

E-2 App☐ Yes☒ No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &-0050)

For use by WRD staff only

Application #:		Receipt #:	145358
Applicant Name:	HBE LLC	Amount Requested:	1000 gpm
Priority Date:	6/9/2025	Proposed Use:	Frost Protection
County:	Yamhill	POD's TRS &TL:	5S 5W Sec 31; TL 2400 & 100
WM #:	22	Caseworker:	Lucinda
Reviewed by:	Sarah Benham	Reviewed Date:	6/9/2025

☒ Applicant/Organization Name and Mailing Address☒ Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant.☒ Property Ownership: Does the applicant own all the land for the proposed project? ☒ Yes ☐ No

If No:

☐ The affected landowner's name(s) and mailing address(s) must be listed.☐ A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.☒ **For a SW Application:** Source of water must be indicated.☐ If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)☐ If for stored water, is the source authorized under a permit, certificate, or decree?Permit or Certificate issued: ☐ Y ☐ N

Permit or Certificate #:

NOTE: An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.☐ **For a GW Application:** Well development table completed and a well log report included (if existing)☒ Division 33 (Sensitive, Threatened, Endangered, Fish Species)☒ Proposed Water Use:☒ Amount of water from *each* source in GPM, CFS, or AF☒ Period of use indicated☐ If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.

(Note: Primary and Supplemental Irrigation counts as 2 uses)

☒ Water Management Section☒ Resource Protection Section

- ☒ Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- ☐ Supplemental data sheets enclosed (if needed)
- ☐ Form M (Municipal or Quasi-Municipal)
- ☒ A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- ☒ A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- ☒ The proposed source ☐ IS ☒ IS NOT restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- ☒ The **map** must meet all the minimum requirements of OAR 690-310-0050.
- ☒ Township, Range, Section
 - ☒ Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
 - ☒ Place of use, 1/4-1/4's and tax lot clearly identified
 - ☒ Even map scale not less than 4" = 1 mile (1" = 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
 - ☒ Location of each diversion point or well by reference to a recognized public land survey corner.
 - ☒ Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
 - ☒ Reference corner on map
 - ☒ North directional symbol
 - ☒ Number of acres per 1/4 1/4 if for irrigation, supplemental irrigation, or nursery use
- ☒ **Fees:** Amount of Water Requested: 1000 gpm Name on Check: Will McGill Surveying LLC

Exam Fee Due:	\$2730.00	
Exam Fee Submitted:	\$ 2730.00	
Difference:	\$0.00	
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 610.00
Total:	\$3340.00	

Oregon Water Resources Department Surface Water Application

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Today's Date: Monday, June 9, 2025

Base Application Fee.		\$1,090.00
Number of proposed cubic feet per second (cfs) to be diverted. (1 cfs = 448.83 gallons per minute)	2.228	\$1,230.00
Number of proposed Use's for the appropriated water. (i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *	1	
Number of proposed Surface Water points of diversions. **	2	\$410.00
Number of Acre Feet to be diverted from Stored Water. (if the application is appropriating water from a pond/reservoir)	0	
Subtotal:		\$2,730.00
Permit Recording Fee. ***		\$610.00
<p>* the 1st Water Use is included in the base cost.</p> <p>** the 1st Surface Water point of diversion is included in the base cost.</p> <p>*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.</p>	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$3,340.00

MONEY SLIP

DATE: <u>6-9-2025</u>	RECEIPT #: <u>145358</u>
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RECEIVED FROM: <u>Will McGillis Surveying LLC</u>	APPLICATION <u>5-89904</u>
	PERMIT
	TRANSFER

CASH <input type="checkbox"/>	CHECK # <input checked="" type="checkbox"/> <u>2489</u>	OTHER (IDENTIFY) <input type="checkbox"/>		TOTAL REC'D \$ <u>3,348.00</u>
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1083 TREASURY	4170 MISC CASH ACCT.
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0407 COPIES	\$
OTHER: (IDENTIFY) _____	\$

0243 Instream Lease _____ 0244 Muni Water Mgmt. Plan _____ 0245 Cons. Water _____

1083 TREASURY	4270 WRD OPERATING ACCT.
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MISCELLANEOUS		
0407	COPY & TAPE FEES	\$
0410	RESEARCH FEES	\$
0408	MISC REVENUE (IDENTIFY) _____	\$
TC162	DEPOSIT LIAB. (IDENTIFY) _____	\$
0240	EXTENSION OF TIME	\$

WATER RIGHTS		
0201	SURFACE WATER	\$
0203	GROUND WATER	\$
0205	TRANSFER	\$

EXAM FEE
\$ <u>2730.00</u>
\$
\$

RECORD FEE
\$ <u>610.00</u>
\$

WELL CONSTRUCTION		
0218	WELL DRILL CONSTRUCTOR	\$
	LANDOWNER'S PERMIT	\$
OTHER (IDENTIFY) _____		\$

EXAM FEE
\$

RECORD FEE
\$
\$

0607 TREASURY	0467 HYDROELECTRIC
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0233	POWER LICENSE FEE (FW/WRD)	LIC NUMBER
0231	HYDRO LICENSE FEE (FW/WRD)	\$
	HYDRO APPLICATION	\$

SPECIAL INSTRUCTIONS:

RECEIVED
OVER THE COUNTER

☐ RETURN TO APPLICANT -- LETTER ATTACHED