrd.state.or.us/apps/misc/wrd</a> fee calculator.
$\boxtimes$		Part 4 – Completed Applicant Information and Signature.
		Part 5 – Information about Water Rights to be Transferred: How many water rights are to be transferred? 1 List them here: Certificate 16864  Please include a separate Part 5 for each water right. (See instructions on page 6)  NOTE: A separate transfer application is required for each water right unless the criteria in OAR 690-380-3220 are met.
		Attachments:
$\boxtimes$		Completed Transfer Application Map.
$\boxtimes$		Completed Evidence of Use Affidavit and supporting documentation.
	⊠ N//	A Affidavit(s) of Consent from Landowner(s) (if the applicant does not own the land the water right is on.)
	⊠ n//	Supplemental Form D – For water rights served by or issued in the name of an irrigation district. Complete when the transfer applicant is not the irrigation district.
	⊠ N//	Oregon Water Resources Department's Land Use Information Form with approval and signature from each local land use authority in which water is to be diverted, conveyed, and/or used. Not required if water is to be diverted, conveyed, and/or used only on federal lands or if <u>all</u> of the following apply: a) a change in place of use only, b) no structural changes, c) the use of water is for irrigation only, and d) the use is located within an irrigation district or an exclusive farm use zone.
	⊠ N//	Water Well Report/Well Log for changes in point(s) of appropriation (well(s)) or additional point(s) of appropriation.
	⊠ N//	Geologist Report for a change from a surface water point of diversion to a ground water point of appropriation (well), if the proposed well is more than 500' from the surface water source and more than 1000' upstream or downstream from the point of diversion. See OAR 690-380-2130 for requirements and applicability.
		(For Staff Use Only)  WE ARE RETURNING YOUR APPLICATION FOR THE FOLLOWING REASON(S):  Application fee not enclosed/insufficient Map not included or incomplete Land Use Form not enclosed or incomplete Evidence of Use Form not enclosed or incomplete Additional signature(s) required Part is incomplete Other/Explanation

## Part 2 of 5 - Transfer Application Map

Your transfer application will be returned if any of the map requirements listed below are not met.

		he existing water right map. Check all boxes that apply.
$\boxtimes$	□ N/A	Certified Water Right Examiner (CWRE) Stamp and Original Signature. For a list of CWREs, see <a href="http://apps.wrd.state.or.us/apps/wr/cwre_license_view/">http://apps.wrd.state.or.us/apps/wr/cwre_license_view/</a> . CWRE stamp and signature are not required for substitutions.
	$\boxtimes$ N/A	If more than three water rights are involved, separate maps are needed for each water right
$\boxtimes$		Permanent quality printed with dark ink on good quality paper.
$\boxtimes$		The size of the map can be $8\% \times 11$ inches, $8\% \times 14$ inches, $11 \times 17$ inches, or up to $30 \times 30$ inches. For $30 \times 30$ inch maps, one extra copy is required.
$\boxtimes$		A north arrow, a legend, and scale.
		The scale of the map must be: 1 inch = 400 feet, 1 inch = 1,320 feet, the scale of the Final Proof/Claim of Beneficial Use Map (the map used when the permit was certificated), the scale of the county assessor map if the scale is not smaller than 1 inch = 1,320 feet, or a scale that has been pre-approved by the Department.
$\boxtimes$		Township, Range, Section, $\frac{1}{4}$ , DLC, Government Lot, and other recognized public land survey lines.
$\boxtimes$		Tax lot boundaries (property lines) are required. Tax lot numbers are recommended.
$\boxtimes$		Major physical features including rivers and creeks showing direction of flow, lakes and reservoirs, roads, and railroads.
$\boxtimes$		Major water delivery system features from the point(s) of diversion/appropriation such as main pipelines, canals, and ditches.
		Existing place of use that includes separate hachuring for each water right, priority date, and use including number of acres in each quarter-quarter section, government lot, or in each quarter-quarter section as projected within government lots, donation land claims, or other recognized public land survey subdivisions. If less than the entirety of the water right is being changed, a separate hachuring is needed for lands left unchanged.
	□ N/A	Proposed place of use that includes separate hachuring for each water right, priority date, and use including number of acres in each quarter-quarter section, government lot, or in each quarter-quarter section as projected within government lots, donation land claims, or other recognized public land survey subdivisions.
		Existing point(s) of diversion or well(s) with distance and bearing or coordinates from a recognized survey corner. This information can be found in your water right certificate or permit.
	⊠ N/A	If you are proposing a change in point(s) of diversion or well(s), show the proposed location and label it clearly with distance and bearing or coordinates. If GPS coordinates are used, latitude-longitude coordinates may be expressed as either degrees-minutes-seconds with at least one digit after the decimal (example – 42°32′15.5″) or degrees-decimal with five or more digits after the decimal (example – 42.53764°).  Received by OWRD

#### Part 3 of 5 - Fee Worksheet

	FEE WORKSHEET for PERMANENT TRANSFER (except Substitution)		
1	Base Fee (includes one type of change to one water right for up to 1 cfs)	1	\$1,360
	Types of change proposed: $\square$ Place of Use $\square$ Character of Use $\square$ Point of Diversion/Appropriation  Number of above boxes checked = $\frac{1}{20}$		
2	Subtract 1 from the number in line 2a = 0 (2b) If only one change, this will be 0  Multiply line 2b by \$1090 and enter » » » » » » » » » » » » » » » » » » »	2	0
3	Number of water rights included in transfer <u>1 (3a)</u> Subtract 1 from the number in 3a above: <u>0 (3b)</u> If only one water right this will be 0 Multiply line 3b by \$610 and enter » » » » » » » » » » » » » » » » » » »	3	0
	Do you propose to add or change a well, or change from a surface water POD to a well? $\square$ No: enter 0 $\square$ Yes: enter \$480 for the 1 <sup>st</sup> well to be added or changed $\underline{\hspace{1cm}}$ (4a)		
4	Do you propose to add or change additional wells?  No: enter 0 Yes: multiply the number of additional wells by \$410 (4b)  Add line 4a to line 4b and enter » » » » » » » » » » » » » » » »	4	0
	Do you propose to change the place of use or character of use?  No: enter 0 on line 5  Yes: enter the cfs for the portions of the rights to be transferred (see below*):0.11 (5a)		
	Subtract 1.0 from the number in 5a above: <u>-0.89 (5b)</u> If 5b is 0 or less, enter 0 on line 5 » » » » » » » » » » » » » » » » » »		
5	5c by \$410, then enter on line 5 » » » » » » » » » » » » » » » » » »	5	0
6	Add entries on lines 1 through 5 above » » » » » » » » » Subtotal:	6	1,360
	Is this transfer:  necessary to complete a project funded by the Oregon Watershed Enhancement Board (OWEB) under ORS 541.932? endorsed in writing by ODFW as a change that will result in a net benefit to fish and wildlife habitat?		
,	If one or more boxes is checked, multiply line 6 by 0.5 and enter on line 7 »	7	0
8	If no box is applicable, enter 0 on line 7 » » » » » » » » » » » » » » » » » »	7	0 <b>\$1,360</b>
	Example for Line 5a calculation to transfer 45.0 acres of Primary Certificate 12345 (total 1.25 cfs for 100 acres)	_	

\*Example for Line 5a calculation to transfer 45.0 acres of Primary Certificate 12345 (total 1.25 cfs for 100 acres) and 45.0 acres of Supplemental Certificate 87654 (1/80 cfs per acre) on the same land:

- 1. For irrigation calculate cfs for each water right involved as follows:
  - a. Divide total authorized cfs by total acres in the water right (for C12345, 1.25 cfs  $\div$ 100 ac); then multiply by the number of acres to be transferred to get the transfer cfs (x 45 ac= 0.56 cfs).
  - b. If the water right certificate does not list total cfs, but identifies the allowable use as 1/40 or 1/80 of a cfs per acre; multiply number of acres proposed for change by either 0.025 (1/40) or 0.0125 (1/80). (For C87654, 45.0 ac x 0.0125 cfs/ac = 0.56 cfs)
- 2. Add cfs for the portions of water rights on all the land included in the transfer; however **do not count cfs for supplemental rights on acreage for which you have already calculated the cfs fee for the primary right on the same land**. The fee should be assessed only once for each "on the ground" acre included in the transfer. (In this example, blank 5a would be only 0.56 cfs, since both rights serve the same 45.0 acres. Blank 5b would be 0 and Line 5 would then also become 0).

	FEE WORKSHEET for SUBSTITUTION		
1	Base Fee (includes change to one well)	1	\$990.00
	Number of wells included in substitution (2a)		
	Subtract 1 from the number in 2a above: (2b) If only one well this will be 0		
2	Multiply line 2b by \$480 and enter » » » » » » » » » » » » » »	2	
3	Add entries on lines 1 through 2 above » » » » » Fee for Substitution	by O	WRD

#### Part 4 of 5 – Applicant Information and Signature

#### **Applicant Information**

APPLICANT/BUSINESS NAME	***************************************		PHONE NO.	ADDITIONAL CONTACT NO.
Susan E. and Seth W. Richman			(971) 237-5671	
ADDRESS				FAX NO.
18100 SW Mendenhall Rd.				
CITY	STATE	ZIP	E-MAIL	
Willamina	OR	97396	bellemarefarm@gmai	l.com
BY PROVIDING AN E-MAIL ADDRES	s, consent	IS GIVEN TO RECEIVE	ALL CORRESPONDENCE FR	OM THE DEPARTMENT
ELECTRONICALLY. COPIES OF THE				

Agent Information – The agent is authorized to represent the applicant in all matters relating to this application.

•			FROM THE DEPARTMENT
OR	97392	willmcgill.surveying(	@gmail.com
STATE	ZIP	E-MAIL	
			FAX NO.
		(503) 931-0210	(503) 510-3026
		PHONE NO.	ADDITIONAL CONTACT NO.
	OR DRESS, CONSEN	OR 97392 DRESS, CONSENT IS GIVEN TO R	(503) 931-0210  STATE ZIP E-MAIL

Explain in your own words what you propose to accomplish with this transfer application, and why: It is proposed to transfer the place of use for Certificate 16864 to cover the best crop growing areas.

#### **Check One Box**

$\boxtimes$	By signing this application, I understand that, upon receipt of the draft preliminary determination and prior to
	Department approval of the transfer, I will be required to provide landownership information and evidence that I are
	authorized to pursue the transfer as identified in OAR 690-380-4010(5); OR
	I affirm the applicant is a municipality as defined in ORS 540.510(3)(b) and that the right is in the name of the
	municipality or a predecessor; OR
	I affirm the applicant is an entity with the authority to condemn property and is acquiring by condemnation the
	property to which the water right proposed for transfer is appurtenant and have supporting documentation.

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Salem, OR

#### By my signature below, I confirm that I understand:

- Prior to Department approval of the transfer application, I may be required to submit payment to the Department for publication of a notice in a newspaper with general circulation in the area where the water right is located, once per week for two consecutive weeks. If more than one qualifying newspaper is available, I suggest publishing the notice in the following newspaper: McMinnville, News Register.
- Amendments to the application may only be made in response to the Department's Draft Preliminary Determination (DPD). The applicant will have a period of at least 30 days to amend the application to address any issues identified by the Department in the DPD, or to withdraw the application. Note that amendments may be subject to additional fees inursuant to ORS 536 050

subject to additional rees, pur	Suarit to O	N3 330.030.						
Failure to complete an approved change in place of use and/or change in character of use, will result in loss of the water right (OAR 690-380-6010).								
Refunds may only be granted refund of all or part of a fee is of the Department.								
l (we) affirm that the informati	on contain	ed in this application	on is true and accurate.					
Sun Z	3/-	h A	men E Kick	me				
Applicant signature		Print I	Name (and Title if applic		Date			
Skille			h Richmar		6.24.25			
Applicant signature			Name (and Title if applic		Date			
Is the applicant the sole owner of located? X Yes No*	of the land	on which the water	right, or portion thereo	of, prop	osed for transfer is			
*If NO, include signatures of all d attach affidavits of consent (and l water right(s) were conveyed.								
Check the following boxes that o	apply:							
The applicant is respon sent to the applicant.	sible for co	mpletion of change	(s). Notices and corresp	ondend	e should continue to be			
The receiving landowner issued. Copies of notice					after the final order is			
<ul><li>Both the receiving land and correspondence sh</li></ul>				on of ch	ange(s). Copies of notices			
At this time, are the lands in thi	s transfer a	pplication in the pr	ocess of being sold?	Yes 🛭	No			
If YES, and you know who to below. If you do not know wat a later date.								
If a property sells, the certi- unless a sale agreement or https://www.oregon.gov/o	other docu	ment states otherv	ise. For more informati	ion see:	wner,			
RECEIVING LANDOWNER NAME			PHONE NO.	ADDITIO	NAL CONTACT NO.			
ADDRESS				FAX NO.	Received by OWRD			
СІТУ	STATE	ZIP	E-MAIL		JUL 01 2025			
Describe any special ownership	circumsta	nces:			Salem, OR			
The confirming Certificate shall	be issued i	n the name of:	Applicant Receivir	ng Land				

		e or will be located within or served
an irrigation or other water distr	Address	uppiemental Form D.)
CITY	STATE	ZIP
-	f the rights supplied under a wat th a federal agency or other entit	_
ENTITY NAME	ADDRESS	
CITY	STATE	ZIP
To meet State Land Use Consiste corporation, or tribal governmen		all county, city, municipal er will be diverted, conveyed or used
ENTITY NAME	ADDRESS	
Yamhill County	535 NE 5 <sup>th</sup> St.	
CITY	STATE	ZIP
McMinnville	OR	97128
ENTITY NAME	ADDRESS	
CITY	STATE	ZIP

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Salem, OR

by

#### Part 5 of 5 - Water Right Information

Please use a separate Part 5 for each water right being changed. See instructions on page 6, to copy and paste additional Part 5s, or to add additional rows to tables within the form.

				CE	KIII	ICA	E # 1	6864			
Descrip	tion of Water	Delivery Sys	tem								
System	capacity: 0.3	<b>9</b> cubic feet p	er se	con	d (ct	s) <b>O</b>	R				
	E200/Milesoners	gallons pe	er min	ute	g (gp	m)					
five yea and ap gun the	ars. Include info ply the water a rough 2" layfla	ormation on the the authoring the the authoring the	the pu	ump lace	os, ca e of u	anals	s, pipe <b>6.5 HF</b>	lines, Centr	and sp ifugal	prinklers pump	s some time within the last s used to divert, convey, delivers water to small
			•								ropriation (POA) number here.)
POD/POA Name or Number	Is this POD/POA Authorized on the Certificate or is it Proposed?	If POA, OWRD Well Log ID# (or Well ID Tag # L)	Twi			ng	Sec		1/4	Tax Lot, DLC or Gov't Lot	Measured Distances (from a recognized survey corner)
POD 1	Authorized Proposed		5	s	7	w	24	sw	SE	39	in the SWSE, as projected on Chas. E. Fendall DLC No. 39
	Authorized Proposed										
	Authorized										
	Proposed							-		-	
	☐ Authorized☐ Proposed										
Check a	Place of Use Character of Point of Dive Additional P	(POU) Use (USE) ersion (POD) oint of Divers er POD to Gre	sion (A	APO	D)	(cha		Supple Point of Addition	ementa of App onal Pe cution	ropriation of (SUB)	ed in parentheses): o Primary Use (S to P) ion/Well (POA) Appropriation (APOA) POD (GOV)
Will all	of the propos		ffect	the	enti	re w	ater r	ight?			
Yes	Complete or		sed ("	to"	or "	on"	lands)	sectio		able 2	on the next page. Use the
⊠ No	Complete all	of Table 2 to	desc	ribe	e the	por	tion o	f the v	vater	right to	be changedeived by OV
											JUL 01 2025

Please use and attach additional pages of Table 2 as needed. See page 6 for instructions. Do you have questions about how to fill-out the tables? Contact the Department at 503-986-0900 and ask for Transfer Staff.

#### Table 2. Description of Changes to Water Right Certificate # 16864

List the change proposed for the acreage in each ¼ ¼. If more than one change is proposed, specify the acreage associated with each change. If there is more than one POD/POA involved in the proposed changes, specify the acreage associated with each POD/POA.

AUTHORIZED (the "from" or "off" lands)  The listing that appears on the certificate BEFORE PROPOSED CHANGES  List only that part or portion of the water right that will be changed.											Proposed Changes (see	PROPOSED (the "to" or "on" lands)  The listing as it would appear AFTER PROPOSED CHANGES are made.															
Tw	/p	Rng	g	Sec	3/4	1/4	Tax Lot	Gvt Lot or DLC	Acres	Type of USE listed on Certificate	POD(s) or POA(s) (name or number from Table 1)		THE RESERVE OF THE PARTY OF THE	"CODES" from previous page)	Twp		Twp Rng		Sec	14	% %		Gvt Lot or DLC	Acres	New Type of USE	POD(s)/ POA(s) to be used (from Table 1)	Priority Date
5	s	7	w	24	NE	sw	1500	39	0.5	Irrigation	POD 1	1941	POU	5	s	7	w	24	NE	sw	1500	39	0.7	Irrigation	POD 1	1941	
5	s	7	w	24	SE	sw	1500/ 1501	39	4.2	Irrigation	POD 1	1941	POU	5	s	7	w	24	NW	sw	1500	39	0.3	Irrigation	POD 1	1941	
5	s	7	w	24	sw	SE	1500/ 1501/ 1502	1 1	6.8	Irrigation	POD 1	1941	POU	5	s	7	w	24	sw	sw	1500	39	2.6	Irrigation	POD 1	1941	
													POU	5	s	7	w	24	SE	sw	1500	39	7.9	Irrigation	POD 1	1941	
																			-								
															_												
						TO	TAL ACI	RES:	11.5										<u></u>	ТО	TAL AC	RES:	11.5				

Additional remarks:\_\_\_\_\_

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Salem, OR

**TACS** 

#### For Place of Use or Character of Use Changes

	Are there other water right certificates, water use permits or ground water registrations associated with the "from" or the "to" lands? $\square$ Yes $\boxtimes$ No
	If YES, list the certificate, water use permit, or ground water registration numbers:
>	Pursuant to ORS 540.510, any "layered" water use such as an irrigation right that is supplemental to a primary right proposed for transfer must be included in the transfer or be cancelled. Any change to a ground water registration must be filed separately in a ground water registration modification application.
F	For Substitution (ground water supplemental irrigation will be substituted for surface water primary irrigation)
	Ground water supplemental Permit or Certificate #; Surface water primary Certificate #
F	or a change from Supplemental Irrigation Use to Primary Irrigation Use
	Identify the primary certificate to be cancelled. Certificate #
F	For a change in point(s) of appropriation (well(s)) or additional point(s) of appropriation:
	Well log(s) are attached for each authorized and proposed well(s) that are clearly labeled and associated with the corresponding well(s) in Table 1 above and on the accompanying application map.  Tip: You may search for well logs on the Department's web page at: <a href="http://apps.wrd.state.or.us/apps/gw/well_log/Default.aspx">http://apps.wrd.state.or.us/apps/gw/well_log/Default.aspx</a>
	AND/OR
	Describe the construction of the authorized and proposed well(s) in Table 3 for any wells that do not have a well log. For <i>proposed wells not yet constructed or built</i> , provide "a best estimate" for each requested information element in the table. The Department recommends you consult a licensed well driller, geologist, or certified water right examiner to assist with assembling the information necessary to complete Table 3.

#### Table 3. Construction of Point(s) of Appropriation

Revised 7/7/2022

Any well(s) in this listing must be clearly tied to corresponding well(s) described in Table 1 and shown on the accompanying application map. Failure to provide the information will delay the processing of your transfer application until it is received. The information is necessary for the department to assess whether the proposed well(s) will access the same source aquifer as the authorized point(s) of appropriation (POA). The Department is prohibited by law from approving POA changes that do not access the same source aquifer.

Proposed or Authorized POA Name or Number	Is well already built? (Yes or No)	If an existing well: OWRD Well ID Tag No. L	Total well depth	Casing Diameter	Casing Intervals (feet)	Seal depth(s) (intervals)	Perforated or screened intervals (in feet)	Static water level of completed well (in feet)	Source aquifer (sand, gravel, basalt, etc.)	Well -specific rate (cfs or gpm). If less than full rate of water right

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# **Application for Water Right**

# **Transfer**

### **Evidence of Use Affidavit**



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.wrd.state.or.us

Please print legibly or type. Be as specific as possible. Attach additional pages if you need more spacing.

Supporting documentation must be attached.

State o	f Oregon			)							
County	of YAMHILL)			,	SS						
I, SUSAN	RICHMAN, in m	ıy capaci	ty as <u>Ov</u>	VNER,							
mailing	address <u>1810</u>	SW ME	NDENHAL	LRD.,	WILLA	MINA, (	OR 97396	į			
telepho	one number ( <u>9</u>	71)237-5	671, be	ing fi	rst dul	y swor	n depose	e and say:			
1.	My knowledg				atus o	f the v		nt is based o ional expert			
2.	Certif	icate # <u>1</u>	<u>6864</u> ; <b>0</b>	R					place of use for	or hin the last five years:	
	Certificate # Township		Rang	ge	Mer	Sec	1/4 1/4	Gov't Lot or DLC	Acres (if applicable)		
OR											
	Confirming Co			_							
Ц	Part or all of the water right was leased instream at some time within the last five years. The instream lease number is: (Note: If the entire right proposed for transfer was not leased, additional evidence of use is needed for the portion <u>not</u> leased instream.); <b>OR</b>										
	The water right is not subject to forfeiture and documentation that a presumption of forfeiture for non-use would be rebutted under ORS 540.610(2) is attached.									;	
	Water has been used at the actual current point of diversion or appropriation for more than 10 years for Certificate #(For Historic POD/POA Transfers) Received by OWRD								OWRD		
					1	<b>4</b> !		raa sidal		1111 01 20	25

(continues on reverse side)

- 3. The water right was used for: (e.g., crops, pasture, etc.): CROPS, PASTURE
- 4. I understand that if I do not attach one or more of the documents shown in the table below to support the above statements, my application will be considered incomplete.

07/01/2025 Date

Signed and sworn to (or affirmed) before me this  $\frac{157}{100}$  day of  $\frac{1}{100}$ , 2025.



OFFICIAL STAMP LISA MARIE HAGGBLOM NOTARY PUBLIC - OREGON COMMISSION NO. 1024431 MY COMMISSION EXPIRES MAY 05, 2026

My Commission Expires: 05/05/7026

Supporting Documents	Examples				
Copy of a water right certificate that has been issued within the last five years. (not a remaining right certificate)	Copy of <b>confirming</b> water right certificate that shows issue date				
Copies of receipts from sales of irrigated crops or for expenditures related to use of water	<ul> <li>Power usage records for pumps associated with irrigation use</li> <li>Fertilizer or seed bills related to irrigated crops</li> <li>Farmers Co-op sales receipt</li> </ul>				
Records such as FSA crop reports, irrigation district records, NRCS farm management plan, or records of other water suppliers	<ul> <li>District assessment records for water delivered</li> <li>Crop reports submitted under a federal loan agreement</li> <li>Beneficial use reports from district</li> <li>IRS Farm Usage Deduction Report</li> <li>Agricultural Stabilization Plan</li> <li>CREP Report</li> </ul>				
Aerial photos containing sufficient detail to establish location and date of photograph	Multiple photos can be submitted to resolve different areas of a water right.  If the photograph does not print with a "date stamp" or without the source being identified, the date of the photograph and source should be added.  Sources for aerial photos: OSU –www.oregonexplorer.info/imagery OWRD – www.wrd.state.or.us Google Earth – earth.google.com TerraServer – www.terraserver.com				
Approved Lease establishing beneficial use within the last 5 years	Copy of instream lease or lease number  Received by OWRD				



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