

Alternate Reservoir Application Completeness Checklist

Minimum Requirements (ORS 537.409)

For use by WRD staff only

Application #:	R-90016	Receipt #:	147465
Applicant Name:	Townsend HB LLC	Amount Requested:	.64 af
Priority Date:	6/3/26	Proposed Use:	Multipurpose
County:	Clackamas	POD TRS & TL:	2S 4E 21; 600
WM #:	20	Caseworker:	Brandon
Reviewed by:	Corie	Reviewed Date:	6/4/26

- ☒ **ORS 538.** Is the source withdrawn by ORS 538? ☐ YES ☒ NO [if yes, return application and fees]
- ☒ Landowner name, mailing address and telephone number provided.
- ☒ Source and tributary listed. Notes: NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE. Cannot accept an E2 application and a storage application at the same time.
- ☒ Reservoir Location. TRSQQ and tax lot provided. Note: only 1 reservoir/pond per application
- ☒ Dam height, if applicable: 8'
- ☒ Property ownership indicated?
- ☐ If applicant does not own all the land is the affected landowner's name and mailing address listed?
☐ YES ☐ NO (Note: this includes lands not owned by applicant, upon which the source is located OR that are crossed by the diversion works, and any roads or rights-of-way.)
- ☒ Application signed by the landowner(s)? All parties noted as applicants must sign the application.
- ☒ **Completed Watermaster review sheet**, signed and dated. Note: Must be completed within last 12 months.
- Will the reservoir injure an existing water right? ☐ YES ☒ NO
 - If YES, can conditions be applied to mitigate injury? ☐ YES ☐ NO
- ☒ **Completed ODFW review sheet**, signed and dated. Note: Must be completed within last 12 months.
- Will reservoir pose a significant detrimental impact to an existing fishery resource? ☒ YES ☐ NO
 - If YES, can conditions be applied to mitigate the impact? ☒ YES ☐ NO ☐ N/A
- ☒ **Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?
 Note: Does the use on land-use form match the proposed use on the application? Must be signed within the last 12 months.
- ☒ **Provide a Legal Description** of all the property involved with this application. A copy of a deed, land sales contract, or title insurance meets this requirement.

☒ **Acceptable Map.** Note: Requirements set forth by the Commission; causes fatal flaw if not provided by the applicant.

☒ Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)

☒ Scale of the Map, even scale such as 1" = 400', 1" = 1000', or 1" = 1320'

☒ Reference corner on map

☒ North directional symbol ✓ Lat/Long is present.

☒ 1/4's clearly identified

☒ Reservoir clearly identified

☒ Dam, or POD (if off-channel), coordinates referenced to a government land survey corner

Note: If no dam, use coordinates to the center of reservoir.

☒ **Fees:** Amount of Water Requested: .64 af Name on Check: Will McGill Surveying

Exam Fee Due:	\$782		
Exam Fee Submitted:	\$782		
Difference:	\$0		
Recording Fee Paid?	☒ Yes ☐ No	\$	915
Total:	\$1697		

Oregon Water Resources Department
Alternate Reservoir Application

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For impoundments less than 10 feet in height or storing less than 9.2 acre feet of water.

Today's Date: Thursday, June 4, 2026

Base Application Fee.		\$720.00
Proposed Dam Height in feet.	8	
Proposed Reservoir volume in Acre Feet.	.64	\$62.00
Subtotal:		\$782.00
Permit-Recording Fee. ***		\$915.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	Recalculate	
Estimated cost of Permit Application		\$1,697.00

MONEY SLIP

DATE: <u>6-3-2026</u>	RECEIPT #: <u>147465</u>
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RECEIVED FROM: <u>Will McGill Surveying LLC</u>	APPLICATION <u>P-90011e</u>
	PERMIT
	TRANSFER

CASH ☐	CHECK # ☒ <u>2628</u>	OTHER (IDENTIFY) ☐
		TOTAL REC'D \$ <u>1,677.⁰⁰</u>

1083 TREASURY	4170 MISC CASH ACCT.
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0407 COPIES	\$
OTHER: (IDENTIFY) _____	\$

0243 Instream Lease _____ 0244 Muni Water Mgmt. Plan _____ 0245 Cons. Water _____

1083 TREASURY	4270 WRD OPERATING ACCT.
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MISCELLANEOUS		
0407 COPY & TAPE FEES	\$	
0410 RESEARCH FEES	\$	
0408 MISC REVENUE (IDENTIFY) _____	\$	
TC162 DEPOSIT LIAB. (IDENTIFY) _____	\$	
0240 EXTENSION OF TIME _____	\$	

WATER RIGHTS		EXAM FEE	RECORD FEE
0201 SURFACE WATER	\$	782.00	0202 \$915.00
0203 GROUND WATER	\$		0204 \$
0205 TRANSFER	\$		

WELL CONSTRUCTION		EXAM FEE	RECORD FEE
0218 WELL DRILL CONSTRUCTOR	\$	0219 \$	0220 \$
LANDOWNER'S PERMIT			
OTHER (IDENTIFY) _____			

0607 TREASURY	0467 HYDROELECTRIC
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0233 POWER LICENSE FEE (FW/WRD)	LIC NUMBER
0231 HYDRO LICENSE FEE (FW/WRD)	\$
	\$
HYDRO APPLICATION	\$

SPECIAL INSTRUCTIONS:

RECEIVED
OVER THE COUNTER

☐ RETURN TO APPLICANT -- LETTER ATTACHED