

**E-2 App** Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

Application #:		Receipt #:	
Applicant Name:		Amount Requested:	
Priority Date:		Proposed Use:	
County:		POD's TRS &TL:	
WM #:		Caseworker:	<input type="checkbox"/> <b>KF</b> <input type="checkbox"/> <b>LG</b>
Reviewed by:		Reviewed Date:	

 Applicant/Organization Name and Mailing Address Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant. Property Ownership: Does the applicant own all the land for the proposed project?       Yes     No

If No:

 The affected landowner's name(s) and mailing address(s) must be listed. A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted. **For a SW Application:** Source of water must be indicated. If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400) If for stored water, is the source authorized under a permit, certificate, or decree?Permit or Certificate issued:     Y     N      Permit or Certificate #: \_\_\_\_\_**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use: Amount of water from *each* source in GPM, CFS, or AF Period of use indicated If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.

(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
  - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source **IS IS NOT** restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The **map** must meet all the minimum requirements of OAR 690-310-0050.
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, 1/4-1/4's and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - Reference corner on map
  - North directional symbol
  - Number of acres per 1/4 1/4 if for irrigation, nursery, or agriculture
- Fees:** Amount of Water Requested: \_\_\_\_\_ Name on Check: \_\_\_\_\_

Exam Fee Due:	\$	
Exam Fee Submitted:	\$	
Difference:	\$	
Recording Fee Paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Total:	\$	



Today's Date: Thursday, April 22, 2021

Base Application Fee.		\$520.00
Acre feet of Stored Water to be diverted.	7.80	\$280.00
Subtotal:		\$800.00
Permit Recording Fee. ***		\$520.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.		
Estimated cost of Permit Application		\$1,320.00

# MONEY SLIP

<b>DATE:</b> <u>4-15-2021</u>	<b>RECEIPT #:</b> <u>134978</u>
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RECEIVED FROM: Eric Esquivel

*Money Order*

APPLICATION	
PERMIT	
TRANSFER	

CASH  CHECK #

OTHER (IDENTIFY)  27262878

TOTAL REC'D	\$ <u>320.00</u>
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<b>1083 TREASURY</b>	<b>4170 MISC CASH ACCT.</b>
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0407	COPIES	\$
_____	OTHER: (IDENTIFY) _____	\$

0243 Instream Lease \_\_\_\_\_ 0244 Muni Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

<b>1083 TREASURY</b>	<b>4270 WRD OPERATING ACCT.</b>
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**MISCELLANEOUS**

0407	COPY & TAPE FEES	\$
0410	RESEARCH FEES	\$
0408	MISC REVENUE (IDENTIFY) _____	\$
TC162	DEPOSIT LIAB. (IDENTIFY) _____	\$
0240	EXTENSION OF TIME _____	\$

**WATER RIGHTS**

0201	SURFACE WATER	EXAM FEE		
		\$		0202
0203	GROUND WATER	\$		0204
0205	TRANSFER	\$		RECORD FEE

**WELL CONSTRUCTION**

0218	WELL DRILL CONSTRUCTOR	EXAM FEE		
		\$		0219
	LANDOWNER'S PERMIT			0220
_____	OTHER (IDENTIFY) _____			RECORD FEE

<b>0607 TREASURY</b>	<b>0467 HYDROELECTRIC</b>
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0233	POWER LICENSE FEE (FW/WRD)	LIC NUMBER	
0231	HYDRO LICENSE FEE (FW/WRD)		\$
_____	HYDRO APPLICATION		\$

**SPECIAL INSTRUCTIONS:**

RETURN TO APPLICANT -- LETTER ATTACHED

# MONEY SLIP

<b>DATE:</b> <u>4-15-2021</u>	<b>RECEIPT #:</b> <u>134975</u>
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<b>RECEIVED FROM:</b> <u>Eric Esquivel</u>	<b>APPLICATION</b>
<u>Money Order</u>	<b>PERMIT</b>
	<b>TRANSFER</b>

<b>CASH</b>	<b>CHECK #</b>	<b>OTHER (IDENTIFY)</b>	<b>TOTAL REC'D</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <u>272628284</u>	\$ <u>1,000.00</u>

<b>1083 TREASURY</b>	<b>4170 MISC CASH ACCT.</b>
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0407	COPIES	\$
_____	OTHER: (IDENTIFY) _____	\$

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**WATER RIGHTS**

		<b>EXAM FEE</b>		<b>RECORD FEE</b>
0201	SURFACE WATER	\$	0202	\$
0203	GROUND WATER	\$	0204	\$
0205	TRANSFER	\$		

**WELL CONSTRUCTION**

		<b>EXAM FEE</b>		<b>RECORD FEE</b>
0218	WELL DRILL CONSTRUCTOR	\$	0219	\$
	LANDOWNER'S PERMIT		0220	\$
_____	OTHER (IDENTIFY) _____			

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