

**Oregon Water Resources Department  
Surface Water Application**

-  [Main](#)
-  [Help](#)
-  [Return](#)
-  [Contact Us](#)

Today's Date: Tuesday, January 27, 2026

Base Application Fee.		\$1,635.00
Number of proposed cubic feet per second (cfs) to be diverted. (1 cfs = 448.83 gallons per minute)	0.01	\$615.00
Number of proposed Use's for the appropriated water. (i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *	1	
Number of proposed Surface Water points of diversions. **	1	
Number of Acre Feet to be diverted from Stored Water. (if the application is appropriating water from a pond/reservoir)	0	
<b>Subtotal:</b>		<b>\$2,250.00</b>
Permit Recording Fee. ***		\$915.00
<p>* the 1st Water Use is included in the base cost.                  ** the 1st Surface Water point of diversion is included in the base cost.                  *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.</p>	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$3,165.00

**E-2 App** Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

Application #:	S-89991	Receipt #:	146768
Applicant Name:	Matt & Shawna Hatfield	Amount Requested:	0.01 cfs
Priority Date:	1/26/2026	Proposed Use:	Domestic Expanded
County:	Douglas	POD's TRS &TL:	26S 05W Sec 26; TL 300 & 400
WM #:	15	Caseworker:	Brandon
Reviewed by:	Sarah Benham	Reviewed Date:	1/27/2026

 Applicant/Organization Name and Mailing Address Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant. Property Ownership: Does the applicant own all the land for the proposed project?  Yes  No

If No:

 The affected landowner's name(s) and mailing address(s) must be listed. A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted. **For a SW Application:** Source of water must be indicated. If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400) If for stored water, is the source authorized under a permit, certificate, or decree?Permit or Certificate issued:  Y  NPermit or Certificate #: **NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use: Amount of water from *each* source in GPM, CFS, or AF Period of use indicated If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.

(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
  - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source  IS  IS NOT restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The **map** must meet all the minimum requirements of OAR 690-310-0050.
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, ¼-¼'s and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - Reference corner on map
  - North directional symbol
  - Number of acres per ¼ ¼ if for irrigation, supplemental irrigation, or nursery use
- Fees:** Amount of Water Requested: 0.01 cfs Name on Check: John M & Susan K Hatfield

Exam Fee Due:	<b>\$2250.00</b>
Exam Fee Submitted:	<b>\$2250.00</b>
Difference:	<b>\$0.00</b>
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No \$ <b>915.00</b>
Total:	<b>\$3165.00</b>

# MONEY SLIP

DATE: <u>1-26-2020</u>	RECEIPT #: <u>146768</u>
------------------------	--------------------------

RECEIVED FROM: <u>John M. Hatfield</u> <u>Susan K Hatfield</u>	APPLICATION <u>S-89991</u>
	PERMIT
	TRANSFER

CASH <input type="checkbox"/>	CHECK # <input checked="" type="checkbox"/> <u>7132</u>	OTHER (IDENTIFY) <input type="checkbox"/>		TOTAL REC'D \$ <u>3,165.00</u>
-------------------------------	---	---	--	--------------------------------

1083 TREASURY	4170 MISC CASH ACCT.
---------------	----------------------

0407	COPIES	\$
_____	OTHER: (IDENTIFY) _____	\$
0243 Instream Lease _____ 0244 Muni. Water Mgmt. Plan _____ 0245 Cons. Water _____		

1083 TREASURY	4270 WRD OPERATING ACCT.
---------------	--------------------------

MISCELLANEOUS <span style="float: right; font-size: 1.5em;">46111</span>		
0407	COPY & TAPE FEES	\$
0410	RESEARCH FEES	\$
0408	MISC REVENUE (IDENTIFY) _____	\$
TC162	DEPOSIT LIAB. (IDENTIFY) _____	\$
0240	EXTENSION OF TIME _____	\$
WATER RIGHTS		
	EXAM FEE	
0201	SURFACE WATER	\$ <u>2250.00</u>
0203	GROUND WATER	\$
0205	TRANSFER	\$
		RECORD FEE
		\$ <u>915.00</u>
WELL CONSTRUCTION		
	EXAM FEE	
0218	WELL DRILL CONSTRUCTOR	\$
	LANDOWNER'S PERMIT	\$
_____	OTHER (IDENTIFY) _____	\$

0607 TREASURY	0467 HYDROELECTRIC
---------------	--------------------

0233	POWER LICENSE FEE (FW/WRD)		LIC NUMBER
0231	HYDRO LICENSE FEE (FW/WRD)	\$	
_____	HYDRO APPLICATION	\$	

**SPECIAL INSTRUCTIONS:**

RETURN TO APPLICANT -- LETTER ATTACHED