

**E-2 App** Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

|                 |  |                   |   |
|-----------------|--|-------------------|---|
| Application #:  |  | Receipt #:        |   |
| Applicant Name: |  | Amount Requested: |   |
| Priority Date:  |  | Proposed Use:     |   |
| County:         |  | POD's TRS &TL:    |   |
| WM #:           |  | Caseworker:       | <input type="checkbox"/> <b>KF</b> <input type="checkbox"/> <b>LG</b> |
| Reviewed by:    |  | Reviewed Date:    |   |

 Applicant/Organization Name and Mailing Address Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant. Property Ownership: Does the applicant own all the land for the proposed project?       Yes     No

If No:

 The affected landowner's name(s) and mailing address(s) must be listed. A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted. **For a SW Application:** Source of water must be indicated. If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400) If for stored water, is the source authorized under a permit, certificate, or decree?Permit or Certificate issued:     Y     N      Permit or Certificate #: \_\_\_\_\_**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use: Amount of water from *each* source in GPM, CFS, or AF Period of use indicated If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.

(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
  - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source **IS IS NOT** restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The **map** must meet all the minimum requirements of OAR 690-310-0050.
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, 1/4-1/4's and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - Reference corner on map
  - North directional symbol
  - Number of acres per 1/4 1/4 if for irrigation, nursery, or agriculture
- Fees:** Amount of Water Requested: \_\_\_\_\_ Name on Check: \_\_\_\_\_

|                     |  |    |
|---------------------|--|----|
| Exam Fee Due:       | \$   |    |
| Exam Fee Submitted: | \$   |    |
| Difference:         | \$   |    |
| Recording Fee Paid? | <input type="checkbox"/> Yes <input type="checkbox"/> No | \$ |
| Total:              | \$   |    |



Today's Date: Monday, December 7, 2020

|   |      |            |
|---|------|------------|
| Base Application Fee.   |      | \$1,340.00 |
| Number of proposed cubic feet per second (cfs) to be appropriated.<br>(1 cfs = 448.83 gallons per minute)   | 0.59 | \$350.00   |
| Number of proposed Use's for the appropriated water.<br>(i.e. Irrigation, Supplemental Irrigation, Pond Maintenance, Industrial, Commercial, etc) *   | 1    |            |
| Number of proposed groundwater points of appropriation. (i.e. number of wells)<br>(include all injection wells, if applicable) **   | 1    |            |
| Subtotal:   |      | \$1,690.00 |
| Permit Recording Fee. ***   |      | \$520.00   |
| <p>* the 1st Water Use is included in the base cost.<br/>                 ** the 1st groundwater point of appropriation is included in the base cost.<br/>                 *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.</p> |      |            |
| Estimated cost of Permit Application  |      | \$2,210.00 |