



# Oregon

Tina Kotek, Governor

## Water Resources Department

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[www.oregon.gov/owrd](http://www.oregon.gov/owrd)

October 17, 2025

City of Sheridan  
Attn: Kie Cottam  
120 SW Mill St.  
Sheridan, OR 9378  
VIA EMAIL: [kiec@sheridanpw.com](mailto:kiec@sheridanpw.com)

SUBJECT: Reclaimed Municipal Water Use **Registration RM-245**, NPDES Permit 101625

Dear Kie:

The Oregon Water Resources Department (OWRD) received your Registration of Reclaimed Municipal Water Use form on August 15, 2025, from the Oregon Department of Environmental Quality. The Registration form is complete and meets the requirements of ORS 537.131 and 537.132. OWRD assigned record **RM-246** to your Registration, which will be viewable online in our [Water Rights Information System \(WRIS\) database](#).

This Registration allows the use of reclaimed municipal water under an exemption provided by ORS 537.132 rather than completing the process to obtain a formal water use permit. The registered exempt use is allowed only while the corresponding ODEQ facility discharge permit is in effect. This Registration must be renewed with OWRD when the DEQ facility discharge permit is renewed again in the future for the exempt use to continue.

If reclaimed municipal water use occurs instead of exercising existing water rights at the same location, ORS 540.610(2)(h) provides protection of those existing water rights from potential forfeiture due to extended non-use. It is prudent to document and maintain a record of your annual use of reclaimed municipal water.

Oregon's *Integrated Water Resources Strategy* encourages additional use of reclaimed municipal water to help keep our streams clean and reduce the demand on limited water supplies. Thank you for putting the strategy into action and using water wisely.

If you have any questions about this Registration letter, please do not hesitate to contact me directly at (503) 979-9544 or via e-mail at [Kerri.H.Cope@water.oregon.gov](mailto:Kerri.H.Cope@water.oregon.gov) if you have any questions.

Sincerely,

Kerri H. Cope  
Water Management and Conservation Analyst/Reuse Coordinator  
Water Right Services Division

cc: Bruce Ruddenklau ([ruddenkl@viclink.com](mailto:ruddenkl@viclink.com))  
District 22 Watermaster, ([via email](#))  
Steve McMillan, DEQ ([via email](#))