

# Alternate Reservoir Application Completeness Checklist

This is the checklist used by WRD staff

Application 2-87924 County W.H  
Priority Date 8/5/13 Township 13 Range 9 Section 16 Taxlot 300  
Use mp Caseworker KERRY R.  
Amount (AF) 0.96 Watermaster J. H.

## Minimum Requirements (ORS 537.409)

- Completed Watermaster review sheet** signed and dated by Watermaster.  
Will the reservoir injure an existing water right?  YES  NO  
If YES, can conditions be applied to mitigate the injury?  YES  NO **If NO, return the application.**  
Did the watermaster determine when water is available for the proposed use?  YES  NO  
*The Watermaster review sheet must have been completed within the last 6 months.*  
**If the watermaster determined that water is NOT available, return the application.**
  - Completed ODFW review sheet** signed and dated by ODFW representative.  
Will the reservoir pose a significant detrimental impact to an existing fishery resource?  YES  NO  
If YES, can conditions be applied to mitigate the impact?  YES  NO **If NO, return the application.**  
*The ODFW review sheet must have been completed within the last 6 months.*
  - Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?  
*Does the use on land-use form match the proposed use on the application? Must be an original "wet" signature within the last 12 months.*
  - Landowner Name, Mailing Address** and Telephone Number.
  - Source** and tributary listed. **NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE !!**
  - Reservoir Location**- Township, Range, Section, Quarter Quarter, Taxlot
  - Dam height**, if applicable
  - Total Quantity** of Storage Requested: 0.96
  - Proposed Use of the water....**Cannot accept application for use of this stored water at the same time (E2)
  - Property ownership indicated?** If applicant does not own all the land is the affected landowner's name and mailing address listed? (Including: lands not owned by applicant, upon which the source is located .....or..... that are crossed by the diversion works. This includes any roads or rights-of-way.)  
 Provide the **legal description** of all the property involved with this application. You may include a copy of your deed land sales contract or title insurance to meet this requirement
  - Environmental Impact** section completed?
  - Application signed by the landowner(s)?** All parties noted as applicants must sign the application.  
*Must be an original "wet" signature.*
  - Acceptable map \*\* Indicates requirements of standards set forth by the Commission and causes fatal flaw if not provided by the applicant.**
  - Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)\*
  - Scale of the Map (not less than 1" = 1320') \*\*
  - Reference corner on map
  - North Directional Symbol \*\*
  - 1/4's clearly identified
  - Reservoir clearly identified \*\*
  - Dam or POD (If off channel) Location coordinates referenced to a government land survey corner\* If no dam, use coordinates to center of reservoir.\*\*
  - Fees enclosed\*\*? Examination: Base Fee\$ 350 Permit Recording Fee\$ 450  
plus\$ 30  
plus\$ \_\_\_\_\_
- Total Paid \$** 830 **Total Fees \$** 830  
Completeness Check by: Jane Date: 8/6/13 Revised 2011-3-3

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Application \_\_\_\_\_ County \_\_\_\_\_  
 Priority Date \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Taxlot \_\_\_\_\_  
 Use \_\_\_\_\_ Caseworker \_\_\_\_\_  
 Amount (AF) \_\_\_\_\_ Watermaster \_\_\_\_\_

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 If YES, can conditions be applied to mitigate the impact?  YES  NO **If NO, return the application.**

*The ODFW review sheet must have been completed within the last 6 months.*

- Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?  
*Does the use on land-use form match the proposed use on the application? Must be an original "wet" signature within the last 12 months. → SOME LAND-USE FORM WAS SUBMITTED FOR TRANSFER AND ALTERNATE RESERVOIR APPLICATION.*
- Landowner Name, Mailing Address** and Telephone Number.

- Source** and tributary listed. **NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE !!**

- Reservoir Location**- Township, Range, Section, Quarter Quarter, Taxlot

- Dam height**, if applicable

- Total Quantity** of Storage Requested: 0.96 ac-ft

- Proposed Use of the water**....Cannot accept application for use of this stored water at the same time (E2)

- Property ownership indicated?** If applicant does not own all the land is the affected landowner's name and mailing address listed? (Including: lands not owned by applicant, upon which the source is located ....or..... that are crossed by the diversion works. This includes any roads or rights-of-way.)

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- Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)\*
- Scale of the Map (not less than 1" = 1320') \*\*
- Reference corner on map
- North Directional Symbol \*\*
- 1/4's clearly identified
- Reservoir clearly identified \*\*
- Dam or POD (If off channel) Location coordinates referenced to a government land survey corner\* If no dam, use coordinates to center of reservoir.\*\*
- Fees enclosed\*\*\* Examination: Base Fee\$ 350.00 Permit Recording Fee\$ 450.00  
 plus\$ 30.00  
 plus\$ \_\_\_\_\_

**Total Paid \$** \_\_\_\_\_

**Total Fees \$** 830.00

Completeness Check by: \_\_\_\_\_ Date: \_\_\_\_\_

*Revised 2011-3-3*

RECEIVED BY OWRD

AUG 05 2013

SALEM, OR

## Appendix A

Developing your water right often entails grading, trenching, or other types of construction within waterways, riparian areas, and wetlands. Permits from local, state, or federal agencies may be required. A good first step is to check with your local city or county planning office. The following information was provided by the Oregon Division of State Lands.

### **Activities in Wetlands and Waterways are Regulated by:**

- The Division of State Lands (DSL) under the State Removal-Fill Law
- The U.S. Army Corps of Engineers (Corps) under the Federal Clean Water Act and Rivers and Harbors Act
- The State Department of Forestry under the Forest Practices Act
- The U.S. Natural Resource Conservation Service (NRCS) under the Food, Agriculture, Conservation and Trade Act
- Some City and County land use ordinances

### **What Areas are Regulated?**

- Rivers, streams, and most creeks
- Estuaries and tidal marshes
- Lakes and some ponds
- Permanent and seasonal wetlands
- Regulations apply to all lands, public or private
- A wetland does not have to be mapped by the state or otherwise 'designated' to fall under the regulations
- If you are uncertain if there are regulated wetlands on your property, contact DSL for assistance.

### **What Activities are Regulated?**

- Placement of fill material
- Alteration of stream bank or stream course
- Ditching and draining
- Plowing/disking non-farmed wetlands
- Excavation or dredging of material
- In-water construction (may also require a lease from DSL)
- For some activities, joint application forms can be obtained from DSL or the Corps

### **What Activities are Exempt**

- Some routine maintenance activities
- Established, ongoing agricultural activities and grazing
- Some minor projects involving small amounts of fill or removal

### **How are Laws Enforced?**

The best enforcement is to prevent illegal wetland alterations through information and education. However, when violations do occur, a variety of enforcement tools may be used, including restoration orders, fines of up to \$10,000 per day (DSL), civil and/or criminal charges.

**STATE OF OREGON  
WATER RESOURCES DEPARTMENT**

725 Summer St. N.E. Ste. A  
SALEM, OR 97301-4172

(503) 986-0900 / (503) 986-0904 (fax)

RECEIPT # **109514**

INVOICE # \_\_\_\_\_

RECEIVED FROM: Upper Deschutes Watershed Council  
BY: \_\_\_\_\_

APPLICATION	R-87924
PERMIT	
TRANSFER	T-11645

CASH:  CHECK.#  **4740** OTHER: (IDENTIFY)

TOTAL REC'D \$ **2,130.00**

**1083 TREASURY 4170 WRD MISC CASH ACCT**

0407 COPIES \$ \_\_\_\_\_  
OTHER: (IDENTIFY) \$ \_\_\_\_\_

0243 I/S Lease \_\_\_\_\_ 0244 Muni Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

**4270 WRD OPERATING ACCT**

**MISCELLANEOUS**

0407 COPY & TAPE FEES \$ \_\_\_\_\_  
0410 RESEARCH FEES \$ \_\_\_\_\_  
0408 MISC REVENUE: (IDENTIFY) \_\_\_\_\_ \$ \_\_\_\_\_  
TC162 DEPOSIT LIAB. (IDENTIFY) \_\_\_\_\_ \$ \_\_\_\_\_  
0240 EXTENSION OF TIME \$ **830.00**

**WATER RIGHTS:**

0201 SURFACE WATER	EXAM FEE \$ <b>380.00</b>	RECORD FEE \$ <b>450.00</b>
0203 GROUND WATER	\$ _____	\$ _____
0205 TRANSFER	\$ <b>1300.00</b>	\$ _____

**WELL CONSTRUCTION**

0218 WELL DRILL CONSTRUCTOR	EXAM FEE \$ _____	LICENSE FEE \$ _____
LANDOWNER'S PERMIT	\$ _____	\$ _____
OTHER (IDENTIFY) _____	\$ _____	\$ _____

**0536 TREASURY 0437 WELL CONST. START FEE**

0211 WELL CONST START FEE \$ \_\_\_\_\_ CARD # \_\_\_\_\_  
0210 MONITORING WELLS \$ \_\_\_\_\_ CARD # \_\_\_\_\_  
OTHER (IDENTIFY) \_\_\_\_\_

**0607 TREASURY 0467 HYDRO ACTIVITY LIC NUMBER**

0233 POWER LICENSE FEE (FW/WRD) \$ \_\_\_\_\_  
0231 HYDRO LICENSE FEE (FW/WRD) \$ \_\_\_\_\_  
HYDRO APPLICATION \$ \_\_\_\_\_

**TREASURY OTHER / RDX**

FUND \_\_\_\_\_ TITLE \_\_\_\_\_  
OBJ. CODE \_\_\_\_\_ VENDOR # \_\_\_\_\_  
DESCRIPTION \_\_\_\_\_ \$ \_\_\_\_\_

RECEIPT: **109514** DATED: **8-5-13** BY: BJ Williamson

Distribution - White Copy - Customer, Yellow Copy - Fiscal, Blue Copy - File, Buff Copy - Fiscal