**E-2 App**
☐ Yes
☑ No

# Standard Application Completeness Checklist

**Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &-0050)

For use by WRD staff only

| | | | |
|---|---|---|---|
| Application #: | S-90033 | Receipt #: | 148242 |
| Applicant Name: | Coos County Parks | Amount Requested: | .03 cfs |
| 10/12/26 Priority Date: | 10/5/26 Last missing piece received 10-12-26 | Proposed Use: | Human Consumption |
| County: | Coos | POD's TRS &TL: | 27S 11W 4&5; 100, 101 & 401 |
| WM #: | 15 | Caseworker: | Lucinda |
| Reviewed by: | Corie | Reviewed Date: | 10/6/26 |

☑ Forms accurate as of April 1, 2026

☑ Applicant/Organization Name and Mailing Address

☑ Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant.

Property Ownership: Does the applicant own all the land for the proposed project? ☐ Yes No ☑

If No:

☑ The affected landowner's name(s) and mailing address(s) must be listed.

☑ A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

☑ **For a SW Application:** Source of water must be indicated.

☐ If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)

☑ If for stored water, is the source authorized under a permit, certificate, or decree?

Permit or Certificate issued: Y ☐ N ☐ Permit or Certificate #: [redacted]

**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.

☐ **For a GW Application:** Well development table completed and a well log report included (if existing)

☑ Division 33 (Sensitive, Threatened, Endangered, Fish Species)

☑ Proposed Water Use:

☑ Amount of water from *each* source in GPM, CFS, or AF

☑ Period of use indicated

☐ If for supplemental irrigation, primary acreage or underlying permit or certificate number listed. (Note: Primary and Supplemental Irrigation counts as 2 uses)

☑ Water Management Section

☑ Resource Protection Section

☑ Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))

☐ Supplemental data sheets enclosed (if needed)

☐ Form M (Municipal or Quasi-Municipal)

☑ A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.

☑ A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company.
**Copies of tax bills are not acceptable**

☑ The proposed source ☐ **IS** ☑ **IS NOT** withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.

☑ The proposed source ☐ **IS** ☑ **IS NOT** restricted (ORS 536.415):

Allowed uses: ☐ Domestic ☐ Storage ☐ Irrigation ☐ Wildlife ☐ Recreation

☑ The map must meet all the minimum requirements of OAR 690-310-0050:

☑ Latitude and Longitude of POAs/PODs
☑ Township, Range, Section
☑ Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
☑ Place of use, ¼-¼'s and tax lot clearly identified
☑ Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
☑ Location of **each** diversion point or well by reference to a recognized public land survey corner.
☐ Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
☑ Reference corner on map
☑ North directional symbol
☐ Number of acres per ¼ ¼ if for irrigation, supplemental irrigation, or nursery use
☑ If SW: location and flow direction of all water ways

☑ **Fees:** Amount of Water Requested: .03 cfs Name on Check: Coos County Oregon

| | |
|---|---|
| Exam Fee Subtotal: | $2865 |
| 60% Due: | $1719 |
| Amount Received: | $1719 |

☐ **E2 Only Fees:** Amount of Water Requested: _____ Name on Check: _____

| | | |
|---|---|---|
| Exam Fee Due: | $ | |
| Exam Fee Submitted: | $ | |
| Difference: | $ | |
| Recording Fee Paid? | ☐ Yes ☐ No $ | |
| Total: | $ | |

# Oregon Water Resources Department
# Surface Water Application

Main Help
Return Contact Us

Today's Date: Monday, October 12, 2026 PLEASE PAY ONLY THE AMOUNT SHOWN IN YELLOW BELOW WITH APPLICATION SUBMISSION

| | | |
|---|---|---|
| Base Application Fee. | | $1,635.00 |
| Number of proposed cubic feet per second (cfs) to be diverted.<br>(1 cfs = 448.83 gallons per minute) | .03 | $615.00 |
| Number of proposed Use's for the appropriated water.<br>(i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) * | 1 | |
| Number of proposed Surface Water points of diversions. ** | 2 | $615.00 |
| Number of Acre Feet to be diverted from Stored Water.<br>(if the application is appropriating water from a pond/reservoir) | 0 | |
| Exam Fee Subtotal: | | $2,865.00 |
| Permit Recording Fee. *** | | $915.00 |
| * the 1st Water Use is included in the base cost.<br>** the 1st Surface Water point of diversion is included in the base cost.<br>*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed. | Recalculate | |
| Total Estimated cost of Permit Application | | $3,780.00 |
| **Payment Requirements:** | | |
| Amount to be paid **with application submission**<br>(60% of Exam Fee) | | $1,719.00 |
| Amount to be paid **with request to continue processing after issuance of Initial Review**<br>(40% of Exam Fee plus Permit Recording Fee ***) | | $2,061.00 |

# MONEY SLIP

| DATE: 10-5-26 | RECEIPT #: 148242 |
|---|---|

RECEIVED FROM: Coos County, Oregon

| | |
|---|---|
| APPLICATION | S-90033 |
| PERMIT | |
| TRANSFER | |

CASH ☐ CHECK # ☒ 261970 OTHER (IDENTIFY) ☐ _____

TOTAL REC'D $ 1719.00

**1083 TREASURY 4170 MISC CASH ACCT.**

| | | | |
|---|---|---|---|
| 0407 | COPIES | | $ |
| _____ | OTHER: (IDENTIFY) _____ | | $ |

0243 Instream Lease _____ 0244 Muni Water Mgmt. Plan _____ 0245 Cons. Water _____

**1083 TREASURY 4270 WRD OPERATING ACCT.**

46111

| | | | | | |
|---|---|---|---|---|---|
| | **MISCELLANEOUS** | | | | |
| 0407 | COPY & TAPE FEES | | | | $ |
| 0410 | RESEARCH FEES | | | | $ |
| 0408 | MISC REVENUE (IDENTIFY) _____ | | | | $ |
| TC162 | DEPOSIT LIAB. (IDENTIFY) _____ | | | | $ |
| 0240 | EXTENSION OF TIME _____ | | | | $ |
| | **WATER RIGHTS** | EXAM FEE | | RECORD FEE | |
| 0201 | SURFACE WATER | $ 1719.00 | 0202 | | $ |
| 0203 | GROUND WATER | $ | 0204 | | $ |
| 0205 | TRANSFER | $ | | | |
| | **WELL CONSTRUCTION** | EXAM FEE | | RECORD FEE | |
| 0218 | WELL DRILL CONSTRUCTOR | $ | 0219 | | $ |
| | LANDOWNER'S PERMIT | | 0220 | | $ |
| _____ | OTHER (IDENTIFY) _____ | | | | |

**0607 TREASURY 0467 HYDROELECTRIC**

| | | LIC NUMBER | |
|---|---|---|---|
| 0233 | POWER LICENSE FEE (FW/WRD) | | $ |
| 0231 | HYDRO LICENSE FEE (FW/WRD) | | $ |
| _____ | HYDRO APPLICATION | | $ |

**SPECIAL INSTRUCTIONS:**

☐ RETURN TO APPLICANT -- LETTER ATTACHED