

# E-2

# Standard Application Completeness Checklist

Yes No

Groundwater and Surface Water Applications Only  
Minimum Application Requirements (OAR 690-310-0040 &-0050)  
For use by WRD staff only

Application #:	S-88862	Receipt #:	08/24/2020
Applicant Name:	Sidney Irrigation Cooperative	Amount Requested:	370.5
Priority Date:	08/17/2020	Proposed Use:	Irrigation
County:	Marion	POD/POA TRS & TL:	9S 2W Sect 34 SW/NE
WM #:	16	Caseworker:	KF

- Applicant/Organization Name and Mailing Address
- Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant’s agent may NOT sign the application on behalf of the applicant.
- Property Ownership: Does the applicant own all the land for the proposed project?     Yes  No  
If No:  
  - The affected landowner’s name(s) and mailing address(s) must be listed.
  - A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.
- For a SW Application:** Source of water must be indicated.
  - If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)
  - If for stored water, is the source authorized under a permit, certificate, or decree?  
Permit or Certificate issued:  Y  N    Permit or Certificate #: \_\_\_\_\_
  - NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.
- For a GW Application:** Well development table completed and a well log report included (if existing)
- Division 33 (Sensitive, Threatened, Endangered, Fish Species)
- Proposed Water Use:
  - Amount of water from *each* source in GPM, CFS, or AF
  - Period of use indicated
  - If for supplemental irrigation, primary acreage or underlying permit or certificate number listed  
(Note: Primary and Supplemental Irrigation counts as 2 uses)
- Water Management Section

8.   Resource Protection Section
9.   Project schedule  
(Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
10.   Supplemental data sheets enclosed (if needed)  
 Form M (Municipal or Quasi-Municipal)
11.   A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. *Wet signature are not needed during office closure.*
12.   A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The Legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable.
13.   The proposed source **IS NOT** (circle one) restricted or withdrawn from further appropriation.  
**NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
14.   The **map** must meet all the minimum requirements of OAR 690-310-0050.
- a)   Township, Range, Section
  - b)   Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - c)   Place of use, ¼-¼'s and tax lot clearly identified
  - d)   Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - e)   Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - f)   Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - g)   Reference corner on map
  - h)   North directional symbol
  - i)   Number of acres per ¼ if for irrigation, nursery, or agriculture

15. **Fees: Print the Online Fee Calculator**

Exam Fee Due:	<b>\$ 1,641.20</b>
Exam Fee Submitted:	<b>\$ 1,641.20</b>
Difference:	<b>\$ 0.00</b>
Recording Fee Paid?	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No \$ 520.00</b>
<b>Total Paid:</b>	<b>\$ 2,161.20</b>

Reviewer Initials:	JF	Date:	08/26/2020
Peer Reviewer Initials:		Date:	
Final Review Initials:		Date:	



**Oregon Water Resources Department**  
**Stored Water Only Applications - Expedited Secondary**

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Today's Date: Wednesday, August 19, 2020

Base Application Fee.		\$520.00
Acre feet of Stored Water to be diverted.	370.5	\$1,121.20
Subtotal:		\$1,641.20
Permit Recording Fee. ***		\$520.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.		
Estimated cost of Permit Application		\$2,161.20