

Application for Water Right Transfer

Part 1 – Minimum Requirements Checklist



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

MINIMUM REQUIREMENTS CHECKLIST TO BE SUBMITTED WITH TRANSFER APPLICATION

The application will be returned if all required attachments are not included.

FOR ALL TRANSFER APPLICATIONS

- Minimum Requirements Checklist – Part 1
- Map Checklist – Part 2
- Map
- Transfer Application – Part 3
- Transfer Application – Part 4 (include a separate Part 4 for each water right). Please list water right certificates to be transferred here: **29097**
- Evidence of Use Affidavit and supporting documentation
- Affidavit(s) of Consent, **or** Not applicable (N/A)
- Land Use Information Form with approval and signature, **or**
 - N/A (Instream transfers), **or** N/A (See exceptions on front page of land use form)
- Fees - Amount enclosed: \$2,150
See the Department's Fee Schedule at www.wrd.state.or.us or call (503) 986-0883.
- For water rights in the name of an irrigation district – Supplemental Form D, **or** N/A
- For Changes Affecting Ground Water - Water Well Report(s)/Well Log(s), **or** N/A

Temporary Transfer Application (for one to five years)

- Recorded Deed - current deed of record for the land **from** which the authorized place of use is being moved
- Begin Year ____ End Year ____.

Instream Water Right Transfer Application

- Notice of the intent to file an instream transfer application must be provided to each affected local government along the proposed reach. Copies of the notices must be enclosed with the instream transfer application.
- Supplemental Form C – to describe the desired nature and attributes for proposed instream right.

(For Staff Use Only)

WE ARE RETURNING YOUR APPLICATION FOR THE FOLLOWING REASON(S)

- Application fee not enclosed/insufficient
- Map not included or incomplete
- Land Use Form not enclosed or incomplete
- Additional signature(s) required
- Part ____ is incomplete
- Other/Explanation _____

Staff: _____ 503-986-0____

Date: ____/____/____

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Part 2 – Map Checklist

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MAP CHECKLIST TO BE SUBMITTED WITH TRANSFER APPLICATION

Please be sure that the map you submit includes **ALL** the items listed below and matches the existing water right map.

Your application WILL BE RETURNED if any of these requirements are not met.

- Certified Water Right Examiner (CWRE) Stamp and Original Signature
http://www1.wrd.state.or.us/pdfs/cwre_listing.pdf
(not required for temporary changes, historic point of diversion changes, and substitutions)
- If more than three water rights are involved, separate maps are needed for each water right.
- Permanent quality with dark ink on white or clear paper or film.
- The size of the map can be 8½ x 11 inches, 8½ x 14 inches, or up to 30 x 30 inches if you include three (3) copies and an electronic copy in a .pdf, .tiff or .jpg format.
- A north arrow, a legend, and scale.
- The scale of the map must be: 1 inch = 400 feet, 1 inch = 1320 feet, the scale of the Final Proof Map (the map used when the permit was certificated), the scale of the county assessor map if the scale is not smaller than 1 inch = 1320 feet, or a scale that has been pre-approved by the Department.
- Township, Range, Section, ¼ ¼, DLC, Government lot, and other recognized public land survey lines
- Tax lot boundaries (property lines) are required. Tax lot numbers are helpful.
- Major physical features including rivers and creeks showing direction of flow, lakes and reservoirs, roads, and railroads.
- Delivery system(s) including features such as pipelines, canals, ditches, and pumps. **Major city delivery mainlines are not present near the proposed POU and POA.**
- Existing place of use that includes separate hachuring for each water right, priority date and use including number of acres per quarter-quarter. If less than the entirety of the water right is being changed, a separate hachuring is needed for lands left unchanged. **Please see FPS map & waiver.**
- Proposed place of use that includes separate hachuring for each water right, priority date and use including number of acres per quarter-quarter.
- Existing diversion point(s) with distance and bearing or coordinates from a recognized survey corner. This information can be found in your water right certificate or permit. **Please see FPS map & waiver.**
- If you are proposing a change in point of diversion or well, show the proposed location and label it clearly with bearing or coordinates. If GPS coordinates are used please refer to additional requirements in OAR 690-380-3100(1)(h).

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Part 3 – Basic Information



Oregon Water Resources Department
 725 Summer Street NE, Suite A
 Salem, Oregon 97301-1266
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Applicant Information

APPLICANT/BUSINESS NAME CITY OF PRINEVILLE – ATTN: ERIC KLANN		PHONE NO. 541-447-5627	FAX NO. 541-447-5628
ADDRESS 387 NE 3 RD STREET			
CITY PRINEVILLE	STATE OR	ZIP 97754	EMAIL EKLANN@CITYOFPRINEVILLE.COM

Agent Information – The agent is authorized to represent the applicant in all matters relating to this application.

AGENT/BUSINESS NAME GSI WATER SOLUTIONS, INC. – ATTN: ADAM SUSSMAN		PHONE NO. 541-753-0745	FAX NO. 541-754-4211
ADDRESS 1600 WESTERN BLVD., SUITE 240			
CITY CORVALLIS	STATE OR	ZIP 97333	EMAIL ASUSSMAN@GSIWATERSOLUTIONS.COM

If an agent is listed above, please check **one** of the following:

- Please send all correspondence to Agent. Send *copies* of correspondence to Applicant; **or**
- Please send all correspondence to Applicant. Send *copies* of correspondence to Agent.

Check this box if this project is fully or partially funded by the American Recovery and Reinvestment Act. (Federal stimulus dollars)

Is the applicant the sole owner of the land on which the water right is located? Yes No

If NO, include signatures of all landowners or attach affidavits of consent from all landowners or individuals/entities to which the water right(s) has been conveyed.

Permanent Transfers Only (check one box only)

- By signing this application, I understand that, upon receipt of the draft preliminary determination and prior to Department approval of the transfer. I will be required to provide landownership information and evidence that I am authorized to pursue the transfer as identified in OAR 690-380-4010(5); **or**
- I affirm the applicant is a municipality as defined in ORS 540.510(3)(b) and that the right is in the name of the municipality or a predecessor; **or**
- I affirm that the applicant is an entity with the authority to condemn property and is acquiring by condemnation the property to which the water right proposed for transfer is appurtenant and have supporting documentation.

I (we) affirm that the information contained in this application is true and accurate.

Eric Klann
 Applicant signature

Eric Klann City Eng
 Name and title if applicable (print)

2/25/2010
 Date

 Applicant signature

 Name and title if applicable (print)

 Date

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In your own words tell us what changes you want made to this water right:

The City is applying to change the place of use and point of appropriation of 150 gpm (of the authorized 493.7 gpm) from water right certificate 29097; this will be coming off the entire authorized POU. The proposed use will also be municipal. The portion of certificate 29097 not changed will be included in a remaining right certificate.

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Check one of the following:

- The applicant is responsible for completion of change(s). Notices and correspondence should continue to be sent to the applicant.
- The receiving landowner will be responsible for completing the proposed change(s) after the final order is issued. All notices and correspondence should be sent to this landowner.

RECEIVING LANDOWNER NAME		PHONE NO.	FAX NO.
ADDRESS			
CITY	STATE	ZIP	EMAIL

- Check here if any of the water rights proposed for transfer are or will be located within or served by an irrigation or other water district before or after the transfer.

IRRIGATION DISTRICT NAME OCHOCO IRRIGATION DISTRICT	ADDRESS 1001 NW DEER STREET		
CITY PRINEVILLE	STATE OR	ZIP 97754	

- Check here if water for any of the rights supplied under a water service agreement or other contract for stored water with a federal agency or other entity.

ENTITY NAME	ADDRESS		
CITY	STATE	ZIP	



To meet State Land Use Consistency Requirements, you must list all local governments (each county, city, municipal corporation, or tribal government) within whose jurisdiction water will be diverted, conveyed or used.

ENTITY NAME CROOK COUNTY – PLANNING DEPARTMENT	ADDRESS 300 NE 3 RD STREET, RM. 11		
CITY PRINEVILLE	STATE OR	ZIP 97754	

ENTITY NAME	ADDRESS		
CITY	STATE	ZIP	

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Part 4 – Water Right Information



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Please use a separate Part 4 for each water right being changed.

PROPOSED CHANGE(S) TO CERTIFICATE # 29097

Table 1. Location of Authorized and Proposed Point(s) of Diversion (POD) or Appropriation (POA)
(Note: If the POD/POA name is not specified on the certificate, assign it a name or number here.)

POD/POA Name or Number	Is this POD/POA Authorized on the Certificate or is it Proposed?	If POA, OWRD Well Log ID# (or Well ID Tag # L-)	TWP		RNG		SEC	¼ ¼		Tax Lot, DLC or Gov't Lot	Measured Distances (from a recognized survey corner)
LaMonta Well	<input checked="" type="checkbox"/> Authorized <input type="checkbox"/> Proposed	CROO 1540	14	S	16	E	31	NW	NW		South 58°13' East, 1447 feet from the NW corner of Section 31
Freight Depot Well	<input type="checkbox"/> Authorized <input checked="" type="checkbox"/> Proposed	CROO 53759	14	S	15	E	23	SE	SE	602	780 feet North and 685 feet West from the SE corner of Section 23
	<input type="checkbox"/> Authorized <input type="checkbox"/> Proposed										
	<input type="checkbox"/> Authorized <input type="checkbox"/> Proposed										

Check all type(s) of change(s) proposed below (change "CODES" are provided in parenthesis):

- Place of Use (POU)
- Character of Use (USE)
- Point of Diversion (POD)
- Additional Point of Diversion (APOD)
- Historic POD (HPOD)
- Surface Water POD to Ground Water POA (SW to GW)
- Supplemental Use to Primary Use (S to P)
- Point of Appropriation/Well (POA)
- Additional Point of Appropriation (APOA)
- Substitution (SUB)
- Government Action POD (GOV)
- Instream (involves POU & USE change)

Will the entire water right be affected? Yes No

If YES, only complete Proposed ("to" lands) section of Table 2 on Page 6.

If NO, complete all of Table 2 to describe the portion of the water right to be changed. Use the CODES listed above to describe the proposed changes.

For Instream Transfer applications, complete the "from" lands section of Table 2 on Page 6.

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Please use additional pages of Table 2 as needed

Table 2. Description of Changes to Water Right Certificate # 29097

List only the part of the right that will be changed. For the acreage in each 1/4, list the change proposed. If more than one change, specify the acreage associated with each change. If more than one POD/POA, specify the acreage associated with each POD/POA.

Authorized ("from" lands) as they appear BEFORE THE CHANGES						Proposed ("to" lands) AFTER THE CHANGES												
Twp	Rng	Sec	1/4	Tax Lot	Gvt Lot or DLC	Acreage (if applicable)	Type of USE listed on Certificate	POD(s) or POA(s) (name or number from Table 1)	Proposed Changes (see CODES from Page 5)	Twp	Rng	Sec	1/4	Tax Lot	Gvt Lot or DLC	Acreage (if applicable)	New Type of USE	POD(s)/ POA(s) to be used (from Table 1)
2	S	9	NE	100	"	15.0	Irrigation	POD #1	POU/POD	2	S	9	NW	500	1	10.0		POD #5
"	"	"	"	"	"	EXAMPLE	"	"	"	2	S	9	SW	500		5.0		POD #6
**										14	S	15	SE	602	--	--	MU	Freight Depot
										14	S	15	SE	607	--	--	MU	Freight Depot
TOTAL ACRES										TOTAL ACRES								

Additional remarks: **The City is seeking to change the POU and POA on 150 gpm (of the authorized 493.7 gpm) from water right certificate 29097. The authorized and proposed use is municipal. The POU on the remaining right will be the same as certificate 29097 and the transfer will reflect the new POU and the new POA for the subject 150 gpm. **Entire POU affected, see certificate 29097.**

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For Place of Use or Character of Use Changes Only

Are there other water right certificates, permits or ground water registrations associated with the "from" or the "to" lands? Yes No **N/A this is a municipal water right**

If YES, what are the certificate, permit, or ground water registration numbers? _____



Pursuant to ORS 540.510, any "layered" water use such as an irrigation right that is supplemental to a primary right proposed for transfer must be included in the transfer or be cancelled. Any change to a ground water registration must be filed separately in a ground water registration modification application.

For Substitution (ground water supplemental irrigation will be substituted for surface water primary irrigation)

Ground water supplemental permit or certificate # _____;
Surface water primary certificate # _____

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For a change from Supplemental Irrigation Use to Primary Irrigation Use

Identify primary certificate # to be cancelled _____

For Changes that Involve Ground Water Source(s)

You must either:

- A. Supply a copy of the well log(s) for each well that is clearly labeled and associated with the corresponding well in Table 1 above and on the accompanying application map.
(Tip: You may search for well logs on the Department's web page at:
http://apps2.wrd.state.or.us/apps/gw/well_log/Default.aspx)

or

- B. Fill out the following table. Describe the construction of well in Table 3 for any wells that do not have a well log.

Table 3. Construction of Point(s) of Appropriation

Any well(s) in this listing must be clearly tied to corresponding well location(s) described in Table 1 and shown on the accompanying application map.

Proposed or Authorized POA Number	Is well already built? (Yes or No)	If an existing well, OWRD Well ID Tag No. L-_____	Diameter	Type and size of casing	No. of feet of casing	Intervals casing is perforated (in feet)	Seal depth	Est. depth to water	Est. depth to water bearing stratum	Type of access port or measuring device	Total well depth
*see	attached	well	logs								