

## Standard Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040)(ORS 537.400)

This is the checklist used by WRD staff

 Yes  No

Application \$ 87933 County Douglas Priority Date 09/18/2013

Township 28S Range 6W Section 21, 28

Amount 7.6 AF Use Irrigation for 3.4 Acres WM Dist # 15

Applicant Name Winston-Dillard School District #16 - Winston Middle School

Receipt No. 110001

Caseworker Assigned Kerry Kavanagh  Mary Rohling Applicant Organization Name, Mailing Address, and Telephone Number. All applicants or the applicant's authorized agent (include title or authority if for an organization or corporation), must sign the application in ink. *Signature must be an original "wet" signature. (Copies cannot be accepted)* Source of water. If stored water, is the stored water component filed out, including a non-expired agreement for stored water must be included. (ORS 537.400) **NOTE: A surface water application cannot be filed at the same time as a Reservoir or Alt Reservoir if it will be for the use of the stored water under the PROPOSED Reservoir application. Expedited Secondary(E2)** If for stored water not under contract, is the source valid Permit or Certificate issued Y N  
List Permit or Certificate number The proposed source is or is not (circle one) withdrawn from further appropriation. If it is withdrawn under ORS 538, then return application and fees. If it is withdrawn by other means, accept the application and a negative IR will be issued. Property ownership indicated. If applicant does not own all the land, the affected landowner's name and mailing address must be listed. If applicant does not own all the land, a signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted. Well Development (pg. 4 & 5) or a well log report. Proposed use of water. If supplemental, list primary acreage. *(Irrigation and Supp-Irrigation together is 2 uses)* Supplemental data sheets enclosed (if needed) Form M (Municipal or Quasi-Municipal) Spring Description Sheet (if source is a spring)

- ✓ Amount of water from *each* source in gallons per minute (GPM), cubic feet per second (CFS), or acre feet (AF)
- ✓ Period of use
- ✓ Water management section (Please estimate if the water system has not been designed).
- ✓ Resource Protection Section (*N/A for Groundwater*)
- ✓ Project schedule (If system is already completed, indicate "existing").
- NA* Preliminary plans and specifications including dam height, width, crest width and surface area for each reservoir for all standard reservoir applications
- NA* A map prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet and having a dam height of more than 10 feet

- ✓ You must include a Legal description of all the properties involved where water is diverted, crossed, and used. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.
- ✓ A completed Land-Use Form or receipt signed and dated by the appropriate planning department officials. *Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. Signature must be an original "wet" signature. Copies cannot be accepted.*
- ✓ The map must meet all the minimum requirements of OAR 690-310-0050.

- ✓ Township, Range, Section
- ✓ Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
- ✓ Place of use, 1/4, 1/4-s and tax lot clearly identified
- ✓ Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)
- ✓ Location of **each** diversion point, well or dam by reference to a recognized public land survey corner. Multiple wells shall be uniquely labeled, and identified on well logs if existing.
- ✓ Reference corner on map
- ✓ North Directional Symbol
- ✓ Number of acres per 1/4, 1/4, if for irrigation, nursery, or agriculture
- Other \_\_\_\_\_

✓ Fees: Amount of water requested 7.6 af

Base Fee \$ <u>450</u>	Total Exam Fees \$ <u>690</u>
1st CFS AF \$ _____	Permit Recording Fees \$ <u>450</u>
Addnl CFS AF <u>a 8 x 30 = 240</u>	Mitigation Fee \$ _____
Addnl POD POA <u>a _____</u>	Total Paid \$ <u>1140</u>
Addnl Use <u>a _____</u>	Amount Due \$ <u>1140</u>
	Amount Returned \$ <u>0</u>

Reviewed by: Audra Martin Date: 9-19-13



Water Resources Department

**Permit to Appropriate Only Stored Water – Expedited Secondary**

Today's Date: Thursday, September 19, 2013

Base Application Fee.		\$450.00
Acre feet of Stored Water to be diverted.	7.6	\$240.00
Permit Recording Fee. ***		\$450.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	Recalculate	
Estimated cost of Permit Application		\$1,140.00

Fee Calculator Version: B20130709

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