

# Standard Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040)(ORS 537.400)

This is the checklist used by WRD staff

REPAIR OF A RETURN

Application G 17453 County LANE Priority Date MAR 10, 2011

Township 16 S Range 4 W Section 22

Amount 146 / 9pm / CFS Use PRIM / IRRIG / 26 / ACRES WM Dist # 2

Caseworker Assigned  Jeana Eastman  Kerry Kavanagh  Michele McAleer

- Applicant/Organization Name, Mailing Address, and Telephone Number.
- Source of water. If stored water, is the stored water component filed out, including a non-expired agreement for stored water must be included. (ORS 537.400) *NOTE: A surface water application cannot be filed at the same time as a Reservoir or Alt Reservoir if it will be for the use of the stored water under the PROPOSED Reservoir application (E2).*
- The proposed source is or is not (circle one) withdrawn from further appropriation. If it is withdrawn under ORS 538, then return application and fees. If it is withdrawn by other means, accept the application and a negative IR will be issued.
- Property ownership indicated. STATES YES!
  - If applicant does not own all the land, the affected landowner's name and mailing address must be listed.
  - If applicant does not own all the land, a signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.
- Well Development (Section 3) or a well log report.
- Proposed use of water. If supplemental, list primary acreage.
- Enclosed Supplemental Form for each proposed use.
  - Form I (Irrigation)  Form M (Municipal or Quasi-Municipal)
  - Form R (Mining)  Form Q (Commercial or Industrial)
  - Spring Description Sheet
- Amount of water from each source in gallons per minute (GPM), cubic feet per second (CFS), or acre feet (AF)
- Period of use
- Water management section (Please estimate if the water system has not been designed).
- Resource Protection Section
- Project schedule (If system is already completed, indicate "existing").

Preliminary plans and specifications including dam height, width, crest width and surface area for each reservoir for all standard reservoir applications

A map prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet and having a dam height of more than 10 feet

All applicants or the applicant's authorized agent (include title or authority if for an organization or corporation), must sign the application in ink. *Signature must be an original "wet" signature. Copies cannot be accepted.*

You must include a Legal description of all the properties involved where water is diverted, crossed, and used. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.

A completed Land-Use Form or receipt signed and dated by the appropriate planning department officials. *Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. Signature must be an original "wet" signature. Copies cannot be accepted.*

The map must meet all the minimum requirements of OAR 690-310-0050.

- Township, Range, Section
- Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
- Place of use, 1/4, 1/4's and tax lot clearly identified
- Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)
- Location of each diversion point, well or dam by reference to a recognized public land survey corner. Multiple wells shall be uniquely labeled, and identified on well logs if existing.
- Reference corner on map
- North Directional Symbol
- Number of acres per 1/4, 1/4, if for irrigation, nursery, or agriculture
- Other \_\_\_\_\_

Fees: Amount of water requested 146 gpm / 0.325 CFS

Base Fee \$ 1000

Additional Use @ \_\_\_\_\_

1st CFS/AF 250

Total Exam Fees \$ 1250

\_\_\_\_\_ Addn'l CFS/AF @ \_\_\_\_\_

Total Paid \$ 1250

\_\_\_\_\_ Addn'l POD/POA @ \_\_\_\_\_

Amount Due \$ REC FEE DUE

Amount Returned \$ \_\_\_\_\_

Reviewed by: HTM

Date: MAR 10, 2011

STATE OF OREGON  
**WATER RESOURCES DEPARTMENT**

RECEIPT # **102420**

725 Summer St. N.E. Ste. A  
 SALEM, OR 97301-4172  
 (503) 986-0900 / (503) 986-0904 (fax)

INVOICE # \_\_\_\_\_

RECEIVED FROM: Gerald + Janet Russell  
 BY: \_\_\_\_\_

APPLICATION	617453
PERMIT	
TRANSFER	

CASH:  CHECK:# OTHER: (IDENTIFY)

2146

TOTAL REC'D \$1250<sup>00</sup>

<b>1083 TREASURY 4170 WRD MISC CASH ACCT</b>	
0407 COPIES	\$
OTHER: (IDENTIFY)	\$
0243 I/S Lease	0244 Muni Water Mgmt. Plan
0245 Cons. Water	

<b>4270 WRD OPERATING ACCT</b>	
<b>MISCELLANEOUS</b>	
0407 COPY & TAPE FEES	\$
0410 RESEARCH FEES	\$
0408 MISC REVENUE: (IDENTIFY)	\$
TC162 DEPOSIT LIAB. (IDENTIFY)	\$
0240 EXTENSION OF TIME	\$
<b>WATER RIGHTS:</b>	
0201 SURFACE WATER	EXAM FEE \$
0203 GROUND WATER	\$ 1250 <sup>00</sup>
0205 TRANSFER	\$
<b>WELL CONSTRUCTION</b>	
0218 WELL DRILL CONSTRUCTOR	EXAM FEE \$
LANDOWNER'S PERMIT	\$
OTHER (IDENTIFY)	

<b>0536 TREASURY 0437 WELL CONST. START FEE</b>	
0211 WELL CONST START FEE	\$
0210 MONITORING WELLS	\$
OTHER (IDENTIFY)	

<b>0607 TREASURY 0467 HYDRO ACTIVITY</b>		LIC NUMBER
0233 POWER LICENSE FEE (FW/WRD)		\$
0231 HYDRO LICENSE FEE (FW/WRD)		\$
HYDRO APPLICATION		\$

<b>TREASURY</b>	<b>OTHER / RDX</b>
FUND _____	TITLE _____
OBJ. CODE _____	VENDOR # _____
DESCRIPTION _____	\$ _____

RECEIPT: **102420** DATED: 3-10-11 BY: AR

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