



**Oregon**  
Kate Brown, Governor

**Water Resources Department**  
725 Summer St NE, Suite A  
Salem, OR 97301  
(503) 986-0900  
Fax (503) 986-0904

December 16, 2016

CITY OF EUGENE  
SHELLY MILLER  
1820 ROOSEVELT BLVD  
EUGENE, OR 97402

Reference: File R-88313

Dear Applicant:

**THIS IS NOT A PERMIT AND IS  
SUBJECT TO CHANGE AT THE NEXT PHASE OF PROCESSING.**

This letter is to inform you of the preliminary analysis of the water-use permit application and to describe the options. In determining whether an application may be approved, the Department must consider the factors listed below, all of which must be favorable to the proposed use if it is to be allowed. Based on the information supplied, the Water Resources Department has made the following preliminary determinations:

Initial Review Determinations:

1. The application proposed the storage of 19.5 acre-feet (AF) of water from runoff, a tributary of Coyote Creek for wetland restoration.
2. The proposed use is not prohibited by law or rule except where otherwise noted below.
3. The storage of water from runoff, a tributary of Coyote Creek is allowable under the Willamette Basin Program (OAR 690-502-0040(4)(a)).
4. Surface water is available year round.
5. The application is subject to Section 4(d) of the Endangered Species Act and as such subject to review under OAR 690-033 .
6. The proposed reservoir site is subject to a wetland determination by the Department of State Lands.
7. The waters of Coyote Creek and tributaries are withdrawn from further appropriation year-round **except** for storage from October 1 to June 1 by order of the State Engineer dated June 30, 1960. Therefore the use of water from runoff of Coyote Creek for storage is allowable during the period of October 1 to June 1. (OAR 690-502-0090(1)(a)).

### Summary of Initial Determinations

**The diversion of 19.5 acre feet of water from runoff, a tributary of Coyote Creek, for storage for wetland restoration is allowable during October 1 through June 1 of each year.**

Because of these favorable determinations, the Department can now move the application to the next phase of the water-rights application review process, where public interest factors will be evaluated.

Please reference the application number when sending any correspondence regarding the conclusions of this initial review. Comments received within the comment period will be evaluated at the next phase of the process.

#### To Proceed With the Application:

If you choose to proceed with the application, you do not have to notify the Department. The application will automatically be placed on the Department's Public Notice to allow others the opportunity to comment. After the comment period the Department will complete a public interest review and issue a Proposed Final Order.

#### Withdrawal Refunds:

If you choose not to proceed, you may withdraw the application and receive a refund (minus a \$225 processing charge per application). To accomplish this you must notify the Department in writing by **Friday, December 30, 2016**. For your convenience you may use the enclosed "STOP PROCESSING" form.

#### If A Permit Is Issued It Will Likely Include The Following Conditions:

1. Measurement devices, and recording/reporting of annual water storage conditions:
  - A. Before water use may begin under this permit, the permittee shall install a totalizing flow meter at each point of diversion. The permittee shall maintain the device in good working order.
  - B. The permittee shall allow the watermaster access to the device; provided however, where any device is located within a private structure, the watermaster shall request access upon reasonable notice.
  - C. The Director may require the permittee to keep and maintain a record of the volume of water stored, and may require the permittee to report water-storage on a periodic schedule as established by the Director. In addition, the Director may require the permittee to report general water-use information, the periods of water use and the place and nature of use of water under the permit.
  - D. The Director may provide an opportunity for the permittee to submit alternative measuring and reporting procedures for review and approval.

2. You may be required to install fish screens at the point of diversion to meet Oregon Department of Fish and Wildlife specifications for adequate protection of aquatic life.

This initial review does not attempt to address various public interest issues such as sensitive, threatened, or endangered fish species. These issues will be addressed as the Department reviews comments from the public and other agencies, and prepares a Proposed Final Order. Be aware that, if significant public interest issues are found to exist, such a finding could have an impact on the eventual outcome of the application.

The water source identified in the application may be affected by an Agricultural Water Quality Management Area Plan. These plans are developed by the Oregon Department of Agriculture (ODA) with the cooperation of local landowners and other interested stakeholders, and help to ensure that current and new appropriations of water are done in a way that does not adversely harm the environment. You are encouraged to explore ODA's Water Quality Program web site at <http://www.oregon.gov/ODA/programs/NaturalResources/Pages/AgWaterQuality.aspx> to learn more about the plans and how they may affect the proposed water use.

If you have any questions:

Feel free to call me at 503-986-0899 if you have any questions regarding the contents of this letter or the application. Please have the application number available if you call. General questions about water rights and water use permits should be directed to our customer service staff at 503-986-0801. When corresponding by mail, please use this address: Scott Grew, Oregon Water Resources Department, 725 Summer St NE Ste A, Salem OR 97301-1266. Our fax number is 503-986-0901.

Sincerely,



Scott Grew  
Water Right Application Caseworker

enclosures: Application Process Description and Stop Processing Request Form

R-88313  
WAB 2-117  
POU 2-117  
GW

# APPLICATION FACT SHEET

Application File Number: R-88313

Applicant: CITY OF EUGENE

County: LANE

Watermaster: 2

Priority Date: NOVEMBER 03, 2016

Source: RUNOFF, A TRIBUTARY OF COYOTE CREEK

Use: STORAGE

Quantity: 19.5 ACRE FEET

Basin Name & Number: Willamette, #2

Stream Index Reference: Volume 4 COYOTE CR

Point of Diversion or Well Location(s):

NWNW SECTION 1, T18S, R5W, W.M.;SOUTH 44 DEGREES 11 MINUTES 20 SECONDS EAST, 140 FEET FROM NW CORNER, SECTION 1

NWNW SECTION 1, T18S, R5W, W.M.;SOUTH 30 DEGREES 25 MINUTES 14 SECONDS EAST, 931 FEET FROM NW CORNER, SECTION 1

NWNW SECTION 1, T18S, R5W, W.M.;SOUTH 38 DEGREES 17 MINUTES 48 SECONDS EAST, 1105 FEET FROM NW CORNER, SECTION 1

NWNW SECTION 1, T18S, R5W, W.M.;SOUTH 52 DEGREES 16 MINUTES 41 SECONDS EAST, 1342 FEET FROM NW CORNER, SECTION 1

NENW SECTION 1, T18S, R5W, W.M.;SOUTH 62 DEGREES 05 MINUTES 20 SECONDS EAST, 1498 FEET FROM NW CORNER, SECTION 1

NENW SECTION 1, T18S, R5W, W.M.;SOUTH 62 DEGREES 11 MINUTES 09 SECONDS EAST, 1907 FEET FROM NW CORNER, SECTION 1

NENW SECTION 1, T18S, R5W, W.M.;SOUTH 57 DEGREES 58 MINUTES 44 SECONDS EAST, 2057 FEET FROM NW CORNER, SECTION 1

SEnw SECTION 1, T18S, R5W, W.M.;SOUTH 44 DEGREES 02 MINUTES 38 SECONDS EAST, 2140 FEET FROM NW CORNER, SECTION 1

SWNW SECTION 1, T18S, R5W, W.M.;SOUTH 32 DEGREES 14 MINUTES 58 SECONDS EAST, 2139 FEET FROM NW CORNER, SECTION 1

SWNW SECTION 1, T18S, R5W, W.M.;SOUTH 31 DEGREES 12 MINUTES 31

SECONDS EAST, 1814 FEET FROM NW CORNER, SECTION 1

SWNW SECTION 1, T18S, R5W, W.M.;SOUTH 29 DEGREES 19 MINUTES 56  
SECONDS EAST, 1671 FEET FROM NW CORNER, SECTION 1

SWNW SECTION 1, T18S, R5W, W.M.;SOUTH 18 DEGREES 24 MINUTES 10  
SECONDS EAST, 1637 FEET FROM NW CORNER, SECTION 1

Place of Use:

NE  $\frac{1}{4}$  NW  $\frac{1}{4}$  WILDLIFE

NW  $\frac{1}{4}$  NW  $\frac{1}{4}$  WILDLIFE

SW  $\frac{1}{4}$  NW  $\frac{1}{4}$  WILDLIFE

SE  $\frac{1}{4}$  NW  $\frac{1}{4}$  WILDLIFE

SECTION 1

TOWNSHIP 18 SOUTH, RANGE 5 WEST, W.M.

**14 DAY STOP PROCESSING DEADLINE DATE: Friday, December 30, 2016**

**PUBLIC NOTICE DATE: Tuesday, December 20, 2016**

**30 DAY COMMENT DEADLINE DATE: Thursday, January 19, 2017**

## APPLICATION PROCESS DESCRIPTION FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR APPLICATIONS

In order to take and use the waters of Oregon, a citizen must first obtain a permit from the Water Resources Department. The water must be used for beneficial purpose - without waste. To become well-informed about water right topics, weekly public notice, forms and fees please visit our web site at [www.wrd.state.or.us](http://www.wrd.state.or.us)

### 1. *Pre-application considerations*

- follow instructions in the application packet
- if you have questions about completing an application or would like to arrange a pre-application conference contact the Department's Water Rights Information Group (WRIG) at 503-986-0801

### 2. *Application filing*

- application with fee is received by the Department
- Department determines completeness of application
- if use is not allowed by statute (ORS 538), the application and fees are returned to the applicant
- incomplete application and fees are returned to the applicant
- only a complete application receives a tentative priority date, is assigned a caseworker, and moves forward for processing

### 3. *Initial Review (IR)*

- caseworker reviews application by considering basin plans, water availability, statutory restrictions and all other appropriate factors
- caseworker sends IR report to applicant
- contact the caseworker if you have questions about the IR
- seven days after date of the IR, it is included in Department's weekly Public Notice
- public comments must be submitted within 30 days after the Public Notice
- **administrative hold** may be requested in writing by applicant

### 4. *Proposed Final Order (PFO)*

- caseworker evaluates application against required criteria and develops draft permit, if appropriate
- PFO includes instructions for filing of protests
- caseworker considers public comments and mails PFO to applicant
- the PFO is included in Department's weekly Public Notice
- public protests to the PFO must be submitted within 45 days after the Public Notice

**Stop Processing deadline is within 14 days of Initial Review - use the form below**  
- applicant may request no further action and fee refund of all but \$225

### STOP PROCESSING REQUEST FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR APPLICATIONS

Applicant notification to withdraw Water Right Application # \_\_\_\_\_

After reviewing the Initial Review for my application, I request that processing be stopped and the fees be refunded (minus a \$225 examination fee.) I understand that without a valid permit I may not legally use the water as requested in my application

Signature \_\_\_\_\_ date \_\_\_\_\_

Signature \_\_\_\_\_ date \_\_\_\_\_

*Under ORS 537.150 (5) and 537.620 (5) timely submission of this request authorizes that the water right application process be stopped and all filing fees (except \$225 examination fee) be returned.*

This notice must be received at Water Resources Department by \_\_\_\_\_

Return the notice to: OWRD, Water Rights Division  
STOP PROCESSING  
725 Summer Street, NE - Suite A  
Salem OR 97301-1271

## **5. Final Order (FO)**

- if no protest is filed, Final Order is issued

### ***The protest process***

If one or more protests are filed, permit process consists of:

- settlement discussion
- contested case hearing
- proposed order
- period of time to file exceptions
- possible hearing by Water Resources Commission
- final order issued

### ***Permit holder responsibilities***

- comply with all water use conditions of the permit
- advise Department of address change or assignment to new permit holder
- if need arises, request extension of time or authorize cancellation of permit
- submit timely claim of beneficial use (COBU) to Department
- most permits require COBU to be prepared by a Certified Water Right Examiner
- permits may be canceled by the permit holder or by the Department for failure to comply with or one or more permit conditions