

E-2

Standard Application Completeness Checklist

Yes No

Groundwater and Surface Water Applications Only
Minimum Application Requirements (OAR 690-310-0040 &-0050)
For use by WRD staff only

Application #:	S-88854	Receipt #:	133152
Applicant Name:	Marcia Ramsay-Coots Larry Coots	Amount Requested:	0.01 CFS
Priority Date:	07/29/2020	Proposed Use:	Human Consumption
County:	Jackson	POD/POA TRS & TL:	34S 1W Sect 16 SESE Tax lot 700
WM #:	13	Caseworker:	KF LG

- Applicant/Organization Name and Mailing Address
- Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant’s agent may NOT sign the application on behalf of the applicant.
- Property Ownership: Does the applicant own all the land for the proposed project? Yes No
If No:
 The affected landowner’s name(s) and mailing address(s) must be listed.
 A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.
- For a SW Application:** Source of water must be indicated.
 If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)
 If for stored water, is the source authorized under a permit, certificate, or decree?
Permit or Certificate issued: Y N Permit or Certificate #: _____
NOTE: An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.
- For a GW Application:** Well development table completed and a well log report included (if existing)
- Division 33 (Sensitive, Threatened, Endangered, Fish Species)
- Proposed Water Use:
 Amount of water from *each* source in GPM, CFS, or AF
 Period of use indicated
 If for supplemental irrigation, primary acreage or underlying permit or certificate number listed
(Note: Primary and Supplemental Irrigation counts as 2 uses)

8. Water Management Section
9. Resource Protection Section
10. Project schedule
(Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
11. Supplemental data sheets enclosed (if needed)
 Form M (Municipal or Quasi-Municipal)
12. A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. *Wet signature are not needed during office closure.*
13. A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The Legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable.
14. The proposed source **IS NOT** (circle one) restricted or withdrawn from further appropriation.
NOTE: If it is withdrawn under ORS 538, reject/return application and fees.
15. The **map** must meet all the minimum requirements of OAR 690-310-0050.
- Township, Range, Section
 - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
 - Place of use, ¼-¼'s and tax lot clearly identified
 - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
 - Location of **each** diversion point or well by reference to a recognized public land survey corner.
 - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
 - Reference corner on map
 - North directional symbol
 - Number of acres per ¼ ¼ if for irrigation, nursery, or agriculture

16. **Fees: Print the Online Fee Calculator**

Exam Fee Due:	\$ 1,260.00
Exam Fee Submitted:	\$ 1,260.00
Difference:	\$ 0.00
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No \$ 520.00
Total Paid:	\$ 1,800.00

Reviewer Initials:	JF	Date:	08/03/2020
Peer Reviewer Initials:		Date:	
Final Review Initials:		Date:	



Today's Date: Friday, July 31, 2020

Base Application Fee.		\$930.00
Number of proposed cubic feet per second (cfs) to be diverted. (1 cfs = 448.83 gallons per minute)	0.05	\$350.00
Number of proposed Use's for the appropriated water. (i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *	1	
Number of proposed Surface Water points of diversions. **	1	
Number of Acre Feet to be diverted from Stored Water. (if the application is appropriating water from a pond/reservoir)	0	
Subtotal:		\$1,280.00
Permit Recording Fee. ***		\$520.00
<p>* the 1st Water Use is included in the base cost. ** the 1st Surface Water point of diversion is included in the base cost. *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.</p>		
Estimated cost of Permit Application		\$1,800.00