# Application for a Permit to Use

# **Ground Water**



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.wrd.state.or.us

### **SECTION 1: APPLICANT INFORMATION AND SIGNATURE**

App. No. G-17562

Permit No.

Date

85 HILL SPOPOLICH RUYD  WATER RESOURCES	AME O THORTHETH DT				PHONE (HM)
### PRONG   SUSANTHORENFELDT@GMAIL.COM    PHONE   FAX		65	0-333-050/	L (CELL)	JUN 11 2012
ILLSBOROUGH  CA 94010  SUSANTHORENFELDT@GMAIL.COM  PHONE  FAX  CELL  TY  STATE ZIP  B-MAIL*  CELL  FAX  CELL  TY  STATE ZIP  B-MAIL*  FAX  CELL  GENT / BUSINESS NAME  GENT / BUSINESS NAME  GENT / BUSINESS NAME  TEVEN P. APPLEGATE CONSULTING  OR 97302  STATE ZIP  STATE ZIP  STATE ZIP  STATE ZIP  STATE ZIP  OR 97302  STEVE.APPLEGATE.COM  GENT / BUSINESS MANE  TY  ALEM  OR 97302  STEVE.APPLEGATE GMAIL.COM  GOR 97302  STEVE.APPLEGATE GMAIL.COM  GOR 97302  STEVE.APPLEGATE form the department lectronically. (paper copies of the final order documents will also be mailed.)  By my signature below I confirm that I understand:  I am asking to use water specifically as described in this application.  Evaluation of this application will be based on information provided in the application.  I cannot use water legally until the Water Resources Department issues a permit.  Oregon law requires that a permit be issued before beginning construction of any proposed well, unless the use is exempt. Acceptance of this application does not guarantee a permit will be issued.  If I get a permit, I must not waste water.  If development of the water use is not according to the terms of the permit, the permit can be cancelled.  The water use must be compatible with local comprehensive land-use plans.  Even if the Department issues a permit, I may have to stop using water to allow senior water-right holders to get water to which they are entitled.  I (we) affirm that the information contained in this application is true and accurage.  Applicant Signature  Date	IONE (WK)	03	0-333-0374	(CELL)	
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	By providing an e-mail address, electronically. (paper copies of the by my signature below I confirm  I am asking to use water specially and the legal of the below I cannot use water legally and the use is exempt. Acceptate the use is exempt. Acceptate If I get a permit, I must not If development of the water I water use must be contacted. Even if the Department isset to get water to which they	eded consent is give e final order de that I under pecifically as c ion will be bas until the Wate permit be issu- nce of this app t waste water. er use is not ac npatible with I sues a permit, I are entitled.	en to receive cuments versand: lescribed i lescribed i led on information described before polication described cording to local company have	ve all correspondence will also be mailed.)  In this application.	the application. s a permit. ion of any proposed well, unless permit will be issued. mit, the permit can be cancelled. blans. to allow senior water-right holders
Applicant Signature Print Name and title if applicable Date	By providing an e-mail address, electronically. (paper copies of the by my signature below I confirm  I am asking to use water specially and the use water legally are or a complete that a special are the use is exempt. Acceptate If I get a permit, I must not a lift development of the water of the water use must be concepted. Even if the Department is specially a complete to get water to which they	eded consent is give e final order de that I under pecifically as o ion will be bas until the Wate permit be issu- unce of this app t waste water. er use is not ac npatible with I sues a permit, I are entitled.  mation contai	97302 en to receive cuments vistand: lescribed i sed on infor Resource sed before polication du cording to ocal computation may have sed in this of Thorense	ve all correspondence will also be mailed.)  In this application.	the application. s a permit. ion of any proposed well, unless permit will be issued. mit, the permit can be cancelled. blans. to allow senior water-right holders
	By providing an e-mail address, electronically. (paper copies of the by my signature below I confirm  I am asking to use water specially and the use water legally are or a complete that a special are the use is exempt. Acceptate If I get a permit, I must not a lift development of the water of the water use must be concepted. Even if the Department is specially a complete to get water to which they	eded consent is give e final order de that I under pecifically as o ion will be bas until the Wate permit be issu- unce of this app t waste water. er use is not ac npatible with I sues a permit, I are entitled.  mation contai	97302 en to receive cuments vistand: lescribed i sed on infor Resource sed before polication du cording to ocal computation may have sed in this of Thorense	ve all correspondence will also be mailed.)  In this application.	the application. s a permit. ion of any proposed well, unless permit will be issued. mit, the permit can be cancelled. blans. to allow senior water-right holders

#### **SECTION 2: PROPERTY OWNERSHIP**

Please indicate if you own all the lands associated with the project from which the water is to be diverted, conveyed, and used.

⊠ Yes	
	☐ There are no encumbrances.
	☐ This land is encumbered by easements, rights of way, roads or other encumbrances.
□ No	
	☐ I have a recorded easement or written authorization permitting access.
	☐ I do not currently have written authorization or easement permitting access.
	Written authorization or an easement is not necessary, because the only affected lands I do no
	own are state-owned submersible lands, and this application is for irrigation and/or domestic use only (ORS 274.040).
	☐ Water is to be diverted, conveyed, and/or used only on federal lands.
T 1 4 41	

List the names and mailing addresses of all affected landowners (attach additional sheets if necessary).

None

**SECTION 3: WELL DEVELOPMENT** 

		IF LESS '	THAN 1 MILE:	
WELL NO.	NAME OF NEAREST SURFACE WATER	DISTANCE TO NEAREST SURFACE WATER	ELEVATION CHANGE BETWEEN NEAREST SURFACE WATER AND WELL HEAD	
3	Rock Creek	620'	10'	
4	66	950'	20'	
5	66	1500'	20'	
6	66	N/A		
7	66	N/A		
8	66	4,150	40'	
9	66	N/A		
10	66	4,600	20'	
11	66	2,200'	20'	
12	66	N/A		
13	66	N/A		
14	66	2,800'	0'	
15	66	1,400'	20'	

Please provide any information for your existing or proposed well(s) that you believe may be helpful in evaluating your application. For existing wells, describe any previous alteration(s) or repair(s) not documented in the attached well log or other materials (attach additional sheets if necessary).

All wells are proposed, and are to be constructed to eliminate connection to surface water, to the extent possible. See Section 3, below.



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WATER RESOURCES DEPT SALEM, OREGON

### **SECTION 3: WELL DEVELOPMENT, CONTINUED**

Source (aquifer), if known: Harney Valley sediments, below confining clay/rock layers

Total maximum rate requested: 20 cfs total from all wells, being approximately 600 GPM/well (each well will be evaluated at the maximum rate unless you indicate well-specific rates and annual volumes in the table below).

Complete the table below. If this is an existing well, the following information may be found on the applicable well log. (If a well log is available, please submit it in addition to completing the table.) If this is a proposed well, or well-modification, consider consulting with a licensed well driller, geologist, or certified water right examiner.

									PF	ROPOSED USE
OWNER'S WELL NAME OR NO.	PROPOSED	EXISTING	CASING DIAMETE R	CASING INTERVA LS (IN FEET)	PERFORATED OR SCREENED INTERVALS (IN FEET)	SEAL INTERVALS (IN FEET)	MOST RECENT STATIC WATER LEVEL & DATE (IN FEET)	SOURCE AQUIFER***	TOTAL WELL DEPTH	WELL-SPECIFIC RA (GPM)
ALL	$\boxtimes$		12-14"	100- 150'	None	100'+	Unk.	Valley Sediment s	400- 800'	8980 from all.

<sup>\*</sup> Licensed drillers are required to attach a Department-supplied Well Tag, with a unique Well ID or Well Tag Number to all new or newly altered wells. Landowners can request a Well ID for existing wells that do not have one. The Well ID is intended to serve as a unique identification number for each well.

### **SECTION 4: WATER USE**

USE	PERIOD OF USE	ANNUAL VOLUME (ACRE-FEET)
Irrigation/Supplemtal	Irrigation Season	7,000

Exempt Uses: Please note that 15,000 gallons per day for single or group domestic purposes and 5,000 gallons per day for a single industrial or commercial purpose are exempt from permitting requirements.

TO .			30
ROP	irrigatio	n nige	only.
A OI	TITIESTELL	II USC	UIII y .

Please indicate the number of primary and supplemental acres to be irrigated (must match map).

Primary: 1808.9 Acres

Supplemental: 507.1 Acres

List the Permit or Certificate number of the underlying primary water right(s): 49303, 49304, 49305, 49306, 1818,

67674 & 67684. NOTE: see "remarks" for disposition of certificate 15529.

Indicate the maximum total number of acre-feet you expect to use in an irrigation season: 7,000

- If the use is municipal or quasi-municipal, attach Form M
- If the use is **domestic**, indicate the number of households: \_\_\_\_\_

  If the use is **mining**, describe what is being mined and the method(s) of extraction: \_\_\_\_\_

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WATER RESOURCES DEPT

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<sup>\*\*</sup> A well log ID (e.g. MARI 1234) is assigned by the Department to each log in the agency's well log database. A separate well log is required for each subsequent alteration of the well.

<sup>\*\*\*</sup> Source aquifer examples: Troutdale Formation, gravel and sand, alluvium, basalt, bedrock, etc.

SE	CTION 5: WATER MANAGEMENT						
<b>A.</b>	Diversion and Conveyance What equipment will you use to pump water from your well(s)?						
	☑ Pump (give horsepower and type): 50-100 for each well.						
	Other means (describe):						
	Provide a description of the proposed means of diversion, construction, and operation of the diversion works and conveyance of water. 50-100 Hp turbines in each well, pumping into common buried mainlines throughout the farm to wheel lines, linears and pivots.						
В.	Application Method What equipment and method of application will be used? (e.g., drip, wheel line, high-pressure sprinkler) Wheel lines, linears and/or pivots with low-pressure (3-5 GPM/Hd) drop tubes and spray nozzles.						
C.	Conservation  Please describe why the amount of water requested is needed and measures you propose to: prevent waste; measure the amount of water diverted; prevent damage to aquatic life and riparian habitat; prevent the discharge of contaminated water to a surface stream; prevent adverse impact to public uses of affected surface waters.  Efficient. Leak-proof PVC mainlines w/ pivots and low-pressure heads. Irrigation scheduling/monitoring.						
SE	TION 6: STORAGE OF GROUND WATER IN A RESERVOIR N/A						
If y	bu would like to store ground water in a reservoir, complete this section (if more than one reservoir, reproduce section for each reservoir).						
	TION 7: USE OF STORED GROUND WATER FROM THE RESERVOIR N/A						
If y	ou would like to use stored ground water from the reservoir, complete this section (if more than one reservoir, coduce this section for each reservoir).						
SE	TION 8: PROJECT SCHEDULE						
Dat	construction will begin: Upon approval  RECEIVED						
Dat	construction will be completed: Within 5 years from approval  JUN 11 2012						
Dat	beneficial water use will begin: Within 5 years from approval.  WATER RESOURCES DEPT SALEM, OREGON						
SE	TION 9: WITHIN A DISTRICT N/A						

Check here if the point of diversion or place of use are located within or served by an irrigation or other water district.

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### **SECTION 10: REMARKS**

Use this space to clarify any information you have provided in the application (attach additional sheets if necessary).

We will be searching for higher production wells, but it is possible that wells in this area, based upon well logs for neighboring wells, may be limited to 400+/- GPM per well. If higher production rates can be found, potentially fewer wells would be necessary.

Upon approval for permit of this application, we will authorize cancellation of the portion of Certificate 15529 that is located on our property in the SW1/4 of Section 31 (Tract 2 on the certificate). It is of no value to us and the source may no longer exist to any degree.

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WATER RESOURCES DEPT SALEM, OREGON

# **Land Use Information Form**



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900

www.wrd.sRECEIVED

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# NOTE TO APPLICANTS

WATER RESOURCES DEPT SALEM, OREGON

In order for your application to be processed by the Water Resources Department (WRD), this Land Use Information Form must be completed by a local government planning official in the jurisdiction(s) where your water right will be used and developed. The planning official may choose to complete the form while you wait, or return the receipt stub to you. Applications received by WRD without the Land Use Form or the receipt stub will be returned to you. Please be aware that your application will not be approved without land use approval.

### This form is NOT required if:

- 1) Water is to be diverted, conveyed, and/or used only on federal lands; OR
- 2) The application is for a water right transfer, allocation of conserved water, exchange, permit amendment, or ground water registration modification, and all of the following apply:
  - a) The existing and proposed water use is located entirely within lands zoned for exclusive farm-use or within an irrigation district;
  - b) The application involves a change in place of use only;
  - c) The change does not involve the placement or modification of structures, including but not limited to water diversion, impoundment, distribution facilities, water wells and well houses; and
  - d) The application involves irrigation water uses only.

# NOTE TO LOCAL GOVERNMENTS

The person presenting the attached Land Use Information Form is applying for or modifying a water right. The Water Resources Department (WRD) requires its applicants to obtain land-use information to be sure the water rights do not result in land uses that are incompatible with your comprehensive plan. Please complete the form or detach the receipt stub and return it to the applicant for inclusion in their water right application. You will receive notice once the applicant formally submits his or her request to the WRD. The notice will give more information about WRD's water rights process and provide additional comment opportunities. You will have 30 days from the date of the notice to complete the land-use form and return it to the WRD. If no land-use information is received from you within that 30-day period, the WRD may presume the land use associated with the proposed water right is compatible with your comprehensive plan. Your attention to this request for information is greatly appreciated by the Water Resources Department. If you have any questions concerning this form, please contact the WRD's Customer Service Group at 503-986-0801.

# **Land Use**

# **Information Form**



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.wrd.state.or.us

Permit Amendment or Ground Water Registration Modification

Other \_\_\_\_

gallons per minute acre-feet

Domestic for \_\_\_\_\_ household(s)

Exchange of Water

Surface Water (name)

Cubic feet per second

Industrial

Instream

Applicant:	<u>Bo</u>					Thorenfeldt	RI	ECE	IVED
	First					Last		JUN 1	2012
Mailing Ad		85 Hillsbor	ough Bly	<u>CA</u> State	94010 Daytim	e Phone: <u>650-3</u>		ED BESO	URCES DEI OREGON
(transported	ide the foll l), and/or u	owing info	eloped. Ap	pplicants for	s where water will be d municipal use, or irrig es for the tax-lot inform Plan Designation (e.g.,	ation uses with	in irrigation	rce), conv	eyed may Proposed
22 S.	33 E.	20,21, 28,29, 30,31, 32	Misc.	900, 1700	Rural Residential/RR-5) EFU	☑ Diverted	Conveyed	<b>⊠</b> Used	Land Use: Farmin g/ Irr.
List all cou		ities where	water is p	proposed to l	pe diverted, conveyed,	and/or used or o	developed:		
B. Descr	intion of	Propose	d Hoo						

Up to 13 new wells to be constructed to provide reliable source to irrigate about 1800 acres of new land and to supplement surface water sources (Rock Creek & reservoir) on 507.1 acres.

Note to applicant: If the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt at the bottom of the next page and include it with the application filed with the Water Resources Department.

Type of application to be filed with the Water Resources Department:

Municipal

☐ Water Right Transfer

Allocation of Conserved Water

Commercial

Quasi-Municipal

Permit to Use or Store Water

Source of water: Reservoir/Pond

Estimated quantity of water needed: 20

Limited Water Use License

Intended use of water:

Briefly describe:

# For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land-use plan. Do not include approval for activities such as building or grading permits.

regulated by your comprehensive plan. Cite  Land uses to be served by the proposed wat approvals as listed in the table below. (Plea already been obtained. Record of Action/la have been obtained but all appeal period	er uses (including proposed construction se attach documentation of applicable land-use decision and accompanying fine	and-use appr	
Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	La	nd-Use Approvai:
24. 24. 25. 25. 25. 25. 25. 25. 25. 25. 25. 25		Obtained Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		Obtained Denied	Being Pursued  Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
		☐ Obtained ☐ Denied	☐ Being Pursued ☐ Not Being Pursued
			RECEIVE
epartment regarding this proposed use of water			JUN 11
Brandon MEMaller - Plans ume: Title:	11.17 Directo (591)573-666		WATER RESOURCES SALEM, OREGO
me: Title:	Phone: Date:  Da	- 5/	WATER RESOURCES SALEM, OREGO  SALEM, OREGO  Teturn it to the application the completed Land is compatible with loc
Brackler MEMaller - Plane me: Title: vernment Entity: Harmer Cook Planes te to local government representative: Ple is sign the receipt, you will have 30 days from a Information Form or WRD may presume the imprehensive plans.	Phone: Date:  Da	pt below and ice date to reuse of water	WATER RESOURCES SALEM, OREGO  So/2012  return it to the applican
Brander MEMaller - Plans  me: Title:  gnature: Manual Cook Plans  wernment Entity: Harve Cook Plans  the to local government representative: Ple a sign the receipt, you will have 30 days from the Information Form or WRD may presume the apprehensive plans.	Phone: Date:  Da	pt below and ice date to reuse of water	WATER RESOURCE SALEM, OREGO  So/zerz  Teturn it to the application the completed Laris compatible with lo
Brandon MEMollon - Plans me: Title: mature: Title: wernment Entity:	Phone: Date:  Da	pt below and ice date to reuse of water	WATER RESOURCES SALEM, OREGO SA

### EXHIBIT "A"

## Land in Harney County, Oregon, as follows:

In Twp. 21 S., R. 33 E., W.M.:

Sec. 31: Lots 1, 2, 3 and 4, E½W½, E½.

Sec. 32: W1/2, W1/2SE1/4.

In Twp. 22 S., R. 33 E., W.M.:

Sec. 5: Lots 2, 3 and 4, S½NW¼.

Sec. 6: Lots 1 and 2, S½NE¼.

Sec. 16: S1/2SW1/4.

Sec. 17: E½NE¼, NW¼NE¼, W½, SW¼SE¼.

Sec. 20: E1/E1/2, SW1/4NE1/4.

Sec. 21: All.

Sec. 28: W1/2.

Sec. 29: All.

Sec. 30: E½, W½.

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WATER RESOURCES DEPT SALEM, OREGON

- Sec. 31: Lots 1, 2, 3 and 4, E½W½, E½, SAVE & EXCEPT highway right of way conveyed to the State of Oregon, by and through its State Highway Commission, by deed recorded July 12, 1937, in Book 37, Page 547, Deed Records. ALSO, SAVE & EXCEPT that parcel conveyed to the State of Oregon, by and through its State Highway Commission by deed recorded March 8, 1945, in Book 41, Page 608, Deed Records.
- Sec. 32: All, SAVE & EXCEPT highway right of way conveyed to the State of Oregon, by and through its State Highway Commission, by deed recorded February 9, 1937, in Book 37, Page 413, Deed Records. ALSO, SAVE & EXCEPT highway right of way conveyed to the State of Oregon, by and through its State Highway Commission, by deed recorded February 16, 1937, in Book 37, Page 421, Deed Records.
- Sec. 33: Beginning at the Southwest corner of said Sec. 33; thence N. 01°35'06" E. along the West line of said Sec. 33, 1328.04 feet; thence N. 01°35'48" E. and continuing along said West line of Sec. 33, 1428.42 feet to a fence line;

thence S. 56°20'45" E. along said fence line 140.49 feet;

thence S. 00°57'27" W. along said fence line 1143.97 feet to a fence corner on the North side of State Highway 20 right of way;

thence S. S. 04°01'09" E. 101.01 feet to a fence corner on the South right of way line of said State Highway 20 right of way;

thence S. 00°44'31" W. along said fence line 1433.28 feet to the South line of said Sec. 33;

thence N. 89°56" W. 162.88 feet to the Point of Beginning. Save & Except Highway 20 right of way.

Date			
	 	 	_

(For staff use only)



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.wrd.state.or.us

# WE ARE RETURNING YOUR APPLICATION FOR THE FOLLOWING REASON(S):

	SECTION 1:	
	SECTION 2:	RECEIVED
	SECTION 3:	ILCEIVED
	SECTION 4:	JUN 11 2012
	SECTION 5:	WATER RESOURCES DEPT
	SECTION 6:	SALEM, OREGON
	SECTION 7:	
	SECTION 8:	
	SECTION 9:	
	Land Use Information Form	
	Provide the legal description of: (1) the property from which the water is to property crossed by the proposed ditch, canal or other work, and (3) any p is to be used as depicted on the map.	o be diverted, (2) any
	Fees	
MAP		
	Permanent quality and drawn in ink	
	Even map scale not less than $4" = 1$ mile (example: $1" = 400$ ft, $1" = 1320$	ft, etc.)
	North Directional Symbol	
	Township, Range, Section, Quarter/Quarter, Tax Lots	
	Reference corner on map	
	Location of each well, and/or dam if applicable, by reference to a recognize corner (distances north/south and east/west). Each well must be identified number.	
	Indicate the area of use by Quarter/Quarter and tax lot clearly identified	
	Number of acres per Quarter/Quarter and hatching to indicate area of use supplemental irrigation, or nursery	if for primary irrigation,
	Location of main canals, ditches, pipelines or flumes (if well is outside of	the area of use)
	Other	

# Minimum Requirements Checklist Minimum Requirements (OAR 690-310-0040, OAR 690-310-0050 & ORS 537.615)

# Include this checklist with the application

Check that each of the following items is included. The application will be returned if all required items are not included. If you have questions, please call the Water Rights Customer Service Group at (503) 986-0900.

$\boxtimes$	SECTION 1: applicant information and signature	
	SECTION 2: property ownership SECTION 3: well development	
	SECTION 5: wen development SECTION 4: water use	RECEIVED
	SECTION 5: water management	MECEIVED
	SECTION 6: storage of groundwater in a reservoir N/A	JUN 11 2012
	SECTION 7: use of stored groundwater from the reservoir N/A	WATER RESOURCES DEPT
$\boxtimes$	SECTION 8: project schedule	SALEM, OREGON
	SECTION 9: within a district N/A	
$\boxtimes$	SECTION 10: remarks	
	SECTION TO TOMAINS	
	Attachments:	
$\boxtimes$	Land Use Information Form with approval and signature (must be an	original) or signed receipt
$\boxtimes$	Provide the legal description of: (1) the property from which the water crossed by the proposed ditch, canal or other work, and (3) any property as depicted on the map. Example: A copy of the deed, land sales con	erty on which the water is to be used
$\boxtimes$	Fees - Amount enclosed: \$\frac{9,400.00}{9,400.00}  \textit{9650} \textit{\sigma} \text{See the Department's Fee Schedule at \text{www.oregon.gov/owrd} or call	(503) 986-0900.
	Provide a map and check that each of the following it	ems is included:
$\boxtimes$	Permanent quality and drawn in ink	
$\boxtimes$	Even map scale not less than $4" = 1$ mile (example: $1" = 400$ ft, $1" =$	1320 ft, etc.)
$\boxtimes$	North Directional Symbol	
$\boxtimes$	Township, Range, Section, Quarter/Quarter, Tax Lots	
$\boxtimes$	Reference corner on map	
$\boxtimes$	Location of each well, and/or dam if applicable, by reference to a rec (distances north/south and east/west). Each well must be identified by	ognized public land survey corner y a unique name and/or number.
$\boxtimes$	Indicate the area of use by Quarter/Quarter and tax lot clearly identifi	ied
	Number of acres per Quarter/Quarter and hatching to indicate area of supplemental irrigation, or nursery	use if for primary irrigation,
	Location of main canals, ditches, pipelines or flumes (if well is outside	de of the area of use) TBD
	Other	

G-17562

# Application for a Permit to Use

# **Ground Water**



Oregon Water Resources Department 725 Summer Street NE, Suite A Salem, Oregon 97301-1266 (503) 986-0900 www.wrd.state.or.us

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# **Water-Use Permit Application Processing**

### 1. Completeness Determination

WATER RESOURCES DEPT
The Department evaluates whether the application and accompanying map contain all of the information
required under OAR 690-310-0040 and OAR 690-310-0050 (www.oregon.gov/owrd/law). The
Department also determines whether the proposed use is prohibited by statute. If the Department
determines that the application is incomplete, all fees have not been paid, or the use is prohibited by
statute, the application and all fees submitted are returned to the applicant.

### 2. Initial Review

The Department reviews the application to determine whether water is available during the period requested, whether the proposed use is restricted or limited by rule or statute, and whether other issues may preclude approval of or restrict the proposed use. An Initial Review (IR) containing preliminary determinations is mailed to the applicant. The applicant has 14 days from the mailing date to withdraw the application from further processing and receive a refund of all fees paid minus \$200. The applicant may put the application on hold for up to 180 days and may request additional time if necessary.

### 3. Public Notice

Within 7 days of the mailing of the initial review, the Department gives public notice of the application in the weekly notice published by the Department at <a href="www.oregon.gov/owrd">www.oregon.gov/owrd</a>. The public comment period is 30 days from publication in the weekly notice.

### 4. Proposed Final Order Issued

The Department reviews any comments received, including comments from other state agencies related to the protection of sensitive, threatened or endangered fish species. Within 60 days of completion of the IR, the Department issues a Proposed Final Order (PFO) explaining the proposed decision to deny or approve the application. A PFO proposing approval of an application will include a draft permit, and may request additional information or outstanding fees required prior to permit issuance.

#### 5. Public Notice

Within 7 days of issuing the PFO, the Department gives public notice in the weekly notice. Notice includes information about the application and the PFO. Protest must be received by the Department within 45 days after publication of the PFO in the weekly notice. Anyone may file a protest. The protest filing fee is \$300.00 for the applicant and \$600.00 for non-applicants. Protests are filed on approximately 10% of Proposed Final Orders. If a protest is filed, the Department will attempt to settle the protest but will schedule a contested case hearing if necessary.

### 6. Final Order Issued

If no protests are filed, the Department issues a Final Order consistent with the PFO. If the application is approved, a permit is issued that specifies the details of the authorized use and any terms, limitations or conditions that the Department deems appropriate.