

# Application for a Permit to Use Surface Water



Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
503-986-0900  
www.oregon.gov/OWRD

## SECTION 1: APPLICANT INFORMATION AND SIGNATURE

### Applicant

NAME <i>Michael C. Shepherd and Tammy J. Shepherd</i>		PHONE (HM) <i>541-459-5581</i>	
PHONE (WK) <i>541-459-5581</i>	CELL <i>541-430-9613</i>	FAX	
MAILING ADDRESS <i>589 Kellogg Drive</i>			
CITY <i>OAKland</i>	STATE <i>OR</i>	ZIP <i>97462</i>	E-MAIL * <i>Shepherdmus@aol.com</i>

### Organization

NAME		PHONE		FAX
MAILING ADDRESS			CELL	
CITY	STATE	ZIP	E-MAIL *	

**Agent** – The agent is authorized to represent the applicant in all matters relating to this application.

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AGENT / BUSINESS NAME		PHONE		FAX
MAILING ADDRESS			CELL	
CITY	STATE	ZIP	E-MAIL *	

Note: Attach multiple copies as needed

\* By providing an e-mail address, consent is given to receive all correspondence from the Department electronically. (Paper copies of the proposed and final order documents will also be mailed.)

By my signature below I confirm that I understand:

- I am asking to use water specifically as described in this application.
- Evaluation of this application will be based on information provided in the application.
- I cannot legally use water until the Water Resources Department issues a permit.
- The Department encourages all applicants to wait for a permit to be issued before beginning construction of any proposed diversion. Acceptance of this application does not guarantee a permit will be issued.
- If I begin construction prior to the issuance of a permit, I assume all risks associated with my actions.
- If I receive a permit, I must not waste water.
- If development of the water use is not according to the terms of the permit, the permit can be cancelled.
- The water use must be compatible with local comprehensive land use plans.
- Even if the Department issues a permit, I may have to stop using water to allow senior water right holders to receive water to which they are entitled.

I (we) affirm that the information contained in this application is true and accurate

*Michael C. Shepherd*  
Applicant Signature  
*Tammy J. Shepherd*  
Applicant Signature

*Michael C. Shepherd*  
Print Name and Title if applicable  
*Tammy J. Shepherd*  
Print Name and Title if applicable

*6/4/25*  
Date  
*6/4/25*  
Date



## SECTION 2: PROPERTY OWNERSHIP

Please indicate if you own all the lands associated with the project from which the water is to be diverted, conveyed, and used.

- ☒ YES, there are no encumbrances.
- ☐ YES, the land is encumbered by easements, rights of way, roads or other encumbrances.
- ☐ NO, I have a recorded easement or written authorization permitting access.
- ☐ NO, I do not currently have written authorization or easement permitting access.
- ☐ NO, written authorization or an easement is not necessary, because the only affected lands I do not own are state-owned submersible lands, and this application is for irrigation and/or domestic use only (ORS 274.040).
- ☐ NO, because water is to be diverted, conveyed, and/or used only on federal lands.

**Affected Landowners:** List the names and mailing addresses of all owners of any lands that are not owned by the applicant and that are crossed by the proposed ditch, canal or other work, even if the applicant has obtained written authorization or an easement from the owner. *(Attach additional sheets if necessary).*

**Legal Description:** You must provide the legal description of: 1. The property from which the water is to be diverted, 2. Any property crossed by the proposed ditch, canal or other work, and 3. Any property on which the water is to be used as depicted on the map.

## SECTION 3: SOURCE OF WATER

### A. Proposed Source of Water

Provide the commonly used name of the water body from which water will be diverted, and the name of the stream or lake it flows into (if unnamed, say so), and the locations of the point of diversion (POD):

Source 1: <u>Umpqua River</u>	Tributary to: <u>Pacific Ocean</u>
TRSQQ of POD: <u>235 7W Sec 20 NE SW</u>	
Source 2:	Tributary to:
TRSQQ of POD:	

If any source listed above is stored water that is authorized under a water right permit, certificate, or decree, attach a copy of the document or list the document number (for decrees, list the volume, page and/or decree name).

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## B. Applications to Use Stored Water

Do you, or will you, own the reservoir(s) described in Section 3A above?

- ☐ Yes. ☒ No. (Enclose a copy of your written notification to the operator of the reservoir of your intent to file this application, which should have been mailed or delivered to the operator.)

If *all* sources listed in Section 3A are stored water, the Department will review your application using the expedited process provided in ORS 537.147, unless you check the box below. Please see the instruction booklet for more information.

- ☐ By checking this box, you are requesting that the Department process your application under the standard process outlined in ORS 537.150 and 537.153, rather than the expedited process provided by ORS 537.147. To file an application under the standard process, you must enclose the following:

- A copy of a signed non-expired contract or other agreement with the owner of the reservoir (if not you) to impound the volume of water you propose to use in this application.
- A copy of your written agreement with the party (if any) delivering the water from the reservoir to you.

## SECTION 4: SENSITIVE, THREATENED OR ENDANGERED FISH SPECIES PUBLIC INTEREST INFORMATION

This information must be provided for your application to be accepted as complete. The Water Resources Department will determine whether the proposed use will impair or be detrimental to the public interest with regard to sensitive, threatened or endangered fish species.

To answer the following questions, use the map provided in Attachment 3 or the link below to determine whether the proposed point of diversion (POD) is located in an area where the Upper Columbia, the Lower Columbia, and/or the Statewide public interest rules apply.

For more detailed information, click on the following link and enter the T,R,S,QQ or the Lat/Long of a POD and click on "Submit" to retrieve a report that will show which section, if any, of the rules apply:  
[https://apps.wrd.state.or.us/apps/misc/lkp\\_trsqq\\_features/](https://apps.wrd.state.or.us/apps/misc/lkp_trsqq_features/)

If you need help to determine in which area the proposed POD is located, please call the customer service desk at (503) 986-0900.

### Upper Columbia - OAR 690-033-0115 thru -0130

Is the POD located in an area where the Upper Columbia Rules apply?

- ☐ Yes ☒ No

If **yes**, you are notified that the Water Resources Department will consult with numerous federal, state, local and tribal governmental entities so it may determine whether the proposed use is consistent with the "Columbia River Basin Fish and Wildlife Program" adopted by the Northwest Power Planning Council in 1994 for the protection and recovery of listed fish species. The application may be denied, heavily conditioned, or if appropriate, mitigation for impacts may be needed to obtain approval for the proposed use.



If yes,

- I understand that the proposed use does not involve appropriation of direct streamflow during the time period April 15 to September 30, except as provided in OAR 690-033-0140.
- I understand that I will install, operate and maintain a fish screen and fish passage as listed in ORS 498.301 through 498.346, and 509.580 through 509.910, to the specifications and extent required by Oregon Department of Fish and Wildlife, prior to diversion of water under any permit issued pursuant to this application.
- I understand that the Oregon Department of Environmental Quality will review my application to determine if the proposed use complies with existing state and federal water quality standards.
- I understand that I will install and maintain water use measurement and recording devices as required by the Water Resources Department, and comply with recording and reporting permit condition requirements.

**Lower Columbia - OAR 690-033-0220 thru -0230**

Is the POD located in an area where the Lower Columbia rules apply?

☐ Yes ☒ No

**If yes, you are notified** that that the Water Resources Department will determine, by reviewing recovery plans, the Columbia River Basin Fish and Wildlife Program, and regional restoration programs applicable to threatened or endangered fish species, in coordination with state and federal agencies, as appropriate, whether the proposed use is detrimental to the protection or recovery of a threatened or endangered fish species and whether the use can be conditioned or mitigated to avoid the detriment.

If a permit is issued, it will likely contain conditions to ensure the water use complies with existing state and federal water quality standards; and water use measurement, recording and reporting required by the Water Resources Department. The application may be denied, or if appropriate, mitigation for impacts may be needed to obtain approval of the proposed use.

**If yes, provide the following information** (the information must be provided with the application to be considered complete).

☐ Yes ☒ No The proposed use is for more than **one** cubic foot per second (448.8 gpm) and is not subject to the requirements of OAR 690, Division 86 (Water Management and Conservation Plans).

**If yes, provide a description of the measures to be taken to assure reasonably efficient water use:**

**Statewide - OAR 690-033-0330 thru -0340**

Is the POD located in an area where the Statewide rules apply?

☒ Yes ☐ No

**If yes,** the Water Resources Department will determine whether the proposed use will occur in an area where endangered, threatened or sensitive fish species are located. If so, the Water Resources Department, Department of Fish and Wildlife, Department of Environmental Quality, and the Department of Agriculture will recommend conditions required to achieve "no loss of essential habitat of threatened and endangered (T&E) fish species," or "no net loss of essential habitat of sensitive (S) fish species." If conditions cannot be identified that meet the standards of no loss of essential T & E fish habitat or no net loss of essential S fish habitat, the agencies will recommend denial of the application unless they conclude that the proposed use would not harm the species.

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## SECTION 5: WATER USE

Provide the amount of water you propose to use from each source, for each use, in cubic feet-per-second (cfs) or gallons-per-minute (gpm). If the proposed use is from storage, provide the amount in acre-feet (af):

(1 cfs equals 448.8 gpm. 1 acre-foot equals 325,851 gallons or 43,560 cubic feet)

SOURCE	USE	PERIOD OF USE	AMOUNT
Umpqua River	irrigation Hay	March 1 to Oct 31 July - Oct.	12.9 <input type="checkbox"/> cfs <input checked="" type="checkbox"/> gpm <input checked="" type="checkbox"/> af
			<input type="checkbox"/> cfs <input type="checkbox"/> gpm <input type="checkbox"/> af
			<input type="checkbox"/> cfs <input type="checkbox"/> gpm <input type="checkbox"/> af
			<input type="checkbox"/> cfs <input type="checkbox"/> gpm <input type="checkbox"/> af

Please indicate the number of primary, supplemental and/or nursery acres to be irrigated.

Primary: 5.8 Acres

Supplemental: \_\_\_\_\_ Acres

Nursery Use: \_\_\_\_\_ Acres

If supplemental acres are listed, provide the Permit or Certificate number of the underlying primary water right(s):

Indicate the maximum total number of acre-feet you expect to use in an irrigation season: 12.9

- If the use is **municipal or quasi-municipal**, attach **Form M**
- If the use is **domestic**, indicate the number of households:
- If the use is **mining**, describe what is being mined and the method(s) of extraction:

## SECTION 6: WATER MANAGEMENT

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### A. Diversion and Conveyance

What equipment will you use to pump water from your source?

- ☒ Pump (give horsepower and type):  
☐ Other means (describe):

Provide a description of the proposed means of diversion, construction, and operation of the diversion works and conveyance of water.

### B. Application Method

What equipment and method of application will be used? (e.g., drip, wheel line, high-pressure sprinkler)

3 hp Single phase 43 gpm. at psi with 100 ft. head pressure  
 3 gal per minute. Sprinkler on a K-line system. 3-5 Sprinkler heads.

### C. Conservation

Please describe why the amount of water requested is needed and measures you propose to: prevent waste; measure the amount of water diverted; prevent damage to public uses of affected surface waters.

auto timer, water early in morning

3 hp pump, 2" main line  
 (submersible)

For Department Use: App. Number: \_\_\_\_\_

## SECTION 7: RESOURCE PROTECTION

In granting permission to use water from a stream or lake, the state encourages, and in some instances requires, careful control of activities that may affect the waterway or streamside area. See instruction guide for a list of possible permit requirements from other agencies. Please indicate any of the practices you plan to undertake to protect water resources:

- ☒ Diversion will be screened per ODFW specifications in ORS 498.301 through 498.346 to prevent uptake of fish and other aquatic life.  
Describe planned actions:
- ☒ Excavation or clearing of banks will be kept to a minimum to protect riparian or streamside areas.  
**Note:** If disturbed area is more than one acre, applicant should contact the Department of Environmental Quality to determine if a 1200C permit is required.  
Describe planned actions and additional permits required for project implementation:
- ☒ Operating equipment in a water body will be managed and timed to prevent damage to aquatic life.  
Describe planned actions and additional permits required for project implementation:
- ☒ Water quality will be protected by preventing erosion and run-off of waste or chemical products.  
Describe planned actions:
- ☒ List other federal and state permits or contracts to be obtained, if a water right permit is granted.

## SECTION 8: PROJECT SCHEDULE

- a) Date construction will begin: June 2025  
b) Date construction will be completed: July 2025  
c) Date beneficial water use will begin: July 2026

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## SECTION 9: WITHIN A DISTRICT

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- ☐ Check here if the point of diversion or place of use are located within or are served by an irrigation or other water district.

Irrigation District Name	<u>na</u>		Address
City	State	Zip	

## SECTION 10: REMARKS

Use this space to clarify any information you have provided in the application. (Attach additional sheets if necessary).



## Minimum Requirements Checklist

Minimum Requirements (OAR 690-310-0040, OAR 690-310-0050 & ORS 537.140)

### Include this checklist with the application

**Check that each of the following items is included.** The application will be returned if all required items are not included. If you have questions, please call the Water Rights Customer Service Group at (503) 986-0900.

Please submit the original application and signatures to the Water Resources Department. Applicants are encouraged to keep a copy of the completed application.

- ☐ SECTION 1: Applicant Information and Signature
- ☐ SECTION 2: Property Ownership
- ☐ SECTION 3: Source of Water
- ☐ SECTION 4: Sensitive, Threatened or Endangered Fish Species Public Interest Information
- ☐ SECTION 5: Water Use
- ☐ SECTION 6: Water Management
- ☐ SECTION 7: Resource Protection
- ☐ SECTION 8: Project Schedule
- ☐ SECTION 9: Within a District
- ☐ SECTION 10: Remarks

### Include the following additional items:

- ☐ Land Use Information Form with approval and signature of local planning department (*must be an original*) or signed receipt.
- ☐ Provide the legal description of: (1) the property from which the water is to be diverted, (2) any property crossed by the proposed ditch, canal or other work, and (3) any property on which the water is to be used as depicted on the map.
- ☐ Fees - Amount enclosed: \$ \_\_\_\_\_  
See the Department's Fee Schedule at [www.oregon.gov/owrd](http://www.oregon.gov/owrd) or call (503) 986-0900.
- ☐ Map that includes the following items:
  - ☐ Permanent quality and drawn in ink
  - ☐ Even map scale not less than 4" = 1 mile (example: 1" = 400 ft, 1" = 1320 ft, etc.)
  - ☐ North Directional Symbol
  - ☐ Township, Range, Section, Quarter/Quarter, Tax Lots
  - ☐ Reference corner on map
  - ☐ Location of each diversion, by reference to a recognized public land survey corner (distances north/south and east/west)
  - ☐ Indicate the area of use by Quarter/Quarter and tax lot identified clearly.
  - ☐ Number of acres per Quarter/Quarter and hatching to indicate area of use if for primary irrigation, supplemental irrigation, or nursery
  - ☐ Location of main canals, ditches, pipelines or flumes (if well is outside of the area of use)

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# Water-Use Permit Application Processing

## 1. Completeness Determination

The Department evaluates whether the application and accompanying map contain all of the information required under OAR 690-310-0040 and OAR 690-310-0050. The Department also determines whether the proposed use is prohibited by statute. If the Department determines that the application is incomplete, all fees have not been paid, or the use is prohibited by statute, the application and all fees submitted are returned to the applicant.

## 2. Initial Review

The Department reviews the application to determine whether water is available during the period requested, whether the proposed use is restricted or limited by rule or statute, and whether other issues may preclude approval of or restrict the proposed use. An Initial Review (IR) containing preliminary determinations is mailed to the applicant. The applicant has 14 days from the mailing date to withdraw the application from further processing and receive a refund of all fees paid minus \$310. The applicant may put the application on hold for up to 180 days and may request additional time if necessary.

## 3. Public Notice

Within 7 days of the mailing of the initial review, the Department gives public notice of the application in the weekly notice published by the Department at [www.oregon.gov/owrd](http://www.oregon.gov/owrd). The public comment period is 30 days from publication in the weekly notice.

## 4. Proposed Final Order Issued

The Department reviews any comments received, including comments from other state agencies related to the protection of sensitive, threatened or endangered fish species. Within 60 days of completion of the IR, the Department issues a Proposed Final Order (PFO) explaining the proposed decision to deny or approve the application. A PFO proposing approval of an application will include a draft permit, and may request additional information or outstanding fees required prior to permit issuance.

## 5. Public Notice

Within 7 days of issuing the PFO, the Department gives public notice in the weekly notice. Notice includes information about the application and the PFO. Protest must be received by the Department within 45 days after publication of the PFO in the weekly notice. Anyone may file a protest. The protest filing fee is \$480.00 for the applicant and \$950.00 for non-applicants. Protests are filed on approximately 10 percent of Proposed Final Orders. If a protest is filed the Department will attempt to settle the protest but will schedule a contested case hearing if necessary.

## 6. Final Order Issued

If no protests are filed, the Department can issue a Final Order within 60 days of the close of the period for receiving protest. If the application is approved, a permit is issued. The permit specifies the details of the authorized use and any terms, limitations or conditions that the Department deems appropriate



# Land Use Information Form

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JUN 09 2025  
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Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
(503) 986-0900  
www.oregon.gov/OWRD

*DC Planning*

## NOTE TO APPLICANTS

In order for your application to be processed by the Oregon Water Resources Department (OWRD), this Land Use Information Form must be completed by a local government planning official in the jurisdiction(s) where your water right will be diverted, conveyed, used, and developed. The planning official may choose to complete the form while you wait or return the "Receipt Acknowledging Request for Land Use Information" to you. Applications received by OWRD without the Land Use Information Form, or the signed receipt, will be returned to you. **IMPORTANT:** Please note that while OWRD can accept a signed receipt as part of intake for an application for a new permit to use or store water, a completed Land Use Information Form is required for OWRD's acceptance of all other applications. Please be aware that your application cannot be approved without land use approval.

### This form is NOT required if:

- 1) Water is to be diverted, conveyed, and used on federal lands only; **OR**
- 2) The application is for a water right transfer, allocation of conserved water, exchange, permit amendment, or ground water registration modification, and **all** of the following apply:
  - a. The existing and proposed water use is located entirely within lands zoned for exclusive farm-use or within an irrigation district;
  - b. The application involves a change in place of use only;
  - c. The change does not involve the placement or modification of structures, including but not limited to water diversion, impoundment, distribution facilities, water wells and well houses; **and**
  - d. The application involves irrigation water uses only.

## NOTE TO LOCAL GOVERNMENTS

The person presenting the attached Land Use Information Form is applying for a new water right or modifying an existing water right. The Oregon Water Resources Department (OWRD) requires applicants to obtain land use information to ensure the water right does not result in land uses that are incompatible with your comprehensive plan. Please complete the form and return it to the applicant for inclusion in their application. **NOTE:** For new water right applications only, if you are unable to complete this form while the applicant waits, you may complete the "Receipt Acknowledging Request for Land Use Information" and return it to the applicant.

You will receive notice via OWRD's weekly Public Notice once the applicant formally submits their request to OWRD. The notice will give more information about OWRD's water right process and provide additional comment opportunities. If you previously only completed the receipt for an application for a new permit to use or store water, you will have 30 days from the Public Notice date to complete the Land Use Information Form and return it to OWRD. Your attention to this request for information is greatly appreciated. If you have questions concerning this form, please contact OWRD's Customer Service Group at 503-986-0900 or WRD\_DL\_customerservice@water.oregon.gov.



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JUN 09 2025  
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Planning  
Coulter &  
Signal  
5/20/25

RECEIVED  
JUN 11 2025  
OWPD



# Land Use Information Form



WS 250476  
Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
(503) 986-0900  
www.oregon.gov/OWRD

NAME Michael C. Shepherd		PHONE 541-459-3581	
MAILING ADDRESS 589 Kellogg Drive			
CITY Oakland	STATE OR	ZIP 97462	EMAIL shepherdmus@aol.com

## A. Land and Location

Please include the following information for all tax lots where water will be diverted (taken from its source), conveyed (transported), and/or used or developed. Applicants for municipal use, or irrigation uses within irrigation districts, may substitute existing and proposed service-area boundaries for the tax-lot information requested below.

Township	Range	Section	¼ ¼	Tax Lot #	Plan Designation (e.g., Rural Residential/RR-5)	Water to be:			Proposed Land Use:
T.23S	.07W	20	SW ¼ NW	800		<input checked="" type="checkbox"/> Diverted	<input checked="" type="checkbox"/> Conveyed	<input checked="" type="checkbox"/> Used	irrigation
23S	7W	20	NE SW	800		<input checked="" type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	Hay
						<input type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	Received
						<input type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	JUN 09 2025
						<input type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	OWRD

List all counties and cities where water is proposed to be diverted, conveyed, and/or used or developed:

Douglas

**NOTE:** A separate Land Use Information Form must be completed and submitted for each county and city, as applicable.

## B. Description of Proposed Use

Type of application to be filed with the Oregon Water Resources Department:

- ☒ Permit to Use or Store Water    ☐ Water Right Transfer    ☐ Permit Amendment or Ground Water Registration Modification  
☐ Limited Water Use License    ☐ Exchange of Water    ☐ Allocation of Conserved Water

Source of water: ☒ Reservoir/Pond    ☐ Ground Water    ☐ Surface Water (name) \_\_\_\_\_

Estimated quantity of water needed: 12.9    ☐ cubic feet per second    ☐ gallons per minute    ☒ acre-feet

Intended use of water: ☒ Irrigation    ☐ Commercial    ☐ Industrial    ☐ Domestic for \_\_\_\_\_ household(s)  
☐ Municipal    ☐ Quasi-Municipal    ☐ Instream    ☐ Other \_\_\_\_\_

Briefly describe:

Irrigate hay field

**Note to applicant:** For new water right applications only, if the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt on the bottom of page 4 and include it with the application filed with the Oregon Water Resources Department.

See Page 4 →



## For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land use plan. Do not include approval for activities such as building or grading permits.

**Please check the appropriate box below and provide the requested information**

- ☒ Land uses to be served by the proposed water use(s), including proposed construction, are allowed outright or are not regulated by your comprehensive plan. Cite applicable ordinance section(s): LUPO § 3.3.050 (i)
- ☐ Land uses to be served by the proposed water use(s), including proposed construction, involve discretionary land-use approvals as listed in the table below. (Please attach documentation of applicable land-use approvals which have already been obtained. Record of Action/land-use decision and accompanying findings are sufficient.) **If approvals have been obtained but all appeal periods have not ended, check "Being Pursued."**

Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	Land-Use Approval:	
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
	<b>Received</b>	<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
	<b>JUN 09 2025</b>	<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
	<b>OWRD</b>	<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued

Local governments are invited to express special land use concerns or make recommendations to the Oregon Water Resources Department regarding this proposed use of water in the box below or on a separate sheet.

R60404 & R60702  
PG zone, 27.44 Ac

**Received**  
**MAY 28 2025**  
**Douglas County**  
**Planning Department**

Name: Lisa Hawley Title: Senior Planner  
 Signature: Lisa Hawley Date: 5/20/25  
 Governmental Entity: Douglas County Phone: 541-440-4209

### Receipt Acknowledging Request for Land Use Information

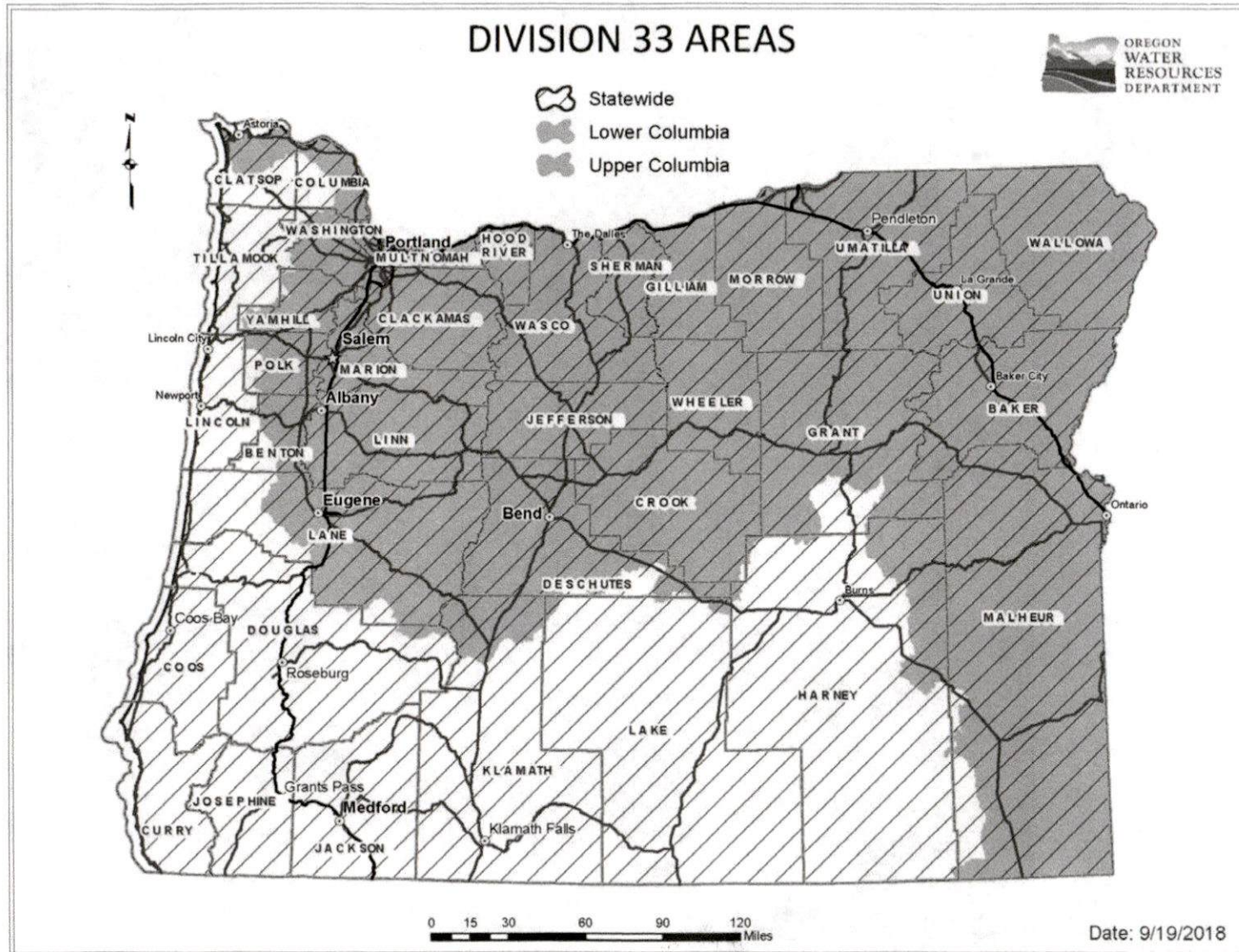
**Note to Local Government Representative:**

Please complete this form and return it to the applicant. **For new water right applications only**, if you are unable to complete this form while the applicant waits, you may complete this receipt and return it to the applicant. If you sign the receipt, you will have 30 days from the date of OWRD's Public Notice of the application to submit the completed Land Use Information Form to Oregon Water Resources Department. Please note while OWRD can accept a signed receipt as part of intake for an application for a new permit to use or store water, a completed Land Use Information Form is required for all other applications.

Applicant Name: \_\_\_\_\_  
 Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Governmental Entity: \_\_\_\_\_ Phone: \_\_\_\_\_



Figure 1: Map of Division 33 Areas



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For more detailed information, click on the following link and enter the TRSQQ or the Lat/Long of a POD and click on "Submit" to retrieve a report that will show which section, if any, of the Division 33 rules apply: [https://apps.wrd.state.or.us/apps/misc/lkp\\_trsqq\\_features/](https://apps.wrd.state.or.us/apps/misc/lkp_trsqq_features/)





1036 SE Douglas Avenue | Room 106 - Justice Building | Douglas County Courthouse | Roseburg, Oregon 97470  
(541) 440-4289 | [planning@douglascountyor.gov](mailto:planning@douglascountyor.gov)

## Planning and Sanitation Worksheet

**Worksheet Number:** 250476

**Type:** Other Action

### Applicant / Owner

**Applicant:** Mike Shepherd  
**Address:** 589 Kellogg Dr  
**City/State/Zip:** Oakland, OR 97462  
**Phone:** 541-459-5581  
**Email:** [shepherdmus@aol.com](mailto:shepherdmus@aol.com)

**Owner:** Shepherd, Mike C & Tammy J  
**Address:** 589 Kellogg Dr  
**City/State/Zip:** Oakland, OR 97462,  
**Phone:**  
**Email:**

### Site Information

**Site Address:** 0 State Highway 138 W  
**City/State/Zip:** Oakland, OR 97462,  
**Proposed Use:** Land Use Compatibility Statement

**Property ID No:** R60604  
**MTL:** 23072000800

**Improvement/Description:** LUCS for OWRD  
**Existing Structures (Number and Type):** vacant

### Planning Department Information

**Zoning:** FG  
**Overlays:** FP  
**Flood Plain:** Yes NA  
**Floor Height Above Ground:** NA  
**Sanitation:** N/A  
**Water:** N/A  
**Access:** County Access Permit Not Req'd

**Setbacks**  
**Front:** 30'  
**Side:** 10'  
**Rear:** 10'  
**Exterior Side:** NA  
**Height:** None Established  
**Special:** NA  
**Riparian:** Greater than 50'

**Sign Code:** No Sign Proposed  
**Parking Spaces Required:** N/A

### Conditions of Approval:

LUCS for Oregon Water Resources Dept (OWRD) for permit to use or store water for irrigation from Galesville; no structural development authorized through this LUCS; must meet all requirements and permitting from all applicable agencies.

**Refer To:** None

**Approved By:** Lisa Hawley  
**Receipt #:** 4503

**Approval Date:** 05/28/2025  
**Expiration Date:** 05/28/2026

### Sanitation Information

**Remarks:**  
**Entity:**

**Signature/Date:**

As, for, or on behalf of, all property owners

05/28/2025

Applicant Signature

Date

Received  
JUN 09 2025  
OWRD

# Land Use Information Form



WS 250476  
Oregon Water Resources Department  
725 Summer Street NE, Suite A  
Salem, Oregon 97301-1266  
(503) 986-0900  
www.oregon.gov/OWRD

NAME Michael C. Shepherd				PHONE 541-459-3581	
MAILING ADDRESS 589 Kellogg Drive					
CITY Oakland		STATE OR	ZIP 97462	EMAIL shepherdmus@aol.com	

## A. Land and Location

Please include the following information for all tax lots where water will be diverted (taken from its source), conveyed (transported), and/or used or developed. Applicants for municipal use, or irrigation uses within irrigation districts, may substitute existing and proposed service-area boundaries for the tax-lot information requested below.

Township	Range	Section	¼ ¼	Tax Lot #	Plan Designation (e.g., Rural Residential/RR-5)	Water to be:			Proposed Land Use:
T.23S	.07W	20	SW ¼ NW	800		<input checked="" type="checkbox"/> Diverted	<input checked="" type="checkbox"/> Conveyed	<input checked="" type="checkbox"/> Used	Irrigation Hay
23S	7W	20	NE SW	800		<input checked="" type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	
						<input type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	
						<input type="checkbox"/> Diverted	<input type="checkbox"/> Conveyed	<input type="checkbox"/> Used	

Received

List all counties and cities where water is proposed to be diverted, conveyed, and/or used or developed:

Douglas

9 2025

NOTE: A separate Land Use Information Form must be completed and submitted for each county and city, as applicable. OWRD

## B. Description of Proposed Use

Type of application to be filed with the Oregon Water Resources Department:

- ☒ Permit to Use or Store Water    ☐ Water Right Transfer    ☐ Permit Amendment or Ground Water Registration Modification  
☐ Limited Water Use License    ☐ Exchange of Water    ☐ Allocation of Conserved Water

Source of water: ☒ Reservoir/Pond    ☐ Ground Water    ☐ Surface Water (name) \_\_\_\_\_

Estimated quantity of water needed: 12.9    ☐ cubic feet per second    ☐ gallons per minute    ☒ acre-feet

Intended use of water: ☒ Irrigation    ☐ Commercial    ☐ Industrial    ☐ Domestic for \_\_\_\_\_ household(s)  
☐ Municipal    ☐ Quasi-Municipal    ☐ Instream    ☐ Other \_\_\_\_\_

Briefly describe:

Irrigate hay field

Received

JUN 09 2025

OWRD

**Note to applicant:** For new water right applications only, if the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt on the bottom of page 4 and include it with the application filed with the Oregon Water Resources Department.

See Page 4 →



## For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land use plan. Do not include approval for activities such as building or grading permits.

**Please check the appropriate box below and provide the requested information**

- ☒ Land uses to be served by the proposed water use(s), including proposed construction, are allowed outright or are not regulated by your comprehensive plan. Cite applicable ordinance section(s): LUPD § 3.3.050 (1)
- ☐ Land uses to be served by the proposed water use(s), including proposed construction, involve discretionary land-use approvals as listed in the table below. (Please attach documentation of applicable land-use approvals which have already been obtained. Record of Action/land-use decision and accompanying findings are sufficient.) **If approvals have been obtained but all appeal periods have not ended, check "Being Pursued."**

Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	Land-Use Approval:	
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
	Received JUN 09 2025	<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
	OWRD	<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued

Local governments are invited to express special land use concerns or make recommendations to the Oregon Water Resources Department regarding this proposed use of water in the box below or on a separate sheet.

R60004 & R60702  
PG zone, 27.46 Ac

**Received**  
**MAY 28 2025**  
**Douglas County**  
**Planning Department**

Name: Lisa Hawley Title: Senior Planner

Signature: Lisa Hawley Date: 5/20/25

Governmental Entity: Douglas County Phone: 541-440-4289

### Receipt Acknowledging Request for Land Use Information

**Note to Local Government Representative:**

Please complete this form and return it to the applicant. **For new water right applications only**, if you are unable to complete this form while the applicant waits, you may complete this receipt and return it to the applicant. If you sign the receipt, you will have 30 days from the date of OWRD's Public Notice of the application to submit the completed Land Use Information Form to Oregon Water Resources Department. Please note while OWRD can accept a signed receipt as part of intake for an application for a new permit to use or store water, a completed Land Use Information Form is required for all other applications.

Applicant Name: \_\_\_\_\_

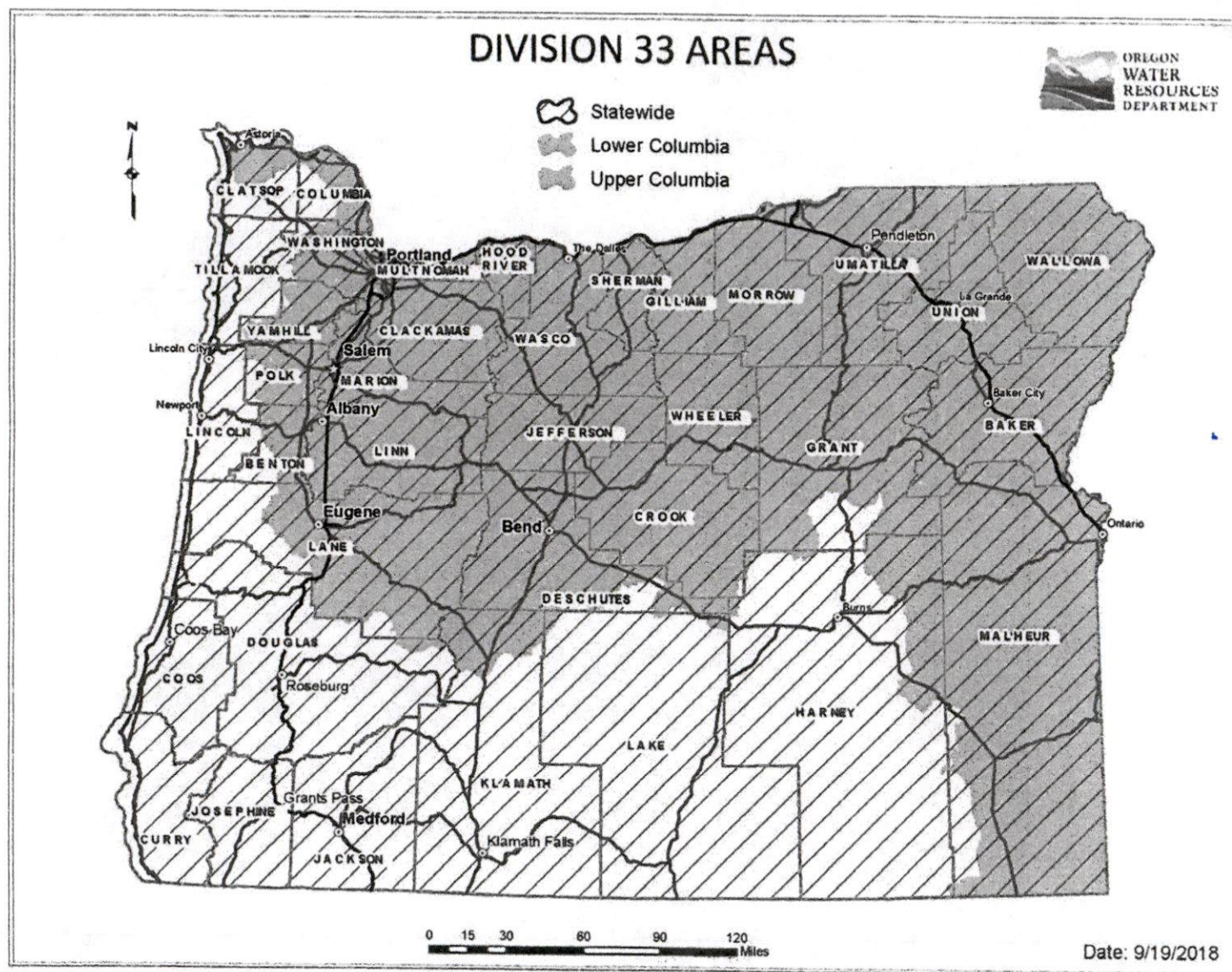
Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Governmental Entity: \_\_\_\_\_ Phone: \_\_\_\_\_



Figure 1: Map of Division 33 Areas



For more detailed information, click on the following link and enter the TRSQQ or the Lat/Long of a POD and click on "Submit" to retrieve a report that will show which section, if any, of the Division 33 rules apply: [https://apps.wrd.state.or.us/apps/misc/lkp\\_trsqq\\_features/](https://apps.wrd.state.or.us/apps/misc/lkp_trsqq_features/)



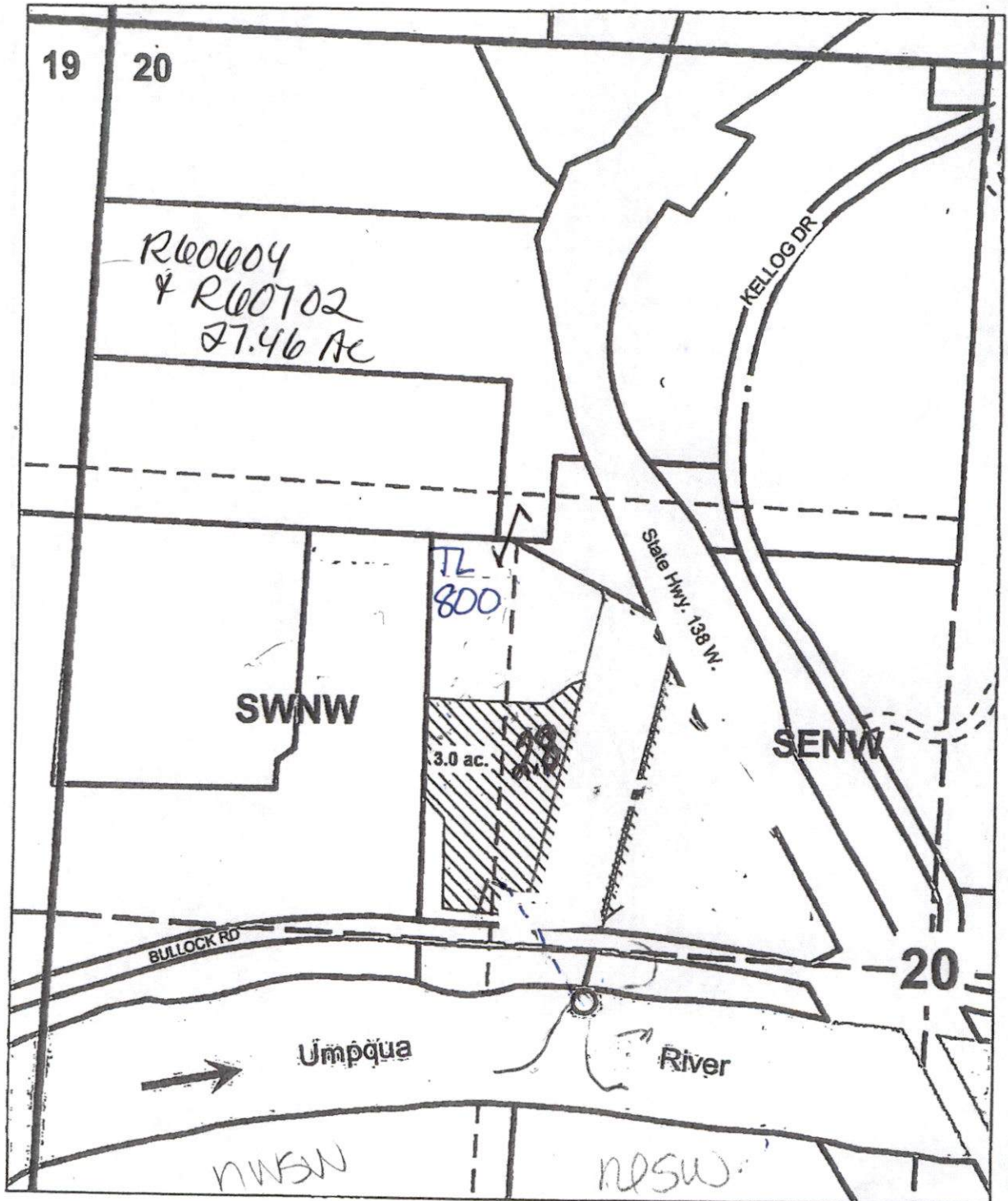


20  
NW 1/4 Section 20 T.23S. R.7W. W.M.  
Application Map  
Brian and Kristina Cooper  
Douglas County  
Scale 1" = 400'

RECEIVED

MAY 08 2017

OWRD



POD is 170 ft. South and 1030 ft. West from the center of Section 20.

Received

JUN 09 2025

OWRD

S-88407

THIS MAP WAS PREPARED FOR  
ASSESSMENT PURPOSE ONLY.

Upper Left:  
123°34'4"W 43°33'54"N  
4108349E 706728N R

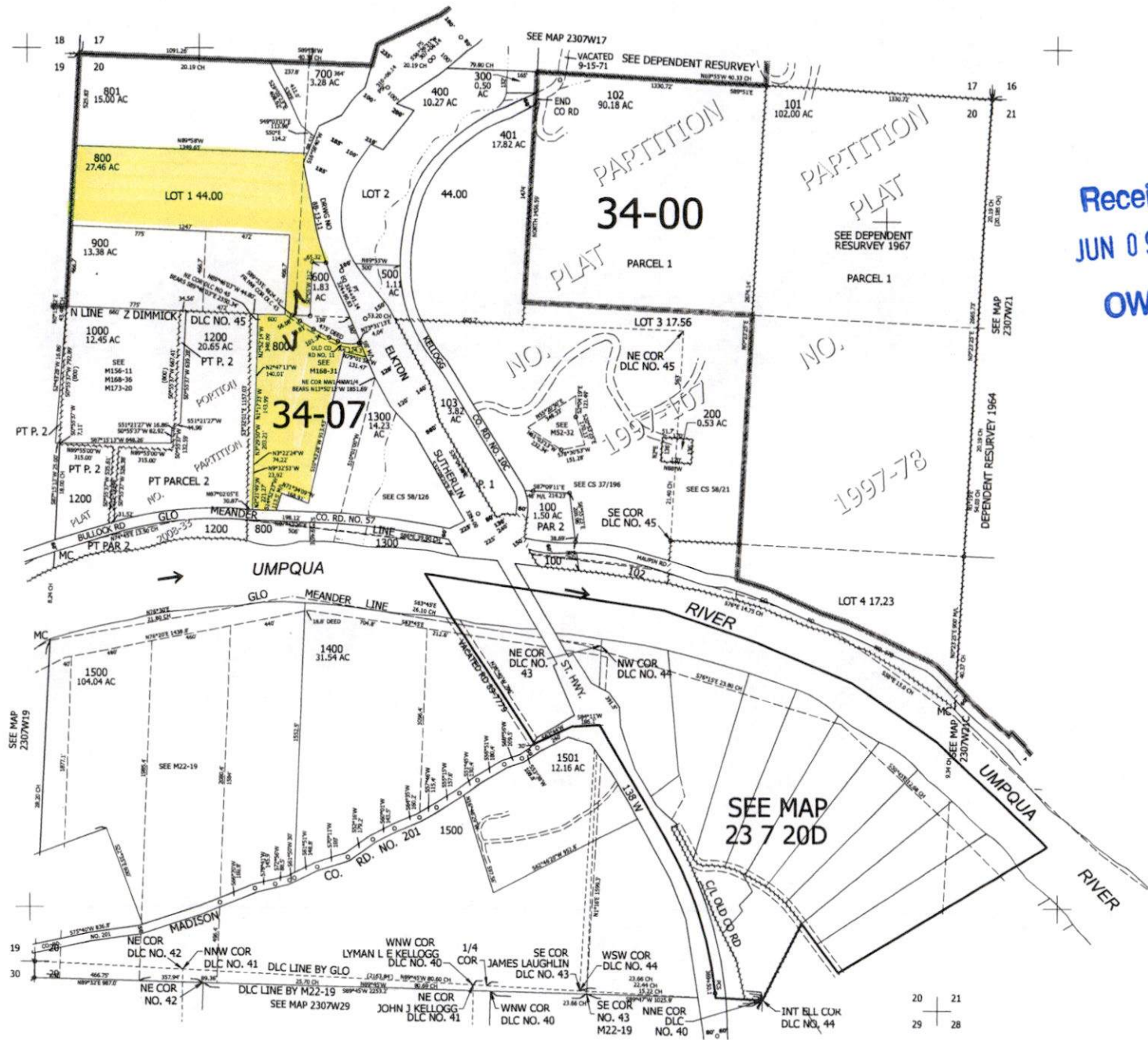
SEC.20 T.23S. R.07W. W.M.  
DOUGLAS COUNTY  
1"=400'

Date Expired 2024-03-05

230720  
& INDEX

CANCELLED NOS:  
1109 1202 1901  
1203 1204

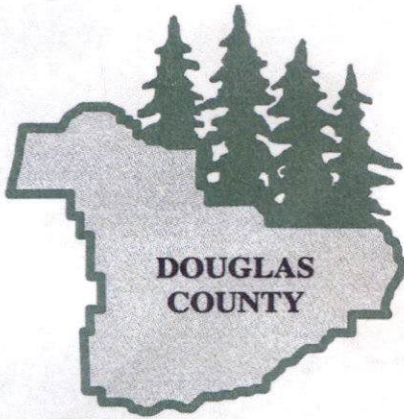
Received  
JUN 09 2025  
OWRD



230720  
& INDEX

Lower Right:  
123°32'14"W 43°32'48"N  
4116198E 699772N R





# PUBLIC WORKS DEPARTMENT

## Administrative Services

1036 SE Douglas, Room 220 • Roseburg, Oregon 97470 • (541) 440-4208

## DIVISIONS

### Engineering and Construction

1036 SE Douglas, Room 304  
Roseburg, Oregon 97470  
(541) 440-4481

### Natural Resources

1036 SE Douglas, Room 306  
Roseburg, Oregon 97470  
(541) 440-4255

### Operations and Maintenance

433 Rifle Range Road  
Roseburg, Oregon 97470  
(541) 440-4268

### Work Crew

1036 SE Douglas, Room 213  
Roseburg, Oregon 97470  
(541) 957-2072

May 14, 2025

Mike C & Tammy J Shepherd  
589 Kellogg Dr  
Oakland, OR 97462

RE: Galesville Reservoir Water Contract I-2025-1  
Dear Mike & Tammy:

Thank you for contacting DC Natural Resources.

Enclosed you will find the new contract with Douglas County for Purchase of Agricultural Water from Galesville Project along with an invoice for the 2025 water year. Please look it over and fill out the signature page of the contract (page 6) and return the entire contract. Please do not put a date on the first line of the contract (page 1) as that will be filled in on the day it is recorded with the County Clerk.

I will mail a copy of the recorded contract back to you when the process is complete. Along with an invoice. Please allow 2-3 weeks for the process.

Sincerely,

Elena Hicks  
Administrative Assistant  
Natural Resources Division  
1036 SE Douglas Ave  
Roseburg, OR 97470  
541-440-6176

Enclosures:  
Contract I-2025-1

Received  
JUN 09 2025  
OWRD



1036 SE Douglas Avenue | Room 106 - Justice Building | Douglas County Courthouse | Roseburg, Oregon 97470  
(541) 440-4289 | [planning@douglascountyor.gov](mailto:planning@douglascountyor.gov)

## RECEIPT

Property Information	
Shepherd, Mike C & Tammy J 0 State Highway 138 W Oakland, OR 97462, R60604	Receipt Number: 4503 Receipt Date: 05/28/2025 Accepted By: Kati Mead

Item	Amount
Land Use Compatibility Statement (LUCS) - #250476	\$250.00
<b>Total</b>	<b>\$250.00</b>

Date	Paid By	Payment Type	Amount
05/28/2025	Tammy J. Shepherd	Check	\$250.00
		<b>Total Paid</b>	<b>\$250.00</b>

Received  
JUN 09 2025  
OWRD



# RECEIPT

DOUGLAS COUNTY, OREGON

DATE 5/29/25 DEPARTMENT PW/INR

RECEIVED OF Michael & Tammy  
Shepherd

FOR THE PERIOD OF wy 25' **Received**

REFERENCE NUMBER 1-2025-1 **JUN 09 2025**

**OWRD**

## TRANSACTION DESCRIPTION

GU water use . new  
contract

AMOUNT RECEIVED \$ 314.50

☐ CASH

☒ CHECK

☐ MONEY ORDER

☐ OTHER

RECEIVED BY 5

RECEIPT NO. **276702**

12394

3:02 PM

101.00

Received

JUN 09 2025

OWRD

planning  
- return contract  
on Tues.  
- all paperwork  
to Salem

DOUGLAS COUNTY



## CERTIFICATE PAGE

IAW ORS 205.180

DO NOT REMOVE THIS PAGE  
FROM ORIGINAL DOCUMENT

THIS PAGE MUST BE INCLUDED  
IF DOCUMENT IS RE-RECORDED

Received

JUN 09 2025

OWRD



Until Further Notice. Send  
Tax Statements To:  
Michael C. Shepherd and Tammy J. Shepherd  
589 Kellog Drive  
Oakland, OR 97462

Grantor:  
Laura Robbins

Grantee:  
Michael C. Shepherd and Tammy J. Shepherd

After Recording, Return To:  
Michael C. Shepherd and Tammy J. Shepherd  
589 Kellog Drive  
Oakland, OR 97462

Received  
JUN 09 2025  
OWRD

#### BARGAIN AND SALE DEED

Laura Robbins, Grantor, conveys to Michael C. Shepherd and Tammy J. Shepherd, Grantees, that certain real property in Douglas County, Oregon, more particularly described in attached Exhibit "A" which by this reference is incorporated herein in full.

**The true consideration for this conveyance is completion of boundary line adjustment, Douglas County Planning Department File No. M23-056 and \$100,000.**

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009 AND SECTIONS 2 TO 17, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424,

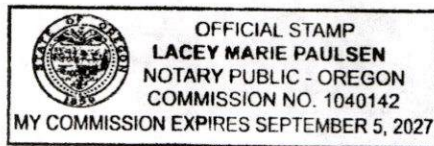
OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009  
AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

DATED: 3<sup>rd</sup> day of Nov, 2023.

Laura Robbins  
Laura Robbins

STATE OF OREGON           )  
  )ss.  
County of Douglas        )

Nov, 2023, This instrument was acknowledged before me this 3<sup>rd</sup> day of  
Nov, 2023, by Laura Robbins.



Lacey Marie Paulsen  
Notary Public for Oregon  
My Commission Expires: 9/5/2027



## EXHIBIT A

That portion of that land described in Instrument #2019-008186, Douglas County, Oregon Deeds and Records being situated in the Ziba Demmick Donation Land Claim No. 45 in Section 20, Township 23 South, Range 7 West, Willamette Meridian, Douglas County, Oregon lying Southerly and Westerly of the following described line:

Beginning at a point in the North line of DLC No. 45, said point being marked with a 5/8" x 30" iron rod with red plastic cap marked "SWEEDEN LS 2752", said point being South 89°55'00" East 4824.55 feet from the Northwest corner of DLC No. 45 and being the Northwest corner of that land described in Instrument #98-7886 also described in Parcel 2, Instrument #2014-010364, Douglas County, Oregon Deeds and Records.

Thence, leaving said Claim Line and along the southerly line of Parcel 2, Instrument #2014-010364 being the Northerly line of the present road easement of former County Road #11, South 56°44'13" East 56.08 feet to a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752"; Thence continuing along the Northerly line of the present road easement of former County Road #11, South 60°41'25" East 93.81 feet to a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752"; Thence continuing along the Northerly line of the present road easement of former County Road #11, South 64°50'45" East 101.34 feet to a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752"; Thence continuing along the Northerly line of the present road easement of former County Road #11, South 69°47'28" East 56.28 feet to a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752", said point being the beginning of a curve to the left having a radius of 194.12 feet, a central angle of 36°41'19" and an arc length of 124.30 feet; Thence continuing along the Northerly line of the present road easement of former County Road #11 and along said curve to the left, 124.30 feet to a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752"; Thence continuing along the Northerly line of the present road easement of former County Road #11 and Southerly line of Instrument #2014-010364, North 73°31'13" East 4.04 feet more or less to a point on the Westerly Right of Way line of State Highway #138 being marked with a 5/8" x 30" iron rod with red plastic cap "SWEEDEN LS 2752" set in the Right of Way fence line, said point being the Southeast corner of Parcel 2 and the Northeast corner of Inst. #2019-008186; Thence, leaving said South line of Parcel 2 and along the Westerly Right of Way line of State Highway #138 and East line of Inst. ##2019-008186, South 19°25'39" East 88 feet more or less to a point marked by a three way fence corner on the East line of Inst, ##2019-008186; Thence, leaving the Westerly Right of Way line of State Highway #138 and Easterly line of Instrument #2019-008186, North 79°01'58" West 131.47 feet to a point; Thence, South 10°43'28" West 913.43 feet to a point; Thence, North 71°34'09" West 168.91 feet to a point; Thence, South 14°52'23" West 113.50 feet more or less to a point on the Northerly Right of Way line of Bullock County Road #57; Thence, South 2°17'24" East 60 feet crossing Bullock County Road #57 on a line perpendicular to the right of way line to a point on the Southerly right of way line of said County Road; Thence, along said Southerly line, North 87°42'26" East 198.12 feet to a point; Thence, leaving said Southerly line of Bullock County Road, South 03°59'46" East to the Northerly boundary of the Umpqua River.

EXCEPTING therefrom that portion of Bullock County Road #57 running through the above described land.

EXCEPTING therefrom that portion of Instrument #2019-008186 conveyed per Instrument #2022-015718, Douglas County, Oregon Deeds and Records dated 10/06/2022.

INCLUDING therewith a 25 foot wide INGRESS/EGRESS EASEMENT over that portion of the land lying Southerly of Bullock County Road #57. The INGRESS/EGRESS EASEMENT being 25 feet in width and centered over the existing roadway leading to said land beginning on the Southerly Right of Way line of Bullock County Road.

ALSO INCLUDING an IRRIGATION WATERLINE EASEMENT allowing access to the existing culvert crossing under Bullock County Road #57. Said IRRIGATION WATERLINE EASEMENT is limited to the area Northwesterly of the Northerly line of the 25 foot wide INGRESS/EGRESS EASEMENT.