



# Oregon

John A. Kitzhaber, MD, Governor

**Water Resources Department**

North Mall Office Building

725 Summer Street NE, Suite A

Salem, OR 97301-1271

503-986-0900

FAX 503-986-0904

August 2, 2013

ERIC AND CHRISTY MELVIN  
598 CHEROKEE AVE  
ROSEBURG, OR 97471

Reference: File S-87906

Dear Applicants:

**THIS IS NOT A PERMIT AND IS  
SUBJECT TO CHANGE AT THE NEXT PHASE OF PROCESSING.**

This letter is to inform you of the preliminary analysis of your water-use permit application and to describe your options. In determining whether an application may be approved, the Department must consider the factors listed below, all of which must be favorable to the proposed use if it is to be allowed. Based on the information you have supplied, the Water Resources Department has made the following preliminary determinations:

Initial Review Determinations:

1. The application proposed the use of 0.01 cubic foot per second (CFS) of water from North Umpqua River, a tributary of Umpqua River, for year-round domestic use expanded for one household.
2. The proposed use is not prohibited by law or rule except where otherwise noted below.
3. The use of water from North Umpqua River, a tributary of Umpqua River, for year-round domestic use expanded is allowable under the Umpqua Basin Program.
4. An assessment of water availability has been completed, a copy of which is in the file. This assessment compared a calculation of natural streamflow minus the consumptive portion of all relevant rights of record. The assessment determined water is not available for further appropriation (at 80 percent exceedance probability) because water has been fully appropriated by senior water rights. However, pursuant to a settlement agreement entered into by the Oregon Water Resources Department, Oregon Department of Fish and Wildlife, and Douglas County, seven (7) cubic feet per second (CFS) of additional water is available for human consumption, domestic, domestic expanded, industrial, commercial, irrigation, and agricultural use. As of the date of this application, 1.06 CFS of the total 4.0 CFS for human consumption, domestic, or domestic use expanded has been appropriated.
5. The application is subject to Section 4(d) of the Endangered Species Act.

### Summary of Initial Determinations

#### **The use of 0.01 CFS from North Umpqua River, a tributary of Umpqua River, for year-round domestic use expanded for one household is allowable.**

Because of these favorable determinations, the Department can now move your application to the next phase of the water-rights application review process, where public interest factors will be evaluated.

Please reference the application number when sending any correspondence regarding the conclusions of this initial review. Comments received within the comment period will be evaluated at the next phase of the process.

#### To Proceed With Your Application:

If you choose to proceed with your application, you do not have to notify the Department. Your application will automatically be placed on the Department's Public Notice to allow others the opportunity to comment. After the comment period the Department will complete a public interest review and issue a Proposed Final Order.

#### Withdrawal Refunds:

If you choose not to proceed, you may withdraw your application and receive a refund (minus a \$200 processing charge per application). To accomplish this you must notify the Department in writing by **Friday, August 16, 2013**. For your convenience you may use the enclosed "STOP PROCESSING" form.

#### If A Permit Is Issued It Will Likely Include The Following Conditions:

Measurement, recording and reporting conditions:

- A. Before water use may begin under this permit, the permittee shall install a totalizing flow meter at each point of appropriation. The permittee shall maintain the meter in good working order.
- B. The permittee shall allow the watermaster access to the meter; provided however, where any meter is located within a private structure, the watermaster shall request access upon reasonable notice.
- C. The permittee shall install a lockable control valve with adjustable flow rate, on the supply line between the point of diversion and before any use of water from the delivery system.
- D. The Director may require the permittee to keep and maintain a record of the amount (volume) of water diverted, and may require the permittee to report water use on a periodic schedule as established by the Director. In addition, the Director may require the permittee to report general water-use information, the periods of water use and the place and nature of use of water under the permit.
- E. The Director may provide an opportunity for the permittee to submit alternative measuring and reporting procedures for review and approval.

2. You may be required to install fish screens at the point of diversion to meet Oregon Department of Fish and Wildlife specifications for adequate protection of aquatic life.

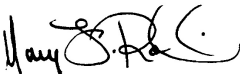
This initial review does not attempt to address various public interest issues such as sensitive, threatened, or endangered fish species. These issues will be addressed as the Department reviews comments from the public and other agencies, and prepares a Proposed Final Order. You should be aware that, if significant public interest issues are found to exist, such a finding could have an impact on the eventual outcome of your application.

The water source identified in your application may be affected by an Agricultural Water Quality Management Area Plan. These plans are developed by the Oregon Department of Agriculture (ODA) with the cooperation of local landowners and other interested stakeholders, and help to ensure that current and new appropriations of water are done in a way that does not adversely harm the environment. You are encouraged to explore ODA's Water Quality Program web site at [http://www.oregon.gov/ODA/NRD/water\\_agplans.shtml](http://www.oregon.gov/ODA/NRD/water_agplans.shtml) to learn more about the plans and how they may affect your proposed water use.

If you have any questions:

Feel free to call me at 503-986-0859 if you have any questions regarding the contents of this letter or your application. Please have your application number available if you call. General questions about water rights and water use permits should be directed to our customer service staff at 503-986-0801. When corresponding by mail, please use this address: Mary Rohling, Oregon Water Resources Department, 725 Summer St NE Ste A, Salem OR 97301-1266. Our fax number is 503-986-0901.

Sincerely,



Mary Rohling  
Water Right Application Caseworker

enclosures: Application Process Description and Stop Processing Request Form

S-87906  
WAB 16-71174  
POU 16-71174  
GW<sup>n/a</sup>

# APPLICATION FACT SHEET

Application File Number: S-87906

Applicant: ERIC AND CHRISTY MELVIN

County: Douglas

Watermaster: 15

Priority Date: June 10, 2013

Source: NORTH UMPQUA RIVER, A TRIBUTARY OF UMPQUA RIVER

Use: DOMESTIC USE EXPANDED FOR ONE HOUSEHOLD

Quantity: 0.01 CUBIC FOOT PER SECOND

Basin Name & Number: Umpqua, #16

Stream Index Reference: Volume 2A N UMPQUA R

Point of Diversion Location: SESW, SECTION 27, T26S, R6W, W.M.; 1640 FEET SOUTH AND 635 FEET WEST FROM C1/4 CORNER, SECTION 27

Place of Use:

NW  $\frac{1}{4}$  SW  $\frac{1}{4}$   
SECTION 27  
TOWNSHIP 26 SOUTH, RANGE 6 WEST, W.M.

**14 DAY STOP PROCESSING DEADLINE DATE: Friday, August 16, 2013**

**PUBLIC NOTICE DATE: Tuesday, August 6, 2013**

**30 DAY COMMENT DEADLINE DATE: Thursday, September 5, 2013**

# Mailing List for IR Copies

Application #S-87906

IR Date: August 2, 2013

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**Original ~~mailed~~ to applicant:**

~~ERIC AND CHRISTY MELVIN  
598 CHEROKEE AVE  
ROSEBURG, OR 97471~~

Copies Mailed By: _____ (SUPPORT STAFF) on: _____ (DATE)
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**SENT VIA EMAIL:**

1. Applicant - [jmelvin@gmail.com](mailto:jmelvin@gmail.com)
2. WRD - Watermaster # 15
3. ODFW
4. DEQ

Copies sent to:

1. WRD - File # S-87906
2. WRD - Water Availability: Shawn Turner

IR, Map, and Fact Sheet Copies sent to:

3. WRD - Regional Manager SW:
4. Department of Agriculture
5. Kim Kratz, Director, Oregon State Habitat Office  
National Marine Fisheries Service, 1201 NE Lloyd Blvd, Portland OR 97232
6. Jim Thrailkill, Field Supervisor, USFWS  
Roseburg Field Office, 2900 N.W. Stewart Parkway, Roseburg, Oregon 97471

Other Interested Parties

7. Wilma Gamble, 367 Osage, Roseburg, OR 97471

Caseworker: Mary Rohling

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## APPLICATION PROCESS DESCRIPTION FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR APPLICATIONS

In order to take and use the waters of Oregon, a citizen must first obtain a permit from the Water Resources Department. The water must be used for beneficial purpose - without waste. To become well-informed about water right topics, weekly public notice, forms and fees please visit our web site at [www.wrd.state.or.us](http://www.wrd.state.or.us)

### 1. *Pre-application considerations*

- follow instructions in the application packet
- if you have questions about completing an application or would like to arrange a pre-application conference contact the Department's Water Rights Information Group (WRIG) at 503-986-0801

### 2. *Application filing*

- application with fee is received by the Department
- Department determines completeness of application
- if use is not allowed by statute (ORS 538), the application and fees are returned to the applicant
- incomplete application and fees are returned to the applicant
- only a complete application receives a tentative priority date, is assigned a caseworker, and moves forward for processing

### 3. *Initial Review (IR)*

- caseworker reviews application by considering basin plans, water availability, statutory restrictions and all other appropriate factors
- caseworker sends IR report to applicant
- contact the caseworker if you have questions about the IR
- seven days after date of the IR, it is included in Department's weekly Public Notice
- public comments must be submitted within 30 days after the Public Notice
- **administrative hold** may be requested in writing by applicant

### 4. *Proposed Final Order (PFO)*

- caseworker evaluates application against required criteria and develops draft permit, if appropriate
- PFO includes instructions for filing of protests
- caseworker considers public comments and mails PFO to applicant
- the PFO is included in Department's weekly Public Notice
- public protests to the PFO must be submitted within 45 days after the Public Notice

**Stop Processing deadline is within 14 days of Initial Review - use the form below**

- applicant may request no further action and fee refund of all but \$200

### STOP PROCESSING REQUEST FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR APPLICATIONS

Applicant notification to withdraw Water Right Application # \_\_\_\_\_

After reviewing the Initial Review for my application, I request that processing be stopped and the fees be refunded (minus a \$200 examination fee.) I understand that without a valid permit I may not legally use the water as requested in my application

Signature \_\_\_\_\_ date \_\_\_\_\_

Signature \_\_\_\_\_ date \_\_\_\_\_

*Under ORS 537.150 (5) and 537.620 (5) timely submission of this request authorizes that the water right application process be stopped and all filing fees (except \$200 examination fee) be returned.*

This notice must be received at Water Resources Department by \_\_\_\_\_

Return the notice to: OWRD, Water Rights Division  
STOP PROCESSING  
725 Summer Street, NE - Suite A  
Salem OR 97301-1271

## 5. *Final Order (FO)*

- if no protest is filed, Final Order is issued

### *The protest process*

If one or more protests are filed, permit process consists of:

- settlement discussion
- contested case hearing
- proposed order
- period of time to file exceptions
- possible hearing by Water Resources Commission
- final order issued

### *Permit holder responsibilities*

- comply with all water use conditions of the permit
- advise Department of address change or assignment to new permit holder
- if need arises, request extension of time or authorize cancellation of permit
- submit timely claim of beneficial use (COBU) to Department
- most permits require COBU to be prepared by a Certified Water Right Examiner
- permits may be canceled by the permit holder or by the Department for failure to comply with or one or more permit conditions