

Application for a Permit to Use Ground Water



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.wrd.state.or.us

SECTION 1: APPLICANT INFORMATION AND SIGNATURE

Applicant Information

NAME Darren Glahn and Jasmine Tingen			PHONE (HM)
PHONE (WK) 941-447-8175	CELL		FAX
ADDRESS 705 SOLDIER CREEK ROAD			
CITY GRANTS PASS	STATE OR	ZIP 97526	E-MAIL*

Organization Information

NAME			PHONE	FAX
ADDRESS			CELL	
CITY	STATE	ZIP	E-MAIL*	

Agent Information – The agent is authorized to represent the applicant in all matters relating to this application.

AGENT / BUSINESS NAME KIMBERLY GRIGSBY			PHONE 541-257-9004	FAX
ADDRESS 1600 Western Blvd., Suite 240			CELL	
CITY Corvallis	STATE OR	ZIP 97333	E-MAIL* KGrigsby@gsiws.com	

Note: Attach multiple copies as needed

* By providing an e-mail address, consent is given to receive all correspondence from the department electronically. (paper copies of the final order documents will also be mailed.)

By my signature below I confirm that I understand:

- I am asking to use water specifically as described in this application.
- Evaluation of this application will be based on information provided in the application.
- I cannot use water legally until the Water Resources Department issues a permit.
- Oregon law requires that a permit be issued before beginning construction of any proposed well, unless the use is exempt. Acceptance of this application does not guarantee a permit will be issued.
- If I get a permit, I must not waste water.
- If development of the water use is not according to the terms of the permit, the permit can be cancelled.
- The water use must be compatible with local comprehensive land-use plans.
- Even if the Department issues a permit, I may have to stop using water to allow senior water-right holders to get water to which they are entitled.



I (we) affirm that the information contained in this application is true and accurate.

Darren Glahn
Applicant Signature
Jasmine Tingen
Applicant Signature

Darren Glahn
Print Name and title if applicable

Jasmine Tingen
Print Name and title if applicable

7/26/2016
Date
7/26/2016
Date

For Department Use			RECEIVED BY OWRD
App. No. <u>G-10762</u>	Permit No. _____	Date _____	AUG 08 2016
Revised 2/1/2012	Ground Water/3		WR

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SECTION 2: PROPERTY OWNERSHIP

Please indicate if you own all the lands associated with the project from which the water is to be diverted, conveyed, and used. **Please See Attachment B.**

- Yes
 - There are no encumbrances.
 - This land is encumbered by easements, rights of way, roads or other encumbrances.
- No
 - I have a recorded easement or written authorization permitting access.
 - I do not currently have written authorization or easement permitting access.
 - Written authorization or an easement is not necessary, because the only affected lands I do not own are state-owned submersible lands, and this application is for irrigation and/or domestic use only (ORS 274.040).
 - Water is to be diverted, conveyed, and/or used only on federal lands.

List the names and mailing addresses of all affected landowners (*attach additional sheets if necessary*).

N/A-The POA and POU are located within the boundaries of the applicants' property.

You must provide the legal description of: 1. The property from which the water is to be diverted, 2. Any property crossed by the proposed ditch, canal or other work, and 3. Any property on which the water is to be used as depicted on the map. Please See Attachment B for the legal description of the land where water is to be diverted, conveyed, and used.

SECTION 3: WELL DEVELOPMENT

WELL NO.	NAME OF NEAREST SURFACE WATER	IF LESS THAN 1 MILE:	
		DISTANCE TO NEAREST SURFACE WATER	ELEVATION CHANGE BETWEEN NEAREST SURFACE WATER AND WELL HEAD
Proposed Well	Unnamed intermittent tributary to Constance Creek	2,700 ft. at closest possible location	1,359' elev.

Please provide any information for your existing or proposed well(s) that you believe may be helpful in evaluating your application. For existing wells, describe any previous alteration(s) or repair(s) not documented in the attached well log or other materials (*attach additional sheets if necessary*).

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SECTION 3: WELL DEVELOPMENT, CONTINUED

Total maximum rate requested: 40 gpm (each well will be evaluated at the maximum rate unless you indicate well-specific rates and annual volumes in the table below).

The table below must be completed for each source to be evaluated or the application will be returned. If this is an existing well, the information may be found on the applicable well log. *(If a well log is available, please submit it in addition to completing the table.)* If this is a proposed well, or well-modification, consider consulting with a licensed well driller, geologist, or certified water right examiner to obtain the necessary information.

OWNER'S WELL NAME OR NO.	PROPOSED	EXISTING	WELL ID (WELL TAG) NO.* OR WELL LOG ID**	FLOWING ARTESIAN	CASING DIAMETER	CASING INTERVALS (IN FEET)	PERFORATED OR SCREENED INTERVALS (IN FEET)	SEAL INTERVALS (IN FEET)	MOST RECENT STATIC WATER LEVEL & DATE (IN FEET)	PROPOSED USE			
										SOURCE AQUIFER***	TOTAL WELL DEPTH	WELL-SPECIFIC RATE (GPM)	ANNUAL VOLUME (ACRE- FEET)
Well 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	<input type="checkbox"/>	6-inch (estimated)	0 to 50 ft bgs (estimated)	50 to Total Depth (estimated)	0 to 18 ft bgs (min.)	N/A	Claystone and Sandstone	150 to 300 ft bgs (estimated)	40 gpm (estimated max.)	Up to 64.5 AF

* Licensed drillers are required to attach a Department-supplied Well Tag, with a unique Well ID or Well Tag Number to all new or newly altered wells. Landowners can request a Well ID for existing wells that do not have one. The Well ID is intended to serve as a unique identification number for each well.
 ** A well log ID (e.g. MARI 1234) is assigned by the Department to each log in the agency's well log database. A separate well log is required for each subsequent alteration of the well.
 *** Source aquifer examples: Troutdale Formation, gravel and sand, alluvium, basalt, bedrock, etc.

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SECTION 4: WATER USE

USE	PERIOD OF USE	ANNUAL VOLUME (ACRE-FEET)
Nursery	Year-Round	Up to 64.5

Exempt Uses: Please note that 15,000 gallons per day for single or group **domestic** purposes and 5,000 gallons per day for a single **industrial or commercial** purpose are exempt from permitting requirements.

For irrigation use only: 18.48 acres Nursery Use

Please indicate the number of primary and supplemental acres to be irrigated (*must match map*).

Primary: 0 Acres Supplemental: 0 Acres

List the Permit or Certificate number of the underlying primary water right(s): The applicants have no current irrigation or nursery water rights.

Indicate the maximum total number of acre-feet you expect to use in an irrigation season: Up to 64.5 AF

- If the use is **municipal or quasi-municipal**, attach **Form M**
- If the use is **domestic**, indicate the number of households: _____
If the use is **mining**, describe what is being mined and the method(s) of extraction: _____

SECTION 5: WATER MANAGEMENT

A. Diversion and Conveyance

What equipment will you use to pump water from your well(s)?

Pump (give horsepower and type): To be determined.

Other means (describe): _____

Provide a description of the proposed means of diversion, construction, and operation of the diversion works and conveyance of water. A well will be located on the applicants' property and the applicants seek to use ground water for nursery use on their property.

B. Application Method

What equipment and method of application will be used? (e.g., drip, wheel line, high-pressure sprinkler)

To be determined.

C. Conservation

Please describe why the amount of water requested is needed and measures you propose to: prevent waste; measure the amount of water diverted; prevent damage to aquatic life and riparian habitat; prevent the discharge of contaminated water to a surface stream; prevent adverse impact to public uses of affected surface waters.

The water will be used in a manner to prevent waste, and to prevent runoff or damage to aquatic life and riparian habitat. The amount of water requested is needed for nursery use in raised beds and in green houses on the proposed place of use.

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SECTION 6: STORAGE OF GROUND WATER IN A RESERVOIR

If you would like to store ground water in a reservoir, complete this section (*if more than one reservoir, reproduce this section for each reservoir*).

N/A- The applicants will not be storing ground water in an above-ground reservoir.

Reservoir name: _____ Acreage inundated by reservoir: _____

Use(s): _____

Volume of Reservoir (acre-feet): _____ Dam height (feet, if excavated, write "zero"): _____

Note: If the dam height is greater than or equal to 10.0' above land surface AND the reservoir will store 9.2 acre feet or more, engineered plans and specifications must be approved prior to storage of water.

SECTION 7: USE OF STORED GROUND WATER FROM THE RESERVOIR

If you would like to use stored ground water from the reservoir, complete this section (*if more than one reservoir, reproduce this section for each reservoir*).

Annual volume (acre-feet): _____

USE OF STORED GROUND WATER	PERIOD OF USE
<u>N/A-The applicants will not be storing groundwater in an above-ground reservoir.</u>	

SECTION 8: PROJECT SCHEDULE

Date construction will begin: **Within 5 years from the date on which the permit is issued**

Date construction will be completed: **Within 5 years from the date on which the permit is issued**

Date beneficial water use will begin: **Within 5 years from the date on which the permit is issued**

SECTION 9: WITHIN A DISTRICT

N/A- The Point of Appropriation and Place of Use are not located within a district.

Check here if the point of diversion or place of use are located within or served by an irrigation or other water district.

Irrigation District Name	Address	
City	State	Zip

SECTION 10: REMARKS

Use this space to clarify any information you have provided in the application (*attach additional sheets if necessary*).

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Attachment A
Land Use Form

Application for a Permit to Appropriate Groundwater- Darren Glahn and Jasmine Tingen

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Land Use Information Form



Oregon Water Resources Department
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JUN 20 2016

JACKSON COUNTY
PLANNING

Applicant: Darren Glahn and Jasmine Tingen

Mailing Address: 705 Soldier Creek Road

Grants Pass
City

OR
State

97526 Zip Daytime Phone: 941-447-8175

A. Land and Location

Please include the following information for all tax lots where water will be diverted (taken from its source), conveyed (transported), and/or used or developed. Applicants for municipal use, or irrigation uses within irrigation districts may substitute existing and proposed service-area boundaries for the tax-lot information requested below.

Township	Range	Section	¼ ¼	Tax Lot #	Plan Designation (e.g., Rural Residential/RR-5)	Water to be:			Proposed Land Use:
35S	1W	19 B	NW, NW	300	EFU	<input checked="" type="checkbox"/> Diverted	<input checked="" type="checkbox"/> Conveyed	<input checked="" type="checkbox"/> Used	Nursery

List all counties and cities where water is proposed to be diverted, conveyed, and/or used or developed:

Jackson County

B. Description of Proposed Use

Type of application to be filed with the Water Resources Department:

- Permit to Use or Store Water
 Water Right Transfer
 Permit Amendment or Ground Water Registration Modification
 Limited Water Use License
 Allocation of Conserved Water
 Exchange of Water

Source of water:
 Reservoir/Pond
 Ground Water
 Surface Water (name) _____

Estimated quantity of water needed: 40
 cubic feet per second
 gallons per minute
 acre-feet

Intended use of water:
 Irrigation
 Commercial
 Industrial
 Domestic for _____ household(s)
 Municipal
 Quasi-Municipal
 Instream
 Other - Nursery

Briefly describe:

The applicants seek a permit to use groundwater for nursery purposes year-round on 18.48 acres of property.

Note to applicant: If the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt at the bottom of the next page and include it with the application filed with the Water Resources Department. **See bottom of Page 3. →**

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For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land-use plan. Do not include approval for activities such as building or grading permits.

Please check the appropriate box below and provide the requested information

- Land uses to be served by the proposed water uses (including proposed construction) are allowed ^{permitted by-right} ~~outright~~ or are not regulated by your comprehensive plan. Cite applicable ordinance section(s): **LDO Table 4.2-1 & Section 3.13.**
- Land uses to be served by the proposed water uses (including proposed construction) involve discretionary land-use approvals as listed in the table below. (Please attach documentation of applicable land-use approvals which have already been obtained. Record of Action/land-use decision and accompanying findings are sufficient.) **If approvals have been obtained but all appeal periods have not ended, check "Being pursued."**

Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	Land-Use Approval:	
Type 1 Land Use Authorization	LDO Section 3.13 & Table 4.2-1	<input checked="" type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued

Local governments are invited to express special land-use concerns or make recommendations to the Water Resources Department regarding this proposed use of water below, or on a separate sheet.

A Type 1 Land Use Authorization is required prior to issuance of permits and prior to marijuana production. For the purposes of the Oregon Water Resources LUCS, nursery use is as defined in OAR 690-300-010, not as stated in the Jackson County Land Development Ordinance.

Name: Jacob Ripper Title: Planner II
 Signature: *Jacob Ripper* Phone: 541-774-6940 Date: June 27, 2016
 Government Entity: Jackson County Development Services

Note to local government representative: Please complete this form or sign the receipt below and return it to the applicant. If you sign the receipt, you will have 30 days from the Water Resources Department's notice date to return the completed Land Use Information Form or WRD may presume the land use associated with the proposed use of water is compatible with local comprehensive plans.

Receipt for Request for Land Use Information



Applicant name: _____
 City or County: _____ Staff contact: _____
 Signature: _____ Phone: _____ Date: _____

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Attachment B
Legal Description of Property

Application for a Permit to Appropriate Groundwater- Daren Glahn and Jasmine Tingen

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470314038115

Jackson County Official Records **2015-000483**
R-WD
Stn=6 FOOTENL 01/07/2016 01:53:38 PM
\$16.00 \$11.00 \$10.00 \$8.00 \$20.00 **\$64.00**
I, Christine Walker, County Clerk for Jackson County, Oregon, certify
that the instrument identified herein was recorded in the Clerk
records.
Christine Walker - County Clerk


TICOR TITLE

RECORDING REQUESTED BY:

Ticor Title Company of Oregon
1555 E. McAndrews, Suite 100
Medford, OR 97504

GRANTOR:

Gilbert F. Schelin, as to an undivided 1/3 interest,
Joe P. Alves and Sharon A. Alves, as tenants by
the entirety, as to an undivided 1/3 interest and
Audrie J. Hardy, as to an undivided 1/3 interest
2703 Montara Dr.
Medford, OR 97504

GRANTEE:

Darren Glahn and Jasmine Tingen not as tenants
in common, but with the rights of survivorship
705 Soldier Creek Rd
Grants Pass, OR 97526

SEND TAX STATEMENTS TO:

Darren Glahn and Jasmine Tingen
705 Soldier Creek Road
Grants Pass, OR 97526

AFTER RECORDING RETURN TO:

Darren Glahn and Jasmine Tingen
705 Soldier Creek Road
Grants Pass, OR 97526

Escrow No: 470314038115-TTJA37

351W19B 300U2 / 10898859

351W19B TL300, Hwy 234
White City, OR 97503

SPACE ABOVE THIS LINE FOR RECORDER'S USE

STATUTORY WARRANTY DEED

Gilbert F. Schelin, as to an undivided 1/3 interest, Joe P. Alves and Sharon A. Alves, as tenants by the
entirety, as to an undivided 1/3 interest and Audrie J. Hardy, as to an undivided 1/3 interest, Grantor,
conveys and warrants to

Darren Glahn and Jasmine Tingen not as tenants in common, but with the rights of survivorship, Grantee,
the following described real property, free and clear of encumbrances except as specifically set forth
below, situated in the County of Jackson, State of Oregon:

All that portion of the West Half of the Northwest quarter of section 19, lying Northerly of the North
right-of-way of Sams Valley Highway 234, Township 35 South, Range 1 West of the Willamette
Meridian in Jackson County, Oregon.
Less and excepting therefrom the following:
Commencing at the Northwest corner of said section 19; thence South 00°02'50" East, 1870.16
feet to the Northerly right-of-way of Sams Valley Highway 234; thence along said right-of-way
North 61°25'28" East, 56.91 feet to a 5/8 inch iron pin and the point of beginning; thence
continuing along said right-of-way North 61°25'28" East 694.30 feet to a 5/8 inch iron pin; thence
North 00°02'50" West 192.07 feet to a 5/8 inch iron pin; thence South 89°57'10" West 610.00 feet
to a 5/8 inch iron pin; thence South 00°02'50" East 523.67 feet to the point of beginning.

THE TRUE AND ACTUAL CONSIDERATION FOR THIS CONVEYANCE IS \$140,000.00. (See
ORS 93.030)

Subject to and excepting:

Covenants, Conditions, Restrictions, Reservations, set back lines, Power of Special Districts, and
easements of Record, if any.

470314038115-TTJA37
Deed (Warranty-Statutory)

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BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 6 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 216.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

DATED: 1/2/2015

Gilbert F. Schelin
Gilbert F. Schelin

Joe P. Alves
Joe P. Alves

Sharon A Alves
Sharon A Alves

Audrie J. Hardy
Audrie J. Hardy

State of OREGON
COUNTY of Lane

This instrument was acknowledged before me on Jan 2, 2015

by Audrie J Hardy
Donna M Locke

Donna M Locke, Notary Public - State of Oregon
My commission expires: 5-15-16



STATUTORY WARRANTY DEED

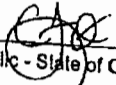
All that portion of the West Half of the Northwest quarter of section 18, lying Northerly of the North right-of-way of Sams Valley Highway 234, Township 35 South, Range 1 West of the Willamette Meridian in Jackson County, Oregon.

Less and excepting therefrom the following:
Commencing at the Northwest corner of said section 18; thence South 00°02'50" East, 1870.16 feet to the Northerly right-of-way of Sams Valley Highway 234; thence along said right-of-way North 61°25'28" East, 58.91 feet to a 5/8 inch iron pin and the point of beginning; thence continuing along said right-of-way North 61°25'28" East 684.30 feet to a 5/8 inch iron pin; thence North 00°02'50" West 182.07 feet to a 5/8 inch iron pin; thence South 89°57'10" West 610.00 feet to a 5/8 inch iron pin; thence South 00°02'50" East 523.67 feet to the point of beginning.

SEE PAGE THREE FOR ADDITIONAL NOTARY ACKNOWLEDGEMENT

State of OREGON
County of Jackson


This instrument was acknowledged before me on January 6, 2015 by
Gilbert F. Schelin

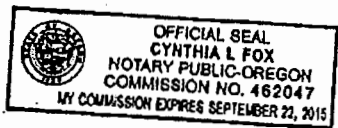

Notary Public - State of Oregon



State of OREGON
County of Jackson

This instrument was acknowledged before me on January 6, 2015 by
Joel Adams and Sharon Adams


Notary Public - State of Oregon



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Attachment C
Application Map

Application for a Permit to Appropriate Groundwater – Daren Glahn and Jasmine Tingen

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SALEM, OR

G-18362



Water Solutions, Inc.

August 3, 2016

Tim Wallin
Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, OR 97301

Re: Application for a permit to appropriate groundwater in the name of Darren Glahn and Jasmine Tingen

Dear Mr. Wallin:

Please find enclosed a permit application to appropriate groundwater for nursery use, which is submitted on behalf of Darren Glahn and Jasmine Tingen. The Applicants are requesting to appropriate groundwater at a rate of up to 40 gallons per minute (0.089 cfs). Also enclosed is the required fee of \$1,900, which was calculated as follows:

\$1,150 - Base Fee

\$ 300 - Rate Fee of \$300 for a rate of less than 1 cfs

\$ 450 - Permit Recording Fee

Total = \$1,900

If you have any questions about the enclosed materials, please contact me at 541-257-9004.

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly Grigsby", written in a cursive style.

Kimberly Grigsby
Senior Water Resources Consultant

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Enclosures: Groundwater Application; Check for Application fee

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SALEM, OR

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Application for a Permit to Use Ground Water



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725 Summer Street NE, Suite A
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Water-Use Permit Application Processing

1. Completeness Determination

The Department evaluates whether the application and accompanying map contain all of the information required under OAR 690-310-0040 and OAR 690-310-0050 (www.oregon.gov/owrd/law). The Department also determines whether the proposed use is prohibited by statute. If the Department determines that the application is incomplete, all fees have not been paid, or the use is prohibited by statute, the application and all fees submitted are returned to the applicant.

2. Initial Review

The Department reviews the application to determine whether water is available during the period requested, whether the proposed use is restricted or limited by rule or statute, and whether other issues may preclude approval of or restrict the proposed use. An Initial Review (IR) containing preliminary determinations is mailed to the applicant. The applicant has 14 days from the mailing date to withdraw the application from further processing and receive a refund of all fees paid minus \$200. The applicant may put the application on hold for up to 180 days and may request additional time if necessary.

3. Public Notice

Within 7 days of the mailing of the initial review, the Department gives public notice of the application in the weekly notice published by the Department at www.oregon.gov/owrd. The public comment period is 30 days from publication in the weekly notice.

4. Proposed Final Order Issued

The Department reviews any comments received, including comments from other state agencies related to the protection of sensitive, threatened or endangered fish species. Within 60 days of completion of the IR, the Department issues a Proposed Final Order (PFO) explaining the proposed decision to deny or approve the application. A PFO proposing approval of an application will include a draft permit, and may request additional information or outstanding fees required prior to permit issuance.

5. Public Notice

Within 7 days of issuing the PFO, the Department gives public notice in the weekly notice. Notice includes information about the application and the PFO. Protest must be received by the Department within 45 days after publication of the PFO in the weekly notice. Anyone may file a protest. The protest filing fee is \$350.00 for the applicant and \$700.00 for non-applicants. Protests are filed on approximately 10% of Proposed Final Orders. If a protest is filed, the Department will attempt to settle the protest but will schedule a contested case hearing if necessary.

6. Final Order Issued

If no protests are filed, the Department issues a Final Order consistent with the PFO. If the application is approved, a permit is issued that specifies the details of the authorized use and any terms, limitations or conditions that the Department deems appropriate.

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Minimum Requirements Checklist

Minimum Requirements (OAR 690-310-0040, OAR 690-310-0050 & ORS 537.615)

Include this checklist with the application

Check that each of the following items is included. The application will be returned if all required items are not included. If you have questions, please call the Water Rights Customer Service Group at (503) 986-0900.

- SECTION 1: applicant information and signature
- SECTION 2: property ownership
- SECTION 3: well development
- SECTION 4: water use
- SECTION 5: water management
- SECTION 6: storage of groundwater in a reservoir
- SECTION 7: use of stored groundwater from the reservoir
- SECTION 8: project schedule
- SECTION 9: within a district
- SECTION 10: remarks

Attachments:

- Land Use Information Form with approval and signature (*must be an original*) or signed receipt
See Attachment A.
- Provide the legal description of: (1) the property from which the water is to be diverted, (2) any property crossed by the proposed ditch, canal or other work, and (3) any property on which the water is to be used as depicted on the map. Example: A copy of the deed, land sales contract or title insurance policy. **See Attachment B.**
- Fees - Amount enclosed: **\$1,900.00**
See the Department's Fee Schedule at www.oregon.gov/owrd or call (503) 986-0900.

Provide a map and check that each of the following items is included:

See Attachment C.

- Permanent quality and drawn in ink
- Even map scale not less than 4" = 1 mile (example: 1" = 400 ft, 1" = 1320 ft, etc.)
- North Directional Symbol
- Township, Range, Section, Quarter/Quarter, Tax Lots
- Reference corner on map
- Location of each well, and/or dam if applicable, by reference to a recognized public land survey corner (distances north/south and east/west). Each well must be identified by a unique name and/or number.
- Indicate the area of use by Quarter/Quarter and tax lot clearly identified
- Number of acres per Quarter/Quarter and hatching to indicate area of use if for primary irrigation, supplemental irrigation, or nursery
- Location of main canals, ditches, pipelines or flumes (if well is outside of the area of use) N/A
- Other _____