

E-2 App Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &-0050)

For use by WRD staff only

Application #:	S- 90006	Receipt #:	147256
Applicant Name:	Jacob Franlin Craig	Amount Requested:	.05
Priority Date:	5/1/26	Proposed Use:	IR
County:	Polk	POD's TRS &TL:	9S 6W 32; 901
WM #:	22	Caseworker:	Brandon
Reviewed by:	Corie	Reviewed Date:	5/4/26

- Forms accurate as of April 1, 2026
- Applicant/Organization Name and Mailing Address
- Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant.

Property Ownership: Does the applicant own all the land for the proposed project? Yes No

If No:

- The affected landowner's name(s) and mailing address(s) must be listed.
- A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

 For a SW Application: Source of water must be indicated.

- If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)
- If for stored water, is the source authorized under a permit, certificate, or decree?

Permit or Certificate issued: Y N Permit or Certificate #: **NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use:

- Amount of water from *each* source in GPM, CFS, or AF
- Period of use indicated
- If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.
(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
 - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source IS IS NOT withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The proposed source IS IS NOT restricted (ORS 536.415):
 - Allowed uses: Domestic Storage Irrigation Wildlife Recreation
- The map must meet all the minimum requirements of OAR 690-310-0050:
 - Latitude and Longitude of POAs/PODs
 - Township, Range, Section
 - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
 - Place of use, ¼-¼'s and tax lot clearly identified
 - Even map scale not less than 4" = 1 mile (1" = 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
 - Location of **each** diversion point or well by reference to a recognized public land survey corner.
 - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
 - Reference corner on map
 - North directional symbol
 - Number of acres per ¼ ¼ if for irrigation, supplemental irrigation, or nursery use
 - If SW: location and flow direction of all water ways

Fees: Amount of Water Requested: .05 Name on Check: Jacob Craig

Exam Fee Subtotal:	\$ 2250
60% Due:	\$ 1350
Amount Received:	\$ 1719; overpayment \$369

**Oregon Water Resources Department
Surface Water Application**

 Main  Help
 Return  Contact Us

Today's Date: Tuesday, May 5, 2026 PLEASE PAY ONLY THE AMOUNT SHOWN IN YELLOW BELOW WITH APPLICATION SUBMISSION

Base Application Fee.		\$1,635.00
Number of proposed cubic feet per second (cfs) to be diverted. (1 cfs = 448.83 gallons per minute)	.05	\$615.00
Number of proposed Use's for the appropriated water. (i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *	1	
Number of proposed Surface Water points of diversions. **	1	
Number of Acre Feet to be diverted from Stored Water. (if the application is appropriating water from a pond/reservoir)	0	
Exam Fee Subtotal:		\$2,250.00
Permit Recording Fee. ***		\$915.00
* the 1st Water Use is included in the base cost. ** the 1st Surface Water point of diversion is included in the base cost. *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	<input type="button" value="Recalculate"/>	
Total Estimated cost of Permit Application		\$3,165.00
Payment Requirements:		
Amount to be paid with application submission (60% of Exam Fee)		\$1,350.00
Amount to be paid with request to continue processing after issuance of Initial Review (40% of Exam Fee plus Permit Recording Fee ***)		\$1,815.00

MONEY SLIP

DATE: 5-1-2026 **RECEIPT #:** 147256

RECEIVED FROM: Jacob Craig

APPLICATION	<u>S-90006</u>
PERMIT	
TRANSFER	

CASH **CHECK #** **OTHER (IDENTIFY)**

TOTAL REC'D \$4,719.00

1083 TREASURY **4170 MISC CASH ACCT.**

0407 COPIES \$ _____
 _____ OTHER: (IDENTIFY) _____ \$ _____

0243 Instream Lease _____ 0244 Muni. Water Mgmt. Plan _____ 0245 Cons. Water _____

1083 TREASURY **4270 WRD OPERATING ACCT.**

MISCELLANEOUS 46111

0407 COPY & TAPE FEES \$ _____
 0410 RESEARCH FEES \$ _____
 0408 MISC REVENUE (IDENTIFY) _____ \$ _____
 TC162 DEPOSIT LIAB. (IDENTIFY) _____ \$ _____
 0240 EXTENSION OF TIME _____ \$ _____

WATER RIGHTS

	EXAM FEE		RECORD FEE
0201 SURFACE WATER	\$ <u>1350.00</u>	0202	\$ <u>369.00</u>
0203 GROUND WATER	\$ _____	0204	\$ _____
0205 TRANSFER	\$ _____		

WELL CONSTRUCTION

	EXAM FEE		RECORD FEE
0218 WELL DRILL CONSTRUCTOR	\$ _____	0219	\$ _____
LANDOWNER'S PERMIT		0220	\$ _____
_____ OTHER (IDENTIFY) _____			

0607 TREASURY **0467 HYDROELECTRIC**

0233 POWER LICENSE FEE (FW/WRD)	LIC NUMBER	
0231 HYDRO LICENSE FEE (FW/WRD)		\$ _____
_____ HYDRO APPLICATION		\$ _____

SPECIAL INSTRUCTIONS:

RECEIVED
OVER THE COUNTER

RETURN TO APPLICANT -- LETTER ATTACHED