

Standard Reservoir Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040) (ORS 537.400) For use by WRD staff only

Application #:	R- 89859	Receipt #:	144296
Applicant Name:	Mark Spitsbergen	Amount Requested:	3.6 af
Priority Date:	12-9-24	Proposed Use:	IR/Cattle
County:	Klamath	POD's TRS &TL:	37S 15E 25
WM #:	17	Caseworker:	Adam
Reviewed by:	Corie	Reviewed Date:	12/4/24

☒ Applicant/Organization Name, Mailing Address. [Sec. 1]

☒ Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). *Applicant's agent may NOT sign application. [Sec. 1]

☒ Property Ownership [Sec. 2]: Does the applicant own all the land for the proposed project? ☒ Y ☐ N

If No:

☐ The affected landowner's name(s) and mailing address must be listed.

☐ A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

☒ Division 33, Public Interest Information (Sensitive, Threatened, Endangered Fish Species). [Sec. 4]

☒ Proposed use of stored water. [Sec. 5]

☒ Amount of water to be stored in acre-feet (AF). [Sec. 5]

☒ Dam height, width, crest width and surface area, and description of primary outlet works and emergency spillway for each reservoir. [Sec. 6,7,8]

☒ Project Schedule (If system is already completed, indicate "existing"). [Sec. 10]

☒ A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department officials. Note: Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.

☒ A **Legal description** of all the properties involved where water is diverted, crossed, and used MUST be included. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.

☒ The proposed source ☐ is or ☒ is not withdrawn from further appropriation. If it is withdrawn under ORS 538, then return application and fees.

☒ Multiple reservoirs MUST be on a single, contiguous property.

☒ A **Map** prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet **and** having a dam height of more than 10 feet (statutory). If not statutory, map does not need to be prepared by a CWRE. The map must meet all the minimum requirements of OAR 690-310-0050.

☒ Township, Range, Section

☒ Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)

☒ Place of use, 1/4, 1/4s and tax lot clearly identified

☒ Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)

☒ Location of **each** diversion point (if applicable) or dam by reference to a recognized public land survey corner. (If no dam exists, e.g., if the reservoirs are excavated, coordinates to center of reservoir are required).

☒ Reference corner on map

☒ North Directional Symbol

Fees: AF of water requested: 3.6 af Name on check: Mark & Anne Spitsbergen

Exam Fee Due:	\$1254
Exam Fee Submitted:	\$ 1254.00
Difference:	\$ 0
Recording Fee Paid?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No \$ 0
Total:	\$ 1254.00

Oregon Water Resources Department Standard Reservoir Application

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Today's Date: Wednesday, December 4, 2024

Base Application Fee.		\$1,090.00
Number of acre feet to be diverted for Storage.	3.6	\$164.00
Number of reservoirs.	1	
Subtotal:		\$1,254.00
Permit Recording Fee. ***		\$610.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$1,864.00

MONEY SLIP

DATE: 12-2-24	RECEIPT #: 144296
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RECEIVED FROM: Mark Spitsbergen Anne Spitsbergen	APPLICATION 2-89859
	PERMIT
	TRANSFER

CASH <input type="checkbox"/>	CHECK # <input checked="" type="checkbox"/> 1175	OTHER (IDENTIFY) <input type="checkbox"/>	TOTAL REC'D \$1644.00
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1083 TREASURY	4170 MISC CASH ACCT.
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0407 COPIES	\$
OTHER: (IDENTIFY)	\$

0243 Instream Lease	0244 Muni. Water Mgmt. Plan	0245 Cons. Water
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1083 TREASURY	4270 WRD OPERATING ACCT.
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MISCELLANEOUS		
0407 COPY & TAPE FEES	\$	
0410 RESEARCH FEES	\$	
0408 MISC REVENUE (IDENTIFY)	\$	
TC162 DEPOSIT LIAB. (IDENTIFY)	\$	
0240 EXTENSION OF TIME	\$	

WATER RIGHTS		EXAM FEE	RECORD FEE
0201 SURFACE WATER	\$1644.00	0202	\$
0203 GROUND WATER	\$	0204	\$
0205 TRANSFER	\$		

WELL CONSTRUCTION		EXAM FEE	RECORD FEE
0218 WELL DRILL CONSTRUCTOR	\$	0219	\$
LANDOWNER'S PERMIT		0220	\$
OTHER (IDENTIFY)			

0607 TREASURY	0467 HYDROELECTRIC
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0233 POWER LICENSE FEE (FW/WRD)	LIC NUMBER	\$
0231 HYDRO LICENSE FEE (FW/WRD)		\$
HYDRO APPLICATION		\$

SPECIAL INSTRUCTIONS:

☐ RETURN TO APPLICANT -- LETTER ATTACHED

MONEY SLIP

DATE: 12-9-24	RECEIPT #: 144345
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RECEIVED FROM: Mark Spitzbergen Anne Spitzbergen	<table border="1" style="width:100%"> <tr> <td style="width:50%">APPLICATION R-89859</td> <td style="width:50%"></td> </tr> <tr> <td>PERMIT</td> <td></td> </tr> <tr> <td>TRANSFER</td> <td></td> </tr> </table>	APPLICATION R-89859		PERMIT		TRANSFER	
APPLICATION R-89859							
PERMIT							
TRANSFER							

CASH	CHECK #	1201	OTHER (IDENTIFY)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	

TOTAL REC'D	\$ 610.00
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1083 TREASURY	4170 MISC CASH ACCT.
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0407	COPIES	\$
	OTHER: (IDENTIFY)	\$

0243 Instream Lease	0244 Muni Water Mgmt. Plan	0245 Cons. Water
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TC162	DEPOSIT LIAB. (IDENTIFY)	\$
0240	EXTENSION OF TIME	\$

WATER RIGHTS		
0201	SURFACE WATER	\$
0203	GROUND WATER	\$
0205	TRANSFER	\$

EXAM FEE
\$ 110.00
\$

RECORD FEE
\$
\$

WELL CONSTRUCTION		
0218	WELL DRILL CONSTRUCTOR	\$
	LANDOWNER'S PERMIT	\$
	OTHER (IDENTIFY)	\$

EXAM FEE
\$

RECORD FEE
\$
\$

0607 TREASURY	0467 HYDROELECTRIC
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0233	POWER LICENSE FEE (FW/WRD)	\$
0231	HYDRO LICENSE FEE (FW/WRD)	\$
	HYDRO APPLICATION	\$

LIC NUMBER
\$
\$

SPECIAL INSTRUCTIONS:

CL-44

☐ RETURN TO APPLICANT -- LETTER ATTACHED