

**E-2 App** Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

Application #:	S- 90007	Receipt #:	147317
Applicant Name:	Lynn Herbert	Amount Requested:	40.87 AF
Priority Date:	5-15-2026	Proposed Use:	IR
County:	Douglas	POD's TRS &TL:	30S 5W 19; 400
WM #:	15	Caseworker:	Lucinda
Reviewed by:	Corie	Reviewed Date:	5/13/26

- Forms accurate as of April 1, 2026
- Applicant/Organization Name and Mailing Address
- Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant.

Property Ownership: Does the applicant own all the land for the proposed project?  Yes No 

If No:

- The affected landowner's name(s) and mailing address(s) must be listed.
- A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

 **For a SW Application:** Source of water must be indicated.

- If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)
- If for stored water, is the source authorized under a permit, certificate, or decree?

Permit or Certificate issued: Y  N  Permit or Certificate #: R-9964**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use:

- Amount of water from *each* source in GPM, CFS, or AF
- Period of use indicated
- If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.  
(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
  - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source  IS  IS NOT withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The proposed source  IS  IS NOT restricted (ORS 536.415):
  - Allowed uses:  Domestic  Storage  Irrigation  Wildlife  Recreation
- The map must meet all the minimum requirements of OAR 690-310-0050:
  - Latitude and Longitude of POAs/PODs
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, ¼-¼'s and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - Reference corner on map
  - North directional symbol
  - Number of acres per ¼ ¼ if for irrigation, supplemental irrigation, or nursery use
  - If SW: location and flow direction of all water ways

**Fees:** Amount of Water Requested: 40.87 Name on Check: Lynn Herbert

Exam Fee Subtotal:	\$ 2,199.10
Exam Amount Received	\$ 2,199.10
Recording Fee	\$ 290.36

Exam

Amount Received  
Recording Fee  
paid

Total \$2489.46  
Recording Fee left to pay = \$624.64

**Oregon Water Resources Department**  
**Stored Water Only Applications - Expedited Secondary**

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Today's Date: Tuesday, May 19, 2026

Base Application Fee.		\$915.00
Acre feet of Stored Water to be diverted.	40.87	\$1,284.10
Subtotal:		\$2,199.10
Permit Recording Fee. ***		\$915.00
<p>*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.</p>		<input type="button" value="Recalculate"/>
Estimated cost of Permit Application		\$3,114.10

# MONEY SLIP

DATE: <u>5-11-2026</u>	RECEIPT #: <u>147317</u>
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RECEIVED FROM: Lynn Herbert

APPLICATION	<u>5-90007</u>
PERMIT	
TRANSFER	

CASH  CHECK # 4302 OTHER (IDENTIFY)

TOTAL REC'D	<u>\$ 2,489.46</u>
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**1083 TREASURY** **4170 MISC CASH ACCT.**

0407 COPIES \$  
OTHER: (IDENTIFY) \$  
0243 Instream Lease \_\_\_\_\_ 0244 Muni Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

**1083 TREASURY** **4270 WRD OPERATING ACCT.**

MISCELLANEOUS 46111  
0407 COPY & TAPE FEES \$  
0410 RESEARCH FEES \$  
0408 MISC REVENUE (IDENTIFY) \$  
TC162 DEPOSIT LIAB. (IDENTIFY) \$  
0240 EXTENSION OF TIME \$

WATER RIGHTS  
0201 SURFACE WATER EXAM FEE \$299.10 RECORD FEE \$  
0203 GROUND WATER \$ 0202 \$290.36  
0205 TRANSFER \$ 0204 \$

WELL CONSTRUCTION  
0218 WELL DRILL CONSTRUCTOR EXAM FEE \$ RECORD FEE \$  
LANDOWNER'S PERMIT 0219 \$  
OTHER (IDENTIFY) 0220 \$

**0607 TREASURY** **0467 HYDROELECTRIC**

0233 POWER LICENSE FEE (FW/WRD) LIC NUMBER \$  
0231 HYDRO LICENSE FEE (FW/WRD) \$  
HYDRO APPLICATION \$

## SPECIAL INSTRUCTIONS:

RETURN TO APPLICANT -- LETTER ATTACHED