

E-2

Standard Application Completeness Checklist

Yes No

Groundwater and Surface Water Applications Only
Minimum Application Requirements (OAR 690-310-0040 &-0050)
For use by WRD staff only

Application #:	S-88861	Receipt #:	133257
Applicant Name:	Eve & Eric Olsen	Amount Requested:	50 AF
Priority Date:	08/14/2020	Proposed Use:	Multipurpose
County:	Polk	POD/POA TRS & TL:	8S 4W Sect 31 NE/NE, NW/NE, SW/NE, SE/NE, SW/SE, SE/SE tax lot 100
WM #:	16	Caseworker:	LG

- Applicant/Organization Name and Mailing Address
- Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant’s agent may NOT sign the application on behalf of the applicant.
- Property Ownership: Does the applicant own all the land for the proposed project? Yes No
If No:
 - The affected landowner’s name(s) and mailing address(s) must be listed.
 - A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.
- For a SW Application:** Source of water must be indicated.
 - If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400)
 - If for stored water, is the source authorized under a permit, certificate, or decree?
Permit or Certificate issued: Y N Permit or Certificate #: _____

NOTE: An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application.
- For a GW Application:** Well development table completed and a well log report included (if existing)
- Division 33 (Sensitive, Threatened, Endangered, Fish Species)
- Proposed Water Use:
 - Amount of water from *each* source in GPM, CFS, or AF
 - Period of use indicated
 - If for supplemental irrigation, primary acreage or underlying permit or certificate number listed
(Note: Primary and Supplemental Irrigation counts as 2 uses)

Water Management Section

8. Resource Protection Section

9. Project schedule

(Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))

10. Supplemental data sheets enclosed (if needed)

Form M (Municipal or Quasi-Municipal)

11. A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months. *Wet signature are not needed during office closure.*

12. A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The Legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable.

13. The proposed source **IS NOT** (circle one) restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.

14. The **map** must meet all the minimum requirements of OAR 690-310-0050.

- a) Township, Range, Section
- b) Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
- c) Place of use, ¼-¼'s and tax lot clearly identified
- d) Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
- e) Location of **each** diversion point or well by reference to a recognized public land survey corner.
- f) Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
- g) Reference corner on map
- h) North directional symbol
- i) Number of acres per ¼ ¼ if for irrigation, nursery, or agriculture

15. **Fees: Print the Online Fee Calculator**

Exam Fee Due:	\$ 1,256.00
Exam Fee Submitted:	\$ 2366.00
Difference:	\$ 1,110.00
Recording Fee Paid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No \$ 520.00
Total Paid:	\$ 2,886.00

Reviewer Initials:	JF	Date:	08/20/2020
Peer Reviewer Initials:		Date:	
Final Review Initials:		Date:	



Today's Date: Tuesday, January 12, 2021

Base Application Fee.		\$520.00
Acre feet of Stored Water to be diverted.	50	\$736.00
Subtotal:		\$1,256.00
Permit Recording Fee. ***		\$520.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.		
Estimated cost of Permit Application		\$1,776.00