

**Oregon Water Resources Department**  
**Surface Water Application**

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Today's Date: Tuesday, January 27, 2026

Base Application Fee.		\$1,635.00
Number of proposed cubic feet per second (cfs) to be diverted. (1 cfs = 448.83 gallons per minute)	0.01	\$615.00
Number of proposed Use's for the appropriated water. (i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *	1	
Number of proposed Surface Water points of diversions. **	1	
Number of Acre Feet to be diverted from Stored Water. (if the application is appropriating water from a pond/reservoir)	0	
	Subtotal:	\$2,250.00
Permit Recording Fee. ***		\$915.00
* the 1st Water Use is included in the base cost. ** the 1st Surface Water point of diversion is included in the base cost. *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	Recalculate	
Estimated cost of Permit Application		\$3,165.00

**E-2 App**

Yes  
 No

**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

Application #:	<b>S-89991</b>	Receipt #:	<b>146768</b>
Applicant Name:	<b>Matt &amp; Shawna Hatfield</b>	Amount Requested:	<b>0.01 cfs</b>
Priority Date:	<b>1/26/2026</b>	Proposed Use:	<b>Domestic Expanded</b>
County:	<b>Douglas</b>	POD's TRS &TL:	<b>26S 05W Sec 26; TL 300 &amp; 400</b>
WM #:	<b>15</b>	Caseworker:	<b>Brandon</b>
Reviewed by:	<b>Sarah Benham</b>	Reviewed Date:	<b>1/27/2026</b>

Applicant/Organization Name and Mailing Address  
 Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant.  
 Property Ownership: Does the applicant own all the land for the proposed project?  Yes  No

If No:

The affected landowner's name(s) and mailing address(s) must be listed.  
 A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

**For a SW Application:** Source of water must be indicated.

If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)  
 If for stored water, is the source authorized under a permit, certificate, or decree?

Permit or Certificate issued:  Y  N      Permit or Certificate #: 

**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.

**For a GW Application:** Well development table completed and a well log report included (if existing) **Division 33 (Sensitive, Threatened, Endangered, Fish Species)** **Proposed Water Use:**

Amount of water from *each* source in GPM, CFS, or AF  
 Period of use indicated  
 If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.  
 (Note: Primary and Supplemental Irrigation counts as 2 uses)

 **Water Management Section** **Resource Protection Section**

Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))

Supplemental data sheets enclosed (if needed)
 

Form M (Municipal or Quasi-Municipal)

A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.

A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable

The proposed source  **IS**  **IS NOT** restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.

The **map** must meet all the minimum requirements of OAR 690-310-0050.

Township, Range, Section

Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)

Place of use, 1/4-1/4's and tax lot clearly identified

Even map scale not less than 4" = 1 mile (1" = 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.

Location of each diversion point or well by reference to a recognized public land survey corner.

Multiple wells shall be uniquely labeled, and identified on well logs, if existing.

Reference corner on map

North directional symbol

Number of acres per 1/4 1/4 if for irrigation, supplemental irrigation, or nursery use

**Fees:** Amount of Water Requested: 0.01 cfs Name on Check: John M & Susan K Hatfield

Exam Fee Due:	\$2250.00		
Exam Fee Submitted:	\$2250.00		
Difference:	\$0.00		
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	\$ 915.00
Total:	\$3165.00		

# MONEY SLIP

DATE: <u>1-26-2026</u>	RECEIPT #: <u>146768</u>
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RECEIVED FROM: John M. Hatfield  
Susan K. Hatfield

APPLICATION	<u>S-89991</u>
PERMIT	
TRANSFER	

CASH  CHECK # 7132 OTHER (IDENTIFY)

TOTAL REC'D	<u>\$ 3,165.00</u>
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1083 TREASURY	4170 MISC CASH ACCT.
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0407 COPIES	\$
OTHER: (IDENTIFY)	

0243 Instream Lease	0244 Muni-Water Mgmt. Plan	0245 Cons. Water
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1083 TREASURY	4270 WRD OPERATING ACCT.
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MISCELLANEOUS		<u>46011</u>	
0407	COPY & TAPE FEES		\$
0410	RESEARCH FEES		\$
0408	MISC REVENUE (IDENTIFY)		\$
TC162	DEPOSIT LIAB. (IDENTIFY)		\$
0240	EXTENSION OF TIME		\$

WATER RIGHTS		EXAM FEE	
0201	SURFACE WATER	<u>\$ 2250.00</u>	0202 <u>\$ 915.00</u>
0203	GROUND WATER	\$	0204 \$
0205	TRANSFER	\$	

WELL CONSTRUCTION		EXAM FEE	
0218	WELL DRILL CONSTRUCTOR	\$	0219 \$
LANDOWNER'S PERMIT			0220 \$
OTHER	(IDENTIFY)		

0607 TREASURY	0467 HYDROELECTRIC
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0233 POWER LICENSE FEE (FW/WRD)	LIC NUMBER
0231 HYDRO LICENSE FEE (FW/WRD)	\$

HYDRO APPLICATION	\$
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## SPECIAL INSTRUCTIONS:

RETURN TO APPLICANT -- LETTER ATTACHED