

Application for a Permit to Use Ground Water



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

SECTION 1: APPLICANT INFORMATION AND SIGNATURE

Applicant Information

NAME Richard Brunader			PHONE (HM) (541) 998-3646		
PHONE (WK)		CELL		FAX	
ADDRESS 95818 Territorial Highway					
CITY MONROE		STATE OR	ZIP 97456	E-MAIL rbrunader@mac.com	

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Organization Information

NAME			PHONE		FAX
ADDRESS					CELL
CITY		STATE	ZIP	E-MAIL	

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SALEM, OREGON**

Agent Information – The agent is authorized to represent the applicant in all matters relating to this application.

AGENT / BUSINESS NAME			PHONE		FAX
ADDRESS					CELL
CITY		STATE	ZIP	E-MAIL	

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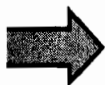
Note: Attach multiple copies as needed

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By my signature below I confirm that I understand:

- I am asking to use water specifically as described in this application.
- Evaluation of this application will be based on information provided in the application.
- I cannot use water legally until the Water Resources Department issues a permit.
- Oregon law requires that a permit be issued before beginning construction of any proposed well, unless the use is exempt. Acceptance of this application does not guarantee a permit will be issued.
- If I get a permit, I must not waste water.
- If development of the water use is not according to the terms of the permit, the permit can be cancelled.
- The water use must be compatible with local comprehensive land-use plans.
- Even if the Department issues a permit, I may have to stop using water to allow senior water-right holders to get water to which they are entitled.



I (we) affirm that the information contained in this application is true and accurate.

Richard Brunader
Applicant Signature

RICHARD BRUNADER
Print Name and title if applicable

4/12/12
Date

Applicant Signature

Print Name and title if applicable

Date

For Department Use		
App. No. _____	Permit No. _____	Date _____

Ground Water/3

WR

SECTION 2: PROPERTY OWNERSHIP

Please indicate if you own all the lands associated with the project from which the water is to be diverted, conveyed, and used.

☒ Yes

☒ There are no encumbrances*.

*Affecting proposed facilities.

☐ This land is encumbered by easements, rights of way, roads or other encumbrances.

☐ No

☐ I have a recorded easement or written authorization permitting access.

☐ I do not currently have written authorization or easement permitting access.

☐ Written authorization or an easement is not necessary, because the only affected lands I do not own are state-owned submersible lands, and this application is for irrigation and/or domestic use only (ORS 274.040).

☐ Water is to be diverted, conveyed, and/or used only on federal lands.

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List the names and mailing addresses of all affected landowners (*attach additional sheets if necessary*).

SECTION 3: WELL DEVELOPMENT

WELL NO.	NAME OF NEAREST SURFACE WATER	IF LESS THAN 1 MILE:	
		DISTANCE TO NEAREST SURFACE WATER	ELEVATION CHANGE BETWEEN NEAREST SURFACE WATER AND WELL HEAD
1 (Existing)	Browning Creek (Trib to Ferguson Ck > Long Tom River)	Approx 2,620 Feet	Approx 20 Feet
2	Browning Creek (Trib. to Ferguson Ck > Long Tom River)	Approx. 2,270 Feet	Approx. 5 Feet

Please provide any information for your existing or proposed well(s) that you believe may be helpful in evaluating your application. For existing wells, describe any previous alteration(s) or repair(s) not documented in the attached well log or other materials (*attach additional sheets if necessary*).

Existing well #1 and proposed well #2 will be located more than 1/4 miles from Browning Creek. There have been no previous alterations or repairs to existing well #1.

SECTION 3: WELL DEVELOPMENT, CONTINUED

Source (aquifer), if known: sandstone, likely of the Spencer Fm.

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Total maximum rate requested: 0.25 c.f.s. (each well will be evaluated at the maximum rate unless you indicate well-specific rates and annual volumes in the table below).

Complete the table below. If this is an existing well, the following information may be found on the applicable well log. *(If a well log is available, please submit it in addition to completing the table.)* If this is a proposed well, or well-modification, consider consulting with a licensed well driller, geologist, or certified water right examiner.

* Licensed drillers are required to attach a Department-supplied Well Tag, with a unique Well ID or Well Tag Number to all new or newly altered wells. Landowners can request a Well ID for

OWNER'S WELL NAME OR NO.	PROPOSED	EXISTING	WELL ID (WELL TAG) NO.* OR WELL LOG ID**	FLOWING ARTESIAN	CASING DIAMETER	CASING INTERVALS (IN FEET)	PERFORATED OR SCREENED INTERVALS (IN FEET)	SEAL INTERVALS (IN FEET)	MOST RECENT STATIC WATER LEVEL & DATE (IN FEET)	PROPOSED USE			
										SOURCE AQUIFER***	TOTAL WELL DEPTH	WELL- SPECIFIC RATE (GPM)	ANNUAL VOLUME (ACRE- FEET)
1 (Existing)	☐	☒	99883 (attached)	☐	6-in	2 to 58 ft	none	0 to 58 ft	27 ft Feb 2011	Sandstone, likely Spencer Fm	110 ft	25 gpm	10
2	☒	☐		☐	6 or 8-in	0 to 50 ft	Below 50 ft	0 to 50 ft	Expect 20- 30 ft	Sandstone, likely Spencer Fm	Up to 400 ft	Up to 60 gpm	Up to 40
	☐	☐		☐									
	☐	☐		☐									
	☐	☐		☐									
	☐	☐		☐									
	☐	☐		☐									

existing wells that do not have one. The Well ID is intended to serve as a unique identification number for each well.

** A well log ID (e.g. MARI 1234) is assigned by the Department to each log in the agency's well log database. A separate well log is required for each subsequent alteration of the well.

*** Source aquifer examples: Troutdale Formation, gravel and sand, alluvium, basalt, bedrock, etc.

SECTION 4: WATER USE

USE	PERIOD OF USE	ANNUAL VOLUME (ACRE-FEET)
Irrigation	Full Season (March 1 - October 31)	50 Acre Feet*
		*Calc based on 20 acres of irrigable land

Exempt Uses: Please note that 15,000 gallons per day for single or group **domestic** purposes and 5,000 gallons per day for a single **industrial or commercial** purpose are exempt from permitting requirements.

For irrigation use only:

Please indicate the number of primary and supplemental acres to be irrigated (*must match map*).

Primary: 20 Acres Supplemental: N/A Acres

List the Permit or Certificate number of the underlying primary water right(s): _____

Indicate the maximum total number of acre-feet you expect to use in an irrigation season: 50 acre-feet

- If the use is **municipal or quasi-municipal**, attach **Form M**
- If the use is **domestic**, indicate the number of households: _____
- If the use is **mining**, describe what is being mined and the method(s) of extraction: _____

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SECTION 5: WATER MANAGEMENT

A. Diversion and Conveyance

What equipment will you use to pump water from your well(s)?

☒ Pump (give horsepower and type): Existing well #1 has 1hp submersible. Well #2 to have 3 to 5 hp submersible, depending on production rates.

☐ Other means (describe): _____

Provide a description of the proposed means of diversion, construction, and operation of the diversion works and conveyance of water. As shown on proposed map, existing well #1 will pump to proposed holding tank and proposed well #2 will pump to a small pond for use as a "bulge" in the system. The holding tank will also be used as a "bulge" in the system. Pipelines from the holding tank will distribute for irrigation purposes to the 5 AC orchard/berry portion (see map, 801). Pipelines from the small pond will distribute for irrigation purposes to the 15 AC pasture portion (see map, 903).

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B. Application Method

What equipment and method of application will be used? (e.g., drip, wheel line, high-pressure sprinkler). Drip or sprinkler used for orchard/berry portion of irrigation. Wheel line to be used for pasture portion of irrigation.

C. Conservation

Please describe why the amount of water requested is needed and measures you propose to: prevent waste; measure the amount of water diverted; prevent damage to aquatic life and riparian habitat; prevent the discharge of contaminated water to a surface stream; prevent adverse impact to public uses of affected surface waters.

Well pumps to be metered. When possible, water will be applied to irrigation uses during the morning hours. Irrigation rate will be sufficient to limit runoff. No potential exists for adverse impacts to surface waters or public uses of surface waters.

SECTION 6: STORAGE OF GROUND WATER IN A RESERVOIR

If you would like to store ground water in a reservoir, complete this section (*if more than one reservoir, reproduce this section for each reservoir*).

Reservoir name: _____ Acreage inundated by reservoir: _____

Use(s): _____

Volume of Reservoir (acre-feet): _____ Dam height (feet, if excavated, write "zero"): _____

Note: If the dam height is greater than or equal to 10.0' above land surface AND the reservoir will store 9.2 acre feet or more, engineered plans and specifications must be approved prior to storage of water.

SECTION 7: USE OF STORED GROUND WATER FROM THE RESERVOIR

If you would like to use stored ground water from the reservoir, complete this section (*if more than one reservoir, reproduce this section for each reservoir*).

Annual volume (acre-feet): _____

USE OF STORED GROUND WATER	PERIOD OF USE

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SECTION 8: PROJECT SCHEDULE

Date construction will begin: within one year of issuance of the permit

Date construction will be completed: within four years of issuance of the permit

Date beneficial water use will begin: within five years of issuance of the permit

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SECTION 9: REMARKS

Use this space to clarify any information you have provided in the application (*attach additional sheets if necessary*).

Approximately 5 acres of orchard/berry and 15 acres of pasture irrigation are proposed. The groundwater wells proposed for points of appropriation are farther than 1/4 -mile from the nearest surface water. Proposed well #2 is expected to be sealed to a depth (50 ft) that limits the presumption of surface water/groundwater interaction, similar to existing well #1. The proposed holding tank (see map) and existing small pond will be used as bulges in the irrigation system as necessary to supply the drip and sprinkler irrigation systems. The proposed holding tank will also be used for collection of roof rainwater. Existing pond covered by Exemption P-83316.

Land Use Information Form



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

NOTE TO APPLICANTS

In order for your application to be processed by the Water Resources Department (WRD), this Land Use Information Form must be completed by a local government planning official in the jurisdiction(s) where your water right will be used and developed. The planning official may choose to complete the form while you wait, or return the receipt stub to you. Applications received by WRD without the Land Use Form or the receipt stub will be returned to you. Please be aware that your application will not be approved without land use approval.

This form is NOT required if:

- 1) Water is to be diverted, conveyed, and/or used only on federal lands; **OR**
- 2) The application is for a water right transfer, allocation of conserved water, exchange, permit amendment, ground water registration modification, and **all** of the following apply:
 - a) The existing and proposed water use is located entirely within lands zoned for exclusive farm-use or within an irrigation district;
 - b) The application involves a change in place of use only;
 - c) The change does not involve the placement or modification of structures, including but not limited to water diversion, impoundment, distribution facilities, water wells and well houses; and
 - d) The application involves irrigation water uses only.

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NOTE TO LOCAL GOVERNMENTS

The person presenting the attached Land Use Information Form is applying for or modifying a water right. The Water Resources Department (WRD) requires its applicants to obtain land-use information to be sure the water rights do not result in land uses that are incompatible with your comprehensive plan. Please complete the form or detach the receipt stub and return it to the applicant for inclusion in their water right application. You will receive notice once the applicant formally submits his or her request to the WRD. The notice will give more information about WRD's water rights process and provide additional comment opportunities. You will have 30 days from the date of the notice to complete the land-use form and return it to the WRD. If no land-use information is received from you within that 30-day period, the WRD may presume the land use associated with the proposed water right is compatible with your comprehensive plan. Your attention to this request for information is greatly appreciated by the Water Resources Department. If you have any questions concerning this form, please contact the WRD's Customer Service Group at 503-986-0801.

Land Use Information Form



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

Applicant: Richard Brunader
First Last

Mailing Address: 95818 Territorial Highway

Monroe Oregon 97456 Daytime Phone: (541) 998-3646
City State Zip

A. Land and Location

Please include the following information for all tax lots where water will be diverted (taken from its source), conveyed (transported), and/or used or developed. Applicants for municipal use, or irrigation uses within irrigation districts, may substitute existing and proposed service-area boundaries for the tax-lot information requested below.

Township	Range	Section	¼ ¼	Tax Lot #	Plan Designation (e.g., Rural Residential/RR-5)	Water to be:			Proposed Land Use:
15S	5W	16	SE	801, 900,903	E-40	☒ Diverted	☒ Conveyed	☒ Used	Agriculture
						☐ Diverted	☐ Conveyed	☐ Used	

List all counties and cities where water is proposed to be diverted, conveyed, and/or used or developed:

Lane County

B. Description of Proposed Use

Type of application to be filed with the Water Resources Department:

- ☒ Permit to Use or Store Water ☐ Water Right Transfer ☐ Permit Amendment or Ground Water Registration Modification
☐ Limited Water Use License ☐ Allocation of Conserved Water ☐ Exchange of Water

Source of water: ☐ Reservoir/Pond ☒ Ground Water ☐ Surface Water (name) _____

Estimated quantity of water needed: 50 ☐ cubic feet per second ☐ gallons per minute ☒ acre-feet

Intended use of water: ☒ Irrigation ☐ Commercial ☐ Industrial ☐ Domestic for _____ household(s)
☐ Municipal ☐ Quasi-Municipal ☐ Instream ☐ Other _____

Briefly describe:

Groundwater from two wells, one existing and one proposed, will be used for the irrigation of 20 acres.

Note to applicant: If the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt at the bottom of the next page and include it with the application filed with the Water Resources Department.

See bottom of Page 3. →

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For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land-use plan. Do not include approval for activities such as building or grading permits.

Please check the appropriate box below and provide the requested information

- ☒ Land uses to be served by the proposed water uses (including proposed construction) are allowed outright or are not regulated by your comprehensive plan. Cite applicable ordinance section(s): LANE CODE 16.212(3)(a).
- ☐ Land uses to be served by the proposed water uses (including proposed construction) involve discretionary land-use approvals as listed in the table below. (Please attach documentation of applicable land-use approvals which have already been obtained. Record of Action/land-use decision and accompanying findings are sufficient.) **If approvals have been obtained but all appeal periods have not ended, check "Being pursued."**

Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	Land-Use Approval:	
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued

Local governments are invited to express special land-use concerns or make recommendations to the Water Resources Department regarding this proposed use of water below, or on a separate sheet.

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Name: RAFAEL SEBBA Title: ASSOCIATE PLANNER

Signature: RCISIL Phone: 541.682.4620 Date: 04.18.12

Government Entity: LANE COUNTY

Note to local government representative: Please complete this form or sign the receipt below and return it to the applicant. If you sign the receipt, you will have 30 days from the Water Resources Department's notice date to return the completed Land Use Information Form or WRD may presume the land use associated with the proposed use of water is compatible with local comprehensive plans.

Receipt for Request for Land Use Information

Applicant name: _____

City or County: _____ Staff contact: _____

Signature: _____ Phone: _____ Date: _____

REC'D APR 18 2012



LAND USE APPLICATION

Land Use Compatibility Statement

PUBLIC WORKS DEPARTMENT 125 E 8th AVENUE, EUGENE OR 97401 Planning: 682-3807

For Office Use Only: FILE #

125214

CODE: ALUC

FEE: \$138.00

RXS

Applicant (print name): RICHARD BRUNADER

Mailing address: 95818 Territorial Highway MONROE OR 97456

Phone: 541-998-3446

Email: RBRUNADER@MAC.COM

Applicant Signature:

Richard Brunader

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PROPERTY LOCATION

15-05-16-00-00801 PRIMARY

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15 South; 05 West; Section 16; TAXLOTS 800, 801, 903

Township Range Section Taxlot

Subdivision/partition

lot/parcel

block

95818 Territorial Highway MONROE OR 97456

Site address

The Land Use Compatibility Statement (LUCS) is the form used when a customer needs a written response from the Planning Program, including State permit sign-offs. It is intended to assist customers who have a question that can not be answered in 10 minutes by the Planner at the front desk.

In the space below, write the question/request you have for the Planner. Attach additional pages if necessary.

GROUND WATER Application Permit Request

Review

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Exhibit "A"

MAY 30 2012

Parcel I:

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Beginning at a point 18.40 chains North of the Southeast corner of the Southwest quarter of the Southwest quarter of Section 16, Township 15 South, Range 5 West of the Willamette Meridian; thence North 21.60 chains to the quarter section line running through said Section 16; thence East on the quarter section line 47.30 chains to the center of the county road; thence along the center of the county road South 18° 15' East 1.45 chains and continuing thence South 10° 55' East 16.90 chains to the true point of beginning; running thence West 1611.5 feet; thence South 524.42 feet; thence East 1711 feet to the center of said country road; thence North 10° 45' West 533.79 feet to the true point of beginning, in Lane County, Oregon.

SAVE AND EXCEPT THEREFROM: Beginning at a point that is 5.75 chains West of the Northeast corner of the above described tract of land; running thence West 1232.0 feet; thence South 247.5 feet; thence East 1232.0 feet; thence North 247.5 feet to the place of beginning, in Lane County, Oregon.

Parcel II:

Beginning at a point 18.40 chains North of the Southeast corner of the Southwest quarter of the Southwest quarter of Section 16, Township 15 South, Range 5 West of the Willamette Meridian; thence North 21.60 chains to the quarter section line running through said Section 16; thence East on the quarter section line 47.30 chains to the center of the county road; thence along the center of the county road South 18° 15' East 1.45 chains; thence South 10° 55' East 16.90 chains; thence West 5.75 chains to the true point of beginning; running thence West 1232.0 feet; thence South 247.5 feet; thence East 1232.0 feet; thence North 247.5 feet to the true point of beginning, in Lane County, Oregon.

Parcel III:

Beginning at a point 1214.40 feet North and 754.68 feet East of the Southwest corner of the Southeast quarter of the Southwest quarter of Section 16, Township 15 South, Range 5 West of the Willamette Meridian; run thence East 1066.48 feet to the West line of that property described in a Memorandum of Land Sale Contract recorded in Reel 615, Reception No. 31291, in the Official Records of Lane County, Oregon; thence South 276.92 feet; thence East 1711 feet to the centerline of Territorial Highway; thence South 10° 45' East along said centerline to a point 120 feet North of the South line of said Section 16; thence West to a point South of the point of beginning; thence North 1094.40 feet to the point of beginning, in Lane County, Oregon.

Parcel IV:

Beginning at a point 60 feet North of the Southwest corner of the Southeast quarter of the Southwest quarter of Section 16, Township 15 South, Range 5 West of the Willamette Meridian; run thence North 1154 feet; thence East 754.68 feet; thence South 1094.40 feet; thence East to the centerline of Territorial Highway; thence South 10° 45' East along said centerline to a point 60 feet North of the South line of said Section 16; thence West to the place of beginning, in Lane County, Oregon.

EXCEPT THEREFROM: The West 754.68 feet thereof.

Cheryl Zimmerman 1107109
7/23/12


Western Title & Escrow

Dear Customer Service Group :

This application has received our assistance here in Watermaster District 2.

by Michael Mattick Phone # 541 682-3620
(Name)

Please let us know if there is anything else that might be needed.

Assistance was provided in the preparation of the:

- ☒ Application
- ☒ Map
- ☐ Other

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Oregon Water Resources Department
725 Summer Street NE, Suite
Salem Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

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Application for

Well ID Number

WATER RESOURCES DEPT
SALEM, OREGON

Do not complete if the well already has a Well I.D. Number or if you do not own the property where the well is located.

I. OWNER INFORMATION

Current Owner Name (please print): Richard Brunader
Mailing Address: 95818 Territorial Hwy
City, State, Zip: Monroe, OR 97456
Mailing Address (to send Well I.D.): same
City, State, Zip: _____

II. WELL INFORMATION

Township: 15S (North South) Range: 5 (East West) Section: 16
Tax Lot: 801 County hare 1/4 _____ 1/4 _____
Lot: _____ Block: _____ Subdivision: _____
Street Address of Well, City, State: 95818 Territorial Hwy. Monroe, OR 97456
Owner at time the well was constructed, (if known): _____
If the property had a different street address in the past: no

III. GENERAL WELL INFORMATION (Do not complete this section if the well report is attached)

Type of Well (domestic, irrigation, commercial, industrial, monitoring, etc.): _____
Date Well Constructed: _____ Well Depth: _____ Casing Diameter: _____
Other Information: _____

SUBMITTED BY (please print): Lisa Johnson, Realtor
PHONE: 541-510-4601 FAX: 541-225-5188
HORSEPOWER REAL ESTATE
94767 Love Lake Rd Junction City OR 97448

Send application to Oregon Water Resources Department; 725 Summer Street NE, Suite 21, Salem, Oregon 97301-1266; fax (503) 986-0902. Applications are processed and Well I.D. Numbers are mailed every Tuesday.

For Official Use Only by the Oregon Water Resources Department:

Received Date: _____ Well Log Number: LANE 4127 Well Identification Tag #: 99883

Last Updated: 1/19/2006

Well I.D. Number/1

ENF



Oregon

John A. Kitzhaber, MD, Governor

Water Resources Department
North Mall Office Building
725 Summer Street NE, Suite A
Salem, OR 97301-1271
503-986-0900
FAX 503-986-0904

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**WATER RESOURCES DEPT
SALEM, OREGON**

April 24, 2012

Richard Brunader
95818 Territorial Hwy
Monroe, OR 97456

RE: Ground Water Application – Return for additional information and clarification

Dear Mr. Brunader,

On April 23, 2012, the Department received your application for a Ground Water Permit. The Department has determined that your application was incomplete and the following additional information and clarification is necessary before it can be filed:

- MAP
CORRECTED
TO 5 NEW
20 ACRES*
1. On Page 6 of your application, you indicate that the number of acres you are requesting is 20.0 acres. The application map is unclear as to the total number of acres that are being requested. The map identifies the total number of acres for the "Orchard/Berry" as 5.0 acres, however, when I total the 0.5, 0.3, 2.3, and 1.5 acres specified on the map by quarter quarter, I come up with 4.6 acres. Please revise your map clearly identify either 20.0 acres or 19.4 acres. If the map is revised to 19.4 acres, page 6 of the application would also need to be revised to indicate the new total. I have included a work copy of your application map for your reference.
 - 2. Your application indicated that the legal description of your property was included with the application. I did not find the legal description. Please include a copy of the description when you resubmit the application.
 3. Your application indicated that a copy of the well log was attached to the application. I did not find the referenced well log. I have printed a copy of the well log referenced in the application along with a note concerning the location of the well. Please confirm that this is the correct log for your existing well.
- INCLUDES*
- THIS
IS
CORRECT*

Once these items have been addressed, the application and check in the amount of \$1900.00 can be re-submitted to the Department.

Please find enclosed your original application materials and check in the amount of \$1900.00.

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**WATER RESOURCES DEPT
SALEM, OREGON**

Water-Use Permit Application Processing

1. Completeness Determination

The Department evaluates whether the application and accompanying map contain all of the information required under OAR 690-310-0040 and OAR 690-310-0050 (www.oregon.gov/owrd/law). The Department also determines whether the proposed use is prohibited by statute. If the Department determines that the application is incomplete, all fees have not been paid, or the use is prohibited by statute, the application and all fees submitted are returned to the applicant.

2. Initial Review

The Department reviews the application to determine whether water is available during the period requested, whether the proposed use is restricted or limited by rule or statute, and whether other issues may preclude approval of or restrict the proposed use. An Initial Review (IR) containing preliminary determinations is mailed to the applicant. The applicant has 14 days from the mailing date to withdraw the application from further processing and receive a refund of all fees paid minus \$200. The applicant may put the application on hold for up to 180 days and may request additional time if necessary.

3. Public Notice

Within 7 days of the mailing of the initial review, the Department gives public notice of the application in the weekly notice published by the Department at www.oregon.gov/owrd. The public comment period is 30 days from publication in the weekly notice.

4. Proposed Final Order Issued

The Department reviews any comments received, including comments from other state agencies related to the protection of sensitive, threatened or endangered fish species. Within 60 days of completion of the IR, the Department issues a Proposed Final Order (PFO) explaining the proposed decision to deny or approve the application. A PFO proposing approval of an application will include a draft permit, and may request additional information or outstanding fees required prior to permit issuance.

5. Public Notice

Within 7 days of issuing the PFO, the Department gives public notice in the weekly notice. Notice includes information about the application and the PFO. Protest must be received by the Department within 45 days after publication of the PFO in the weekly notice. Anyone may file a protest. The protest filing fee is \$300.00 for the applicant and \$600.00 for non-applicants. Protests are filed on approximately 10% of Proposed Final Orders. If a protest is filed, the Department will attempt to settle the protest but will schedule a contested case hearing if necessary.

6. Final Order Issued

If no protests are filed, the Department issues a Final Order consistent with the PFO. If the application is approved, a permit is issued that specifies the details of the authorized use and any terms, limitations or conditions that the Department deems appropriate.

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SALEM, OREGON**

Minimum Requirements Checklist

Minimum Requirements (OAR 690-310-0040, OAR 690-310-0050 & ORS 537.615)

Include this checklist with the application

Check that each of the following items is included. The application will be returned if all required items are not included. If you have questions, please call the Water Rights Customer Service Group at (503) 986-0900.

- ☒ SECTION 1: applicant information and signature
- ☒ SECTION 2: property ownership
- ☒ SECTION 3: well development
- ☒ SECTION 4: water use
- ☒ SECTION 5: water management
- ☐ SECTION 6: storage of groundwater in a reservoir
- ☐ SECTION 7: use of stored groundwater from the reservoir
- ☒ SECTION 8: project schedule
- ☒ SECTION 9: remarks

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Attachments:

- ☒ Land Use Information Form with approval and signature (*must be an original*) or signed receipt
- ☒ Provide the legal description of: (1) the property from which the water is to be diverted, (2) any property crossed by the proposed ditch, canal or other work, and (3) any property on which the water is to be used as depicted on the map.
- ☒ Fees - Amount enclosed: \$1900.
See the Department's Fee Schedule at www.oregon.gov/owrd or call (503) 986-0900.

Provide a map and check that each of the following items is included:

- ☒ Permanent quality and drawn in ink
- ☒ Even map scale not less than 4" = 1 mile (example: 1" = 400 ft, 1" = 1320 ft, etc.)
- ☒ North Directional Symbol
- ☒ Township, Range, Section, Quarter/Quarter, Tax Lots
- ☒ Reference corner on map
- ☒ Location of each well, and/or dam if applicable, by reference to a recognized public land survey corner (distances north/south and east/west). Each well must be identified by a unique name and/or number.
- ☒ Indicate the area of use by Quarter/Quarter and tax lot clearly identified
- ☒ Number of acres per Quarter/Quarter and hatching to indicate area of use if for primary irrigation, supplemental irrigation, or nursery
- ☒ Location of main canals, ditches, pipelines or flumes (if well is outside of the area of use)
- ☐ Other _____

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Ground Water/2

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