

Alternate Reservoir Application Completeness Checklist

Minimum Requirements (ORS 537.409)

For use by WRD staff only

Application #:	R-89937	Receipt #:	146030
Applicant Name:	Laura Lehman, City of Portlar	Amount Requested:	1 af
Priority Date:	9/12/2025	Proposed Use:	Wildlife
County:	Multnomah	POD TRS & TL:	1N 1W Sec 3; TL 300
WM #:	20	Caseworker:	Lucinda
Reviewed by:	Sarah Benham	Reviewed Date:	9/17/2025

☒ **ORS 538.** Is the source withdrawn by ORS 538? ☐ YES ☒ NO [if yes, return application and fees]

☒ Landowner name, mailing address and telephone number provided.

☒ Source and tributary listed. Notes: NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE. Cannot accept an E2 application and a storage application at the same time.

☒ Reservoir Location. TRSQQ and tax lot provided. Note: only 1 reservoir/pond per application

☒ Dam height, if applicable: 3 ft

☒ Property ownership indicated?

☐ If applicant does not own all the land is the affected landowner's name and mailing address listed?

☐ YES ☐ NO (Note: this includes lands not owned by applicant, upon which the source is located OR that are crossed by the diversion works, and any roads or rights-of-way.)

☒ Application signed by the landowner(s)? All parties noted as applicants must sign the application.

☒ **Completed Watermaster review sheet**, signed and dated. Note: Must be completed within last 12 months.

• Will the reservoir injure an existing water right? ☐ YES ☒ NO

• If YES, can conditions be applied to mitigate injury? ☐ YES ☐ NO

☒ **Completed ODFW review sheet**, signed and dated. Note: Must be completed within last 12 months.

• Will reservoir pose a significant detrimental impact to an existing fishery resource? ☒ YES ☐ NO

• If YES, can conditions be applied to mitigate the impact? ☐ YES ☐ NO ☒ N/A

☒ **Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?

Note: Does the use on land-use form match the proposed use on the application? Must be signed within the last 12 months.

☒ **Provide a Legal Description** of all the property involved with this application. A copy of a deed, land sales contract, or title insurance meets this requirement.

☒ **Acceptable Map.** Note: Requirements set forth by the Commission; causes fatal flaw if not provided by the applicant.

- ☒ Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)
- ☒ Scale of the Map, even scale such as 1" = 400', 1" = 1000', or 1" = 1320'
- ☒ Reference corner on map
- ☒ North directional symbol
- ☒ 1/4's clearly identified
- ☒ Reservoir clearly identified
- ☒ Dam, or POD (if off-channel), coordinates referenced to a government land survey corner
Note: If no dam, use coordinates to the center of reservoir.

☒ **Fees:** Amount of Water Requested: 1 af Name on Check: City of Portland

Exam Fee Due:	\$782.00	
Exam Fee Submitted:	\$782.00	
Difference:	\$0.00	
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ 915.00
Total:	\$1697.00	

Oregon Water Resources Department Alternate Reservoir Application

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For impoundments less than 10 feet in height or storing less than 9.2 acre feet of water.

Today's Date: Monday, September 15, 2025

Base Application Fee.		\$720.00
Proposed Dam Height in feet.	3	
Proposed Reservoir volume in Acre Feet.	1	\$62.00
Subtotal:		\$782.00
Permit Recording Fee. ***		\$915.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	Recalculate	
Estimated cost of Permit Application		\$1,697.00

MONEY SLIP

DATE: 9-12-2025

RECEIPT #: 146030

RECEIVED FROM: Treasurer of the City of Portland

Operational Auctg General check

CASH CHECK #

OTHER (IDENTIFY)

☐ ☒ 1015893

☐

APPLICATION	R-89937
PERMIT	
TRANSFER	

TOTAL REC'D \$ 1,697.00

1083 TREASURY 4170 MISC CASH ACCT.

0407 COPIES

\$

OTHER: (IDENTIFY)

\$

0243 Instream Lease 0244 Muni Water Mgmt. Plan 0245 Cons. Water

1083 TREASURY 4270 WRD OPERATING ACCT.

MISCELLANEOUS

0407 COPY & TAPE FEES

\$

0410 RESEARCH FEES

\$

0408 MISC REVENUE (IDENTIFY)

\$

TC162 DEPOSIT LIAB. (IDENTIFY)

\$

0240 EXTENSION OF TIME

\$

WATER RIGHTS

0201 SURFACE WATER

EXAM FEE
\$ 782.00
\$
\$

0202

RECORD FEE
\$ 915.00
\$

0203 GROUND WATER

\$
\$

0204

0205 TRANSFER

\$

WELL CONSTRUCTION

0218 WELL DRILL CONSTRUCTOR

EXAM FEE
\$

0219

RECORD FEE
\$
\$

LANDOWNER'S PERMIT

0220

OTHER (IDENTIFY)

0607 TREASURY 0467 HYDROELECTRIC

0233 POWER LICENSE FEE (FW/WRD)

LIC NUMBER

0231 HYDRO LICENSE FEE (FW/WRD)

\$
\$

HYDRO APPLICATION

\$

SPECIAL INSTRUCTIONS:

☐ RETURN TO APPLICANT -- LETTER ATTACHED