

# Standard Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040)(ORS 537.400)

This is the checklist used by WRD staff

Application 5-87882 County Jackson Priority Date 4-1-13

Township 39S Range 3W Section #3

Amount 27 AF Use Irrigation <sup>6 ACRES. PER FUND</sup> WM Dist # 13

Applicant Name Marcia Fitch

Receipt No. 10841 D

Caseworker Assigned  Jeana Eastman  Kerry Kavanagh

Min Checklist missing

Applicant/Organization Name, Mailing Address, and Telephone Number.

All applicants or the applicant's authorized agent (include title or authority if for an organization or corporation), must sign the application in ink. *Signature must be an original "wet" signature. Copies cannot be accepted.*

Source of water. If stored water, is the stored water component filed out, including a non-expired agreement for stored water must be included. (ORS 537.400) **NOTE: A surface water application cannot be filed at the same time as a Reservoir or Alt Reservoir if it will be for the use of the stored water under the PROPOSED Reservoir application, Expedited Secondary(E2).**

Contract date shown W/BOX

If for stored water not under contract, is the source valid / Permit or Certificate issued Y / N List Permit or Certificate number \_\_\_\_\_

The proposed source is is not (circle one) withdrawn from further appropriation. If it is withdrawn under ORS 538, then return application and fees. If it is withdrawn by other means, accept the application and a negative IR will be issued.

Property ownership indicated.

If applicant does not own all the land, the affected landowner's name and mailing address must be listed.

If applicant does not own all the land, a signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

Well Development (pg. 4 & 5) or a well log report.

Proposed use of water. If supplemental, list primary acreage. (*Irrigation and Suppl Irrigation together, is 2 uses*)

Supplemental data sheets enclosed if needed?

Form M (Municipal or Quasi-Municipal)

Spring Description Sheet

Amount of water from *each* source in gallons per minute (GPM), cubic feet per second (CFS), or acre feet (AF)

Period of use

- Water management section (Please estimate if the water system has not been designed).
- Resource Protection Section (N/A for Groundwater)
- Project schedule (If system is already completed, indicate "existing").
- Preliminary plans and specifications including dam height, width, crest width and surface area for each reservoir for all standard reservoir applications
- A map prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet and having a dam height of more than 10 feet
- You must include a Legal description of all the properties involved where water is diverted, crossed, and used. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.
- A completed Land-Use Form or receipt signed and dated by the appropriate planning department officials. *Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. Signature must be an original "wet" signature. Copies cannot be accepted.*
- The map must meet all the minimum requirements of OAR 690-310-0050.
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, 1/4, 1/4=s and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)
  - Location of **each** diversion point, well or dam by reference to a recognized public land survey corner. Multiple wells shall be uniquely labeled, and identified on well logs if existing.
  - Reference corner on map
  - North Directional Symbol
  - Number of acres per 1/4, 1/4, if for irrigation, nursery, or agriculture
  - Other \_\_\_\_\_

Fees: Amount of water requested 27 af

Base Fee \$ 400  
 1st CFS/AF \$ 20 x 25 = 500  
 Addtl CFS/ AF @ 7 = 7  
 Addtl POD/POA @ \_\_\_\_\_ = \_\_\_\_\_  
 Addtl Use @ \_\_\_\_\_ = \_\_\_\_\_

Total Exam Fees \$ 907  
 Permit Recording Fees \$ 400 } 1307  
 Mitigation Fee \$ \_\_\_\_\_  
 Total Paid \$ 1307  
 Amount Due \$ \_\_\_\_\_  
 Amount Returned \$ \_\_\_\_\_

Reviewed by: Lawrence W Date: 4-1-13



Water Resources Department

**Permit to Appropriate Only Stored Water - Expedited Secondary**

Today's Date: Tuesday, March 26, 2013

|  |                    |            |
|--|--------------------|------------|
| Base Application Fee.  |                    | \$400.00   |
| Acre feet of Stored Water to be diverted.  | 27                 | \$507.00   |
| Permit Recording Fee. ***  |                    | \$400.00   |
| *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed. | <b>Recalculate</b> |            |
| Estimated cost of Permit Application   |                    | \$1,307.00 |

[Return to Fee Calculator Options page](#)

[OWRD Fee Schedule](#)

Fee Calculator Version: B20090701

RECEIVED BY OWRD  
APR 01 2013  
SALEM, OR

S-87882

**STATE OF OREGON  
WATER RESOURCES DEPARTMENT**

725 Summer St. N.E. Ste. A  
SALEM, OR 97301-4172  
(503) 986-0900 / (503) 986-0904 (fax)

RECEIPT # **108410**

INVOICE # \_\_\_\_\_

RECEIVED FROM: Jack W. Fitch  
BY: Marcia E. Fitch

|             |         |
|-------------|---------|
| APPLICATION | S 87882 |
| PERMIT      |         |
| TRANSFER    |         |

CASH:  CHECK.#  9404 OTHER: (IDENTIFY)

TOTAL REC'D \$ 1307.??

**1083 TREASURY 4170 WRD MISC CASH ACCT**

|       |                       |       |
|-------|-----------------------|-------|
| 0407  | COPIES                | \$    |
| _____ | OTHER: (IDENTIFY)     | \$    |
| 0243  | I/S Lease             | _____ |
| 0244  | Muni Water Mgmt. Plan | _____ |
| 0245  | Cons. Water           | _____ |

**4270 WRD OPERATING ACCT**

| MISCELLANEOUS     |                          |                             |                                  |
|-------------------|--------------------------|-----------------------------|----------------------------------|
| 0407              | COPY & TAPE FEES         | <u>46111</u>                | \$                               |
| 0410              | RESEARCH FEES            |                             | \$                               |
| 0408              | MISC REVENUE: (IDENTIFY) |                             | \$                               |
| TC162             | DEPOSIT LIAB. (IDENTIFY) |                             | \$                               |
| 0240              | EXTENSION OF TIME        |                             | \$                               |
| WATER RIGHTS:     |                          | EXAM FEE                    | RECORD FEE                       |
| 0201              | SURFACE WATER            | \$ <u>907.<sup>00</sup></u> | 0202 \$ <u>400.<sup>00</sup></u> |
| 0203              | GROUND WATER             | \$                          | 0204 \$                          |
| 0205              | TRANSFER                 | \$                          |                                  |
| WELL CONSTRUCTION |                          | EXAM FEE                    | LICENSE FEE                      |
| 0218              | WELL DRILL CONSTRUCTOR   | \$                          | 0219 \$                          |
|                   | LANDOWNER'S PERMIT       |                             | 0220 \$                          |
| _____             | OTHER (IDENTIFY)         |                             |                                  |

**0536 TREASURY 0437 WELL CONST. START FEE**

|       |                      |    |       |
|-------|----------------------|----|-------|
| 0211  | WELL CONST START FEE | \$ | CARD# |
| 0210  | MONITORING WELLS     | \$ | CARD# |
| _____ | OTHER (IDENTIFY)     |    |       |

**0607 TREASURY 0467 HYDRO ACTIVITY LIC NUMBER**

|       |                           |    |
|-------|---------------------------|----|
| 0233  | POWER LICENSE FEE (FWWRD) | \$ |
| 0231  | HYDRO LICENSE FEE (FWWRD) | \$ |
| _____ | HYDRO APPLICATION         | \$ |

**TREASURY OTHER / RDX**

|                   |                |    |
|-------------------|----------------|----|
| FUND _____        | TITLE _____    |    |
| OBJ. CODE _____   | VENDOR # _____ |    |
| DESCRIPTION _____ |                | \$ |

RECEIPT: **108410**

DATED: 4-1-13 BY: P. Williamson

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