



## Water Right Application Initial Review

March 29, 2019

JOY LYNN  
217 ARROWHEAD RANCH RD  
OAKLAND OR 97462

SYLVIA LYNN  
213 ARROWHEAD RANCH RD  
OAKLAND OR 97642

Reference: Application S-88756

This document is to inform you of the preliminary analysis of the water-use permit application and to describe your options. In determining whether an application may be approved, the Department must consider the factors listed below, all of which must be favorable to the proposed use if it is to be allowed. Based on the information supplied, the Water Resources Department has made the following preliminary determinations:

### **Initial Review Preliminary Determinations (Oregon Administrative Rule (OAR) 690-310-0080)**

1. The application proposes the diversion of 0.02 cubic foot per second (CFS) of water for domestic use for two households December 1 through June 30 of each year, and 0.01 CFS for human consumption (indoor use only: cooking, drinking, and sanitation), limited to 500 gallons per day per household, for two households July 1 through November 30 of each year from Calapooya Creek, tributary to Umpqua River.
2. The proposed use is not prohibited by law or rule except where otherwise noted below.
3. Domestic use and human consumption are allowable uses under the Umpqua Basin Program (690-516-0005).
4. An assessment of water availability at 80% exceedance for the proposed use was completed using the Department's Water Availability Reporting System (WARS). A copy of this assessment is in the application file. This review is done consistent with OAR 690-410-0070(2)(a). The assessment established surface water is available during the period December 1 to through June 30 of each year.
5. Surface water is not available in the amount requested during the entire period requested. However, by providing additional information you have requested a limited permit for human consumption use (indoor use only: cooking, drinking, and sanitation), limited to 500 gallons per day per household, for the period when water is not available. Please refer to the **Additional Information Opportunity** section below for details.
6. The proposed use is not located within or above any state scenic waterway.
7. Documentation has been submitted from the relevant land-use planning jurisdiction that indicates the proposed use is allowed outright.

## Summary

**The diversion of 0.02 CFS of water for domestic use for two households December 1 through June 30 and 0.01 CFS of water for human consumption (indoor use only: cooking, drinking, and sanitation), limited to 500 gallons per day per household, for two households July 1 through November 30 from Calapooya Creek, tributary to Umpqua River, is allowable.**

Because of the favorable determinations described herein, Application S-88756 can move to the next phase of the water-rights application review process, which includes a public interest review.

Public interest issues and/or public comments will be addressed as the Department prepares a Proposed Final Order. If significant public interest issues are identified, they could have an impact on the eventual outcome of the application.

The Department has rules (OAR 690-033) that establish additional procedures and standards to aid the Department in determining whether a proposed use will impair or be detrimental to the public interest with regard to sensitive, threatened, or endangered fish species. This Initial Review does not address the potential impact that your proposed use may have on these species.

Your application will undergo additional review from numerous federal, state, local, and tribal governmental entities. This review may cause your application to be limited, conditioned, or denied. Depending on the proposed use, you may be able to mitigate for potential impacts identified in the review.

Mitigation is often complicated, time consuming, and expensive, and may include, but is not limited to, actions such as replacing the proposed amount of water within the impacted reach through purchasing or transferring another water right. Following the Initial Review, you will be notified if mitigation is required. If you choose to pursue mitigation, you will likely need to place your application on administrative hold in order to explore options.

## Additional Information Opportunity

Due to requirements for existing water rights and/or minimum flows in a scenic waterway, water is not available in sufficient quantities to support year-round domestic use. However, human consumption of water (indoor use only: cooking, drinking and sanitation) from the proposed source may be considered a high public interest use if there is no reasonable alternative. You have provided evidence that this is the case; therefore, we will work with the Oregon Department of Fish and Wildlife to attempt to determine conditions which will protect instream values during the months when instream flow requirements are not met. These conditions may include mitigation measures to offset the impact of the requested use.

**At this time, you must decide whether to proceed or to withdraw the application.**

## Proceed

If you choose to proceed with the application you do not have to notify the Department. The application will be placed on the Department's Public Notice to allow others the opportunity to comment. After the comment period the Department will complete a public interest review and issue a Proposed Final Order.

## Withdraw

You may withdraw the application and receive a refund (minus a \$260 processing fee per application). You must notify the Department in writing by **April 12, 2019**. For your convenience you may use the enclosed "STOP PROCESSING" form.

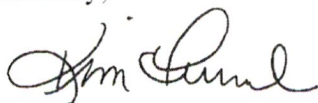
### **If a Permit is Issued it will Likely Include the Following Conditions:**

1. Construction of the water system shall begin within five years of the date of permit issuance. The deadline to begin construction may not be extended. A permit is subject to cancellation proceedings if the begin construction deadline is missed.
2. **Measurement Devices and Recording/Reporting of Annual Water Use Conditions:**
  - A. Before water use may begin under this permit, the permittee shall install a totalizing flow meter at each point of diversion. The permittee shall maintain the device in good working order.
  - B. The permittee shall allow the watermaster access to the device; provided however, where any device is located within a private structure, the watermaster shall request access upon reasonable notice.
  - C. The permittee shall keep a complete record of the volume of water diverted each month, and shall submit a report which includes water-use measurements to the Department annually, or more frequently as may be required by the Director. Further, the Director may require the permittee to report general water-use information, including the place and nature of use of water under the permit.
  - D. The Director may provide an opportunity for the permittee to submit alternative measuring and reporting procedures for review and approval.

### If you have any questions:

Feel free to contact me at [Kim.R.French@oregon.gov](mailto:Kim.R.French@oregon.gov) or 503-986-0816 if you have any questions regarding the contents of this letter or the application. Please include the application number in all correspondence. General questions about water rights and water use permits should be directed to our customer service staff at 503-986-0801. When corresponding by mail, please use this address: Kim French, Oregon Water Resources Department, 725 Summer St NE Ste A, Salem OR 97301-1266. Our fax number is 503-986-0901.

Sincerely,



Kim French  
Water Right Application Specialist  
Oregon Water Resources Department

Enclosures: Application Process Description and Stop Processing Request Form  
S-88756  
WAB: 16-71181

# APPLICATION FACT SHEET

Application File Number: S-88756

Applicant: JOY LYNN AND SYLVIA LYNN

County: DOUGLAS

Watermaster: SUSAN DOUTHIT, 15, SWR

Priority Date: MARCH 12, 2019

Source: CALAPOOYA CREEK, TRIBUTARY TO UMPQUA RIVER

Purpose or Use and Rate: 0.02 CUBIC FOOT PER SECOND FOR DOMESTIC USE AND 0.01 CUBIC FOOT PER SECOND FOR HUMAN CONSUMPTION (INDOOR USE ONLY: COOKING, DRINKING, AND SANITATION) FOR TWO HOUSEHOLDS

Basin Name & Number: UMPQUA, # 16

WAB: CALAPOOYA CR > UMPQUA R - AB OLDHAM CR

Points of Diversion:

POD	Twp	Rng	Mer	Sec	Q-Q	Measured Distances
1	25 S	4 W	WM	7	NW NE	645 FEET SOUTH AND 1450 FEET WEST FROM NE CORNER, SECTION 7
2	25 S	4 W	WM	7	NE NE	1080 FEET SOUTH AND 410 FEET WEST FROM NE CORNER, SECTION 7

Place of Use:

Twp	Rng	Mer	Sec	Q-Q
25 S	4 W	WM	7	NE NE

**PUBLIC NOTICE DATE: April 2, 2019**

**14 DAY STOP PROCESSING DEADLINE DATE: April 12, 2019**

**30 DAY COMMENT DEADLINE DATE: May 2, 2019**

## APPLICATION PROCESS DESCRIPTION FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR APPLICATIONS

In order to use the waters of Oregon, an application must be submitted and a permit obtained from the Water Resources Department. The water must be used for beneficial purpose without waste. For more information about water right topics, weekly public notice, forms and fees please visit our web site at [www.wrd.state.or.us](http://www.wrd.state.or.us)

### *1. Pre-application considerations*

- Follow instructions in the application packet.
- If you have questions about completing an application or would like to arrange a pre-application conference contact the Department's Water Rights Customer Service Group at (503) 986-0801.

### *2. Application filing*

- Application with fee is received by the Department.
- Department determines completeness of application.
- If use is not allowed by statute (ORS 538), the application and fees are returned to the applicant.
- An incomplete application and fees are returned to the applicant.
- Only a complete application receives a tentative priority date, is assigned a caseworker, and moves forward for processing.

### *3. Initial Review (IR)*

- Caseworker reviews application by considering basin plans, water availability, statutory restrictions, and all other appropriate factors.
- Caseworker sends IR report to Applicant.
- Contact the Caseworker if you have questions about the IR.
- Four days after date of the IR, it is included in Department's weekly Public Notice.
- Public comments must be submitted within 30 days after the Public Notice.
- **An administrative hold** may be requested in writing by Applicant.

### *4. Proposed Final Order (PFO)*

- Caseworker evaluates application against required criteria and develops draft permit, if appropriate.
- PFO includes instructions for filing of protests.
- Caseworker considers public comments and mails PFO to Applicant.
- The PFO is included in Department's weekly Public Notice.
- Public protests to the PFO must be submitted within 45 days after the Public Notice.

### *5. Final Order (FO)*

- If no protest is filed, Final Order is issued.

### ***The protest process***

If one or more protests are filed, the process consists of:

- settlement discussion;
- contested case hearing;
- proposed Order;
- period of time to file exceptions; or
- Possible hearing by Water Resources Commission.
- Final Order is issued.

### ***Permit holder responsibilities***

- Comply with all water use conditions of the permit.
- Advise Department of address change or assignment to new permit holder.
- If need arises, request extension of time or authorize cancellation of permit.
- Submit timely claim of beneficial use (COBU) to the Department.
- Most permits require COBU to be prepared by a Certified Water Right Examiner.
- Permits may be canceled by the permit holder or by the Department for failure to comply

**STOP PROCESSING REQUEST FORM**  
**FOR GROUNDWATER, SURFACE WATER AND REGULAR RESERVOIR**  
**APPLICATIONS**

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- Stop processing deadline is within 14 days of Initial Review.
- Applicant notification to withdraw Water Right Application **S-88756**.
- After reviewing the Initial Review for my application, I request that processing be stopped and the fees be refunded (minus a \$260 examination fee.) I understand that without a valid permit I may not legally use the water as requested in my application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

- Under ORS 537.150 (5) and 537.620 (5) timely submission of this request authorizes that the water right application process be stopped and all filing fees (except \$260 processing fee) be returned.
- This notice must be received at Water Resources Department by:

**April 12, 2019**

- Return the notice to:

OWRD, Water Right Services Division  
STOP PROCESSING  
725 Summer Street, NE - Suite A  
Salem OR, 97301-1271

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# Mailing List for IR Copies

Application S-88756

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IR Date: March 29, 2019

**Original and map mailed to applicant:**

JOY LYNN  
217 ARROWHEAD RANCH RD  
OAKLAND OR 97462

SYLVIA LYNN  
213 ARROWHEAD RANCH RD  
OAKLAND OR 97642

**SENT VIA AUTO EMAIL:**

1. WRD – Watermaster Susan Douthit # 15
2. ODFW
3. DEQ

**Copies sent to:**

4. WRD – SW Section
5. WRD - File S-88756

Application Specialist: Kim French

Copies Mailed

By: \_\_\_\_\_  
(SUPPORT STAFF)

On: \_\_\_\_\_  
(DATE)