

Alternate Reservoir Application Completeness Checklist

Minimum Requirements (ORS 537.409)

For use by WRD staff only

Application #:		Receipt #:	
Applicant Name:		Amount Requested:	
Priority Date:		Proposed Use:	
County:		POD TRS & TL:	
WM #:		Caseworker:	
Reviewed by:		Reviewed Date:	

- ☐ **ORS 538.** Is the source withdrawn by ORS 538? ☐ YES ☐ NO [if yes, return application and fees]
- ☐ Landowner name, mailing address and telephone number provided.
- ☐ Source and tributary listed. Notes: NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE. Cannot accept an E2 application and a storage application at the same time.
- ☐ Reservoir Location. TRSQQ and tax lot provided. Note: only 1 reservoir/pond per application
- ☐ Dam height, if applicable: _____
- ☐ Property ownership indicated?
- ☐ If applicant does not own all the land is the affected landowner's name and mailing address listed?
☐ YES ☐ NO (Note: this includes lands not owned by applicant, upon which the source is located OR that are crossed by the diversion works, and any roads or rights-of-way.)
- ☐ Application signed by the landowner(s)? All parties noted as applicants must sign the application.
- ☐ **Completed Watermaster review sheet**, signed and dated. Note: Must be completed within last 12 months.
- Will the reservoir injure an existing water right? ☐ YES ☐ NO
 - If YES, can conditions be applied to mitigate injury? ☐ YES ☐ NO
- ☐ **Completed ODFW review sheet**, signed and dated. Note: Must be completed within last 12 months.
- Will reservoir pose a significant detrimental impact to an existing fishery resource? ☐ YES ☐ NO
 - If YES, can conditions be applied to mitigate the impact? ☐ YES ☐ NO ☐ N/A
- ☐ **Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?
 Note: Does the use on land-use form match the proposed use on the application? Must be signed within the last 12 months.
- ☐ **Provide a Legal Description** of all the property involved with this application. A copy of a deed, land sales contract, or title insurance meets this requirement.

☐ **Acceptable Map.** Note: Requirements set forth by the Commission; causes fatal flaw if not provided by the applicant.

- ☐ Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)
- ☐ Scale of the Map, even scale such as 1" = 400', 1" = 1000', or 1" = 1320'
- ☐ Reference corner on map
- ☐ North directional symbol
- ☐ 1/4's clearly identified
- ☐ Reservoir clearly identified
- ☐ Dam, or POD (if off-channel), coordinates referenced to a government land survey corner


Note: If no dam, use coordinates to the center of reservoir.


☐ **Fees:** Amount of Water Requested: _____ Name on Check: _____


Exam Fee Due:	\$	
Exam Fee Submitted:	\$	
Difference:	\$	
Recording Fee Paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Total:	\$	

Oregon Water Resources Department
Alternate Reservoir Application

 Main

 Help

 Return

 Contact Us

For impoundments less than 10 feet in height or storing less than 9.2 acre feet of water.

Today's Date: Wednesday, January 15, 2025

Base Application Fee.		\$480.00
Proposed Dam Height in feet.	0	
Proposed Reservoir volume in Acre Feet.	13	\$533.00
Subtotal:		\$1,013.00
Permit Recording Fee. ***		\$610.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$1,623.00

MONEY SLIP

DATE: 1-14-2025	RECEIPT #: 144546
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RECEIVED FROM: Ducks Unlimited

R-89863
R-89864

APPLICATION	R-89863
PERMIT	R-89864
TRANSFER	

CASH ☐ CHECK # ☒ 49330 OTHER (IDENTIFY) ☐

TOTAL REC'D \$ 3,615.⁰⁰

1083 TREASURY	4170 MISC CASH ACCT.	
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0407 COPIES	\$
OTHER: (IDENTIFY)	\$

0243 Instream Lease 0244 Muni Water Mgmt. Plan 0245 Cons. Water

1083 TREASURY	4270 WRD OPERATING ACCT.	
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MISCELLANEOUS		46111	
0407	COPY & TAPE FEES		\$
0410	RESEARCH FEES		\$
0408	MISC REVENUE (IDENTIFY)		\$
TC162	DEPOSIT LIAB. (IDENTIFY)		\$
0240	EXTENSION OF TIME		\$

WATER RIGHTS		EXAM FEE		RECORD FEE
0201	SURFACE WATER	\$ 1382.00	0202	\$ 610.00
0203	GROUND WATER	\$	0204	\$
0205	TRANSFER	\$		

WELL CONSTRUCTION		EXAM FEE		RECORD FEE
0218	WELL DRILL CONSTRUCTOR	\$	0219	\$
	LANDOWNER'S PERMIT		0220	\$
	OTHER (IDENTIFY)			

0607 TREASURY	0467 HYDROELECTRIC	
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0233	POWER LICENSE FEE (FW/WRD)	LIC NUMBER	\$
0231	HYDRO LICENSE FEE (FW/WRD)		\$
	HYDRO APPLICATION		\$

SPECIAL INSTRUCTIONS:

R-89864
0201 - \$1013.00
0202 - \$610.00

RECEIVED
OVER THE COUNTER

☐ RETURN TO APPLICANT -- LETTER ATTACHED