

# Standard Reservoir Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040) (ORS 537.400) For use by WRD staff only

Application #:	R-89899	Receipt #:	145215
Applicant Name:	LauraLehman	Amount Requested:	53.73 AF
Priority Date:	5/19/25	Proposed Use:	Recreational & Habitat
County:	Multnomah	POD's TRS &TL:	1S 1E 13/24; 200
WM #:	20	Caseworker:	Lucinda
Reviewed by:	Corie	Reviewed Date:	5/20/25

☒ Applicant/Organization Name, Mailing Address. [Sec. 1]

☒ Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). \*Applicant's agent may NOT sign application. [Sec. 1]

☒ Property Ownership [Sec. 2]: Does the applicant own all the land for the proposed project? ☒Y ☐N

If No:

☐ The affected landowner's name(s) and mailing address must be listed.

☐ A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

☒ Division 33, Public Interest Information (Sensitive, Threatened, Endangered Fish Species). [Sec. 4]

☒ Proposed use of stored water. [Sec. 5]

☒ Amount of water to be stored in acre-feet (AF). [Sec. 5]

☒ Dam height, width, crest width and surface area, and description of primary outlet works and emergency spillway for each reservoir. [Sec. 6,7,8]

☒ Project Schedule (If system is already completed, indicate "existing"). [Sec. 10]

☒ A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department officials. Note: Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.

☒ A **Legal description** of all the properties involved where water is diverted, crossed, and used MUST be included. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.

☒ The proposed source ☐ is or ☒ is not withdrawn from further appropriation. If it is withdrawn under ORS 538, then return application and fees.

☐ Multiple reservoirs MUST be on a single, contiguous property.

☒ A **Map** prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet **and** having a dam height of more than 10 feet (statutory). If not statutory, map does not need to be prepared by a CWRE. The map must meet all the minimum requirements of OAR 690-310-0050.

☒ Township, Range, Section

☒ Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)

☒ Place of use, 1/4, 1/4s and tax lot clearly identified

☒ Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)

☒ Location of **each** diversion point (if applicable) or dam by reference to a recognized public land survey corner. *(If no dam exists, e.g., if the reservoirs are excavated, coordinates to center of reservoir are required).*

☒ Reference corner on map


☒ North Directional Symbol

**Fees:** AF of water requested: 53.73 AF Name on check: Treasurer of the city of Portland


Exam Fee Due:	\$1957.60
Exam Fee Submitted:	\$1957.60
Difference:	\$0
Recording Fee Paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No \$ 610
Total:	\$2567.60

**Oregon Water Resources Department  
Standard Reservoir Application**

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Today's Date: Tuesday, May 20, 2025

Base Application Fee.		\$1,090.00
Number of acre feet to be diverted for Storage.	53.73	\$867.60
Number of reservoirs.	1	
Subtotal:		\$1,957.60
Permit Recording Fee. ***		\$610.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$2,567.60



# MONEY SLIP

DATE: <u>5-19-25</u>	RECEIPT #: <u>145215</u>
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RECEIVED FROM: Treasurer of the City  
of Portland - Operational Acctg.

APPLICATION <u>R-89897</u>	
PERMIT	
TRANSFER	

CASH ☐ CHECK # 1014910 OTHER (IDENTIFY) ☐

TOTAL REC'D	\$ <u>2,567.60</u>
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1083 TREASURY	4170 MISC CASH ACCT.
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0407 COPIES	\$
OTHER: (IDENTIFY)	\$

0243 Instream Lease \_\_\_\_\_ 0244 Muni Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

1083 TREASURY	4270 WRD OPERATING ACCT.
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MISCELLANEOUS <u>46111</u>		
0407 COPY & TAPE FEES	\$	
0410 RESEARCH FEES	\$	
0408 MISC REVENUE (IDENTIFY)	\$	
TC162 DEPOSIT LIAB. (IDENTIFY)	\$	
0240 EXTENSION OF TIME	\$	

WATER RIGHTS		EXAM FEE		RECORD FEE
0201	SURFACE WATER	\$ <u>1957.60</u>	0202	\$ <u>610.00</u>
0203	GROUND WATER	\$	0204	\$
0205	TRANSFER	\$		

WELL CONSTRUCTION		EXAM FEE		RECORD FEE
0218	WELL DRILL CONSTRUCTOR	\$	0219	\$
	LANDOWNER'S PERMIT		0220	\$
	OTHER (IDENTIFY)			

0607 TREASURY	0467 HYDROELECTRIC
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0233 POWER LICENSE FEE (FW/WRD)	LIC NUMBER
0231 HYDRO LICENSE FEE (FW/WRD)	\$
	\$
HYDRO APPLICATION	\$

**SPECIAL INSTRUCTIONS:**

☐ RETURN TO APPLICANT -- LETTER ATTACHED