

INSTRUCTIONS:

This checklist is intended to facilitate the Department of Water Resources' ("Department") processing of water rights transfer applications within the Deschutes Basin for the 2025 calendar year. The Confederated Tribes of the Warm Springs Reservation of Oregon ("Tribe") has reviewed this checklist. The Tribe does not object to the Department's processing of any water rights transfer applications that meets a "Yes" of all applicable checklist items, and therefore satisfies the "Meets Requirements" category at the top of this checklist. When the checklist is so satisfied, the Department may process the application in accordance with applicable law, and the Department's customary practice.

Water rights transfer applications that meet all of the checklist criteria appear to present a low risk of injury to the Tribal Reserved Water Right as defined in the Confederated Tribes of the Warm Springs Reservation Water Rights Settlement Agreement, dated November 17, 1997, as amended. The Tribe does not waive its right to dispute or challenge any transfer application, whether or not they satisfy this checklist, on the basis that the transfer injures the Tribal Reserved Water Right or other federally-reserved water right held by the Tribe. The Tribe expressly reserves, and does not waive, all rights, claims, and defenses that it may possess in connection with the application, including, but not limited to, whether the application violates the Treaty of June 25, 1855, with the Tribes of Middle Oregon, 12 Stat. 963, or the Confederated Tribes of the Warm Springs Reservation Water Rights Settlement Agreement, dated November 17, 1997, as amended.

The Tribe further reserves the right to conduct additional analysis on any transfer that is submitted to the Department with a completed checklist. The Tribe reserves the right to consider, among other things, the risk of localized impacts, cumulative impacts, water quality, return flows, groundwater recharge, Habitat Conservation Plan flow augmentation agreements, water bank transactions, and additional analyses received from the Tribe's staff, Department, applicant, or third party.

A "temporary instream lease" is any instream lease lasting five (5) years or less.

This checklist applies to surface water transfers only. This checklist does not apply to groundwater transfers.

If you have any questions about this checklist, please contact:

Alex Ehrens or Gen Hubert, on behalf of Deschutes River Conservancy, via e-mail at:

alex@deschutesriver.org

gen@deschutesriver.org

Received by OWRD

December 2, 2025

Salem, OR

Alison K. Toivola or Josh Newton of Best Best & Krieger, LLP, on behalf of the Tribe, via e-mail at:

Alison.Toivola@bbklaw.com

Josh.Newton@bbklaw.com

CTWS Low-Risk Transfer Checklist Requirements

Patron Name/Applicant Name :

Meets Requirements:

Transfer Type:

Does Not Meet Requirements:

Transfer #:

Review Date:

Checklist Completed By:

Water Right Transfer - Check Applicable Transfer Type

Own Lands Transfer

Water Right Sale

	YES	NO	Comments:
Transfer Within Same District Boundary			
On/Off Lands Balance			
On/Off Lands Within Five (5) Miles			
No Increase in Diversion Amount			
No Change in Type of use			
No Change in Point of Diversion or Appropriation			
On/Off Lands Served by Same Canal			Identify Canal:
NOT a Multi-Step Transfer			
NOT a Mitigation Credit			

Temporary Instream Lease	YES	NO	Comments:
Decrease in Diversion - Increased River Flows			
Transfer of Surface Water ONLY			
No Potential for Measurable Impact to Crooked River			
No Potential for Measurable Impact to Whychus Creek			
No Potential for Measurable Impact to Deschutes River			

Summary of Transfer:

Instream Lease Renewal Application (Standard or District)



Oregon Water Resources
Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.oregon.gov/OWRD

Complete the questions below and include any required attachments
Fill in or check boxes as indicated. (N/A= Not Applicable)

Instream Lease **IL-1100**
Renewal Fee included ☐

The undersigned hereby request Instream Lease Number **IL-1100** be renewed.

Fees:

Application fee required by ORS 536.050

Fee Schedule is located at this link: https://www.oregon.gov/owrd/WRDFormsPDF/fee_schedule.pdf

☐ Check enclosed or

☒ Fee Charged to customer account Deschutes River Conservancy (Account name)

Term of the Lease:

The lease is requested to begin in: month April year 2026 and end: month November year 2030

Validity of the Right(s)

(check the appropriate box):

- ☒ The water right(s) to be leased have been used under the terms and conditions of the right(s) during the last five years or have been leased instream.
- ☐ If the water right(s) have not been used for the last five years, right(s). Documentation describing why the water right(s) is not subject to forfeiture is provided. ORS 540.610(2).

Termination provision (for multiyear leases):

The parties to the lease request:

- ☒ a. The option of terminating the lease prior to expiration of the full term with written notice to the Department by the Lessor(s) and/or Lessee.
- ☐ b. The option of terminating the lease prior to expiration of the full term, with consent by all parties to the lease.
- ☐ c. The parties would not like to include a Termination Provision.

(See instructions for limitations to this provision)

☐ Yes ☒ No Conservation Reserve Enhancement Program (CREP). Are some or all of the lands to be leased part of CREP or another Federal program (list here: no, but other acres are in CREP)?

The undersigned declare:

1. The Lessor(s) agree during the term of this lease, to suspend use of water allowed under the subject water right(s) and under any appurtenant primary or supplemental water right(s) not involved in the lease application; and
2. The Lessor(s) certify that I/we are the holders of the water right(s) involved in this Instream Lease. If not the deeded land owner, I/we have provided documentation demonstrating authorization to pursue the lease application and/or consent from the deeded landowner; and
3. All parties affirm that information provided in this lease application is true and accurate. Circumstances have not changed and all matters involved with or affected by the original instream lease remain as they were when the lease was previously approved. We also acknowledge that the terms and conditions of the original lease, referenced herein, are incorporated by reference in their entirety.

Jim Hart

Date: 11-21-2025

Signature of Lessor

Printed name (and title): Jim Hart

Business/Organization name: Sage Hollow Ranch

Mailing Address (with state and zip): 33200 S. Crooked River Hwy 27, Prineville, OR 97754

Phone number (include area code): 541-408-5662

**E-mail address: _____

Pam Hart

Date: 11-21-2025

Signature of Lessor

Printed name (and title): Pam Hart

Business/Organization name: Sage Hollow Ranch

Mailing Address (with state and zip): 33200 S. Crooked River Hwy 27, Prineville, OR 97754

Phone number (include area code): 541-408-5662

**E-mail address: pamelakhart2@gmail.com

See next page for additional signatures.

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Salem, OR

Signature of Co - Lessor Date: _____
Printed name (and title): _____ Business/Organization name: _____
Mailing Address (with state and zip): _____
Phone number (include area code): _____ **E-mail address: _____

Signature of Co-Lessor Date: _____
Printed name (and title): _____ Business/Organization name: _____
Mailing Address (with state and zip): _____
Phone number (include area code): _____ **E-mail address: _____

Alex Ehrens Date: 11/25/25
Signature of Lessee
Printed name (and title): Alex Ehrens, Program Manager
Business/Organization name: Deschutes River Conservancy
Mailing Address (with state and zip): 805 SW Industrial Way, Ste #5, Bend, OR 97702
Phone number (include area code): 541-382-4077 **E-mail address: alex@deschutesriver.org

**** BY PROVIDING AN E-MAIL ADDRESS, CONSENT IS GIVEN TO RECEIVE ALL CORRESPONDENCE FROM THE DEPARTMENT ELECTRONICALLY. COPIES OF THE FINAL ORDER DOCUMENTS WILL ALSO BE MAILED TO THE LESSOR.**

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