

# Alternate Reservoir Application Completeness Checklist

## Minimum Requirements (ORS 537.409)

For use by WRD staff only

Application #:		Receipt #:	
Applicant Name:		Amount Requested:	
Priority Date:		Proposed Use:	
County:		POD's TRS &TL:	
WM #:		Caseworker:	<input type="checkbox"/> <b>KF</b> <input type="checkbox"/> <b>LG</b>
Reviewed by:		Reviewed Date:	

- Landowner name, mailing address and telephone number provided.
- Source and tributary listed. Notes: NO WELLS-MUST HAVE GW APP TO USE A WELL AS A SOURCE. Cannot accept an E2 application and a storage application at the same time.
- Reservoir Location. TRSQQ and tax lot provided.
- Dam height, if applicable: \_\_\_\_\_
- Property ownership indicated?
- If applicant does not own all the land is the affected landowner's name and mailing address listed?
  - YES     NO (Note: this includes lands not owned by applicant, upon which the source is located OR that are crossed by the diversion works, and any roads or rights-of-way.)
- Application signed by the landowner(s)? All parties noted as applicants must sign the application.
- Completed Watermaster review sheet**, signed and dated. Note: Must be completed within last 6 months.
  - Will the reservoir injure an existing water right?       YES     NO
  - If YES, can conditions be applied to mitigate injury?     YES     NO    **If NO, return application.**
- Completed ODFW review sheet**, signed and dated. Note: Must be completed within last 6 months.
  - Will reservoir pose a significant detrimental impact to an existing fishery resource?  YES     NO
  - If YES, can conditions be applied to mitigate the impact?  YES     NO     N/A    **If NO, return application.**
- Completed Land-Use Form** or receipt signed by the appropriate planning department official enclosed?
 

Note: Does the use on land-use form match the proposed use on the application? Must be signed within the last 12 months.
- Provide a Legal Description** of all the property involved with this application. A copy of a deed, land sales contract, or title insurance meets this requirement.

**Acceptable Map.** Note: Requirements set forth by the Commission; causes fatal flaw if not provided by the applicant.

- Reservoir Location - noting Township, Range, Section, 1/4 1/4 and Tax Lot number(s)
  - Scale of the Map, even scale such as 1" = 400', 1" = 1000', or 1" = 1320'
  - Reference corner on map
  - North directional symbol
  - 1/4 1/4's clearly identified
  - Reservoir clearly identified \*\*
  - Dam, or POD (if off-channel), coordinates referenced to a government land survey corner
- Note: If no dam, use coordinates to the center of reservoir.

**Fees:** Amount of Water Requested: \_\_\_\_\_ Name on check: \_\_\_\_\_

Exam Fee Due:	\$	
Exam Fee Submitted:	\$	
Difference:	\$	
Recording Fee Paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
Total:	\$	



For impoundments less than 10 feet in height or storing less than 9.2 acre feet of water.

Today's Date: Tuesday, November 30, 2021

Base Application Fee.		\$480.00
Proposed Dam Height in feet.	2	
Proposed Reservoir volume in Acre Feet.	1.0	\$41.00
Subtotal:		\$521.00
Permit Recording Fee. ***		\$610.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	<input type="button" value="Recalculate"/>	
Estimated cost of Permit Application		\$1,131.00

# MONEY SLIP

<b>DATE:</b> 11-18-2021	<b>RECEIPT #:</b> 136901
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RECEIVED FROM: Cynthian Vineyards, LLC

APPLICATION	
PERMIT	
TRANSFER	

CASH <input type="checkbox"/>	CHECK # <input checked="" type="checkbox"/> 5622	OTHER (IDENTIFY) <input type="checkbox"/>
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TOTAL REC'D	\$ 521.00
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<b>1083 TREASURY</b>	<b>4170 MISC CASH ACCT.</b>
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0407 COPIES	\$
____ OTHER: (IDENTIFY) _____	\$

0243 Instream Lease \_\_\_\_\_ 0244 Muni-Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

<b>1083 TREASURY</b>	<b>4270 WRD OPERATING ACCT.</b>
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**MISCELLANEOUS**

0407 COPY & TAPE FEES	\$
0410 RESEARCH FEES	\$
0408 MISC REVENUE (IDENTIFY) _____	\$
TC162 DEPOSIT LIAB. (IDENTIFY) _____	\$
0240 EXTENSION OF TIME _____	\$

**WATER RIGHTS**

	<b>EXAM FEE</b>		<b>RECORD FEE</b>
0201 SURFACE WATER	\$	0202	\$
0203 GROUND WATER	\$	0204	\$
0205 TRANSFER	\$		

**WELL CONSTRUCTION**

	<b>EXAM FEE</b>		<b>RECORD FEE</b>
0218 WELL DRILL CONSTRUCTOR	\$	0219	\$
____ LANDOWNER'S PERMIT		0220	\$
____ OTHER (IDENTIFY) _____			

<b>0607 TREASURY</b>	<b>0467 HYDROELECTRIC</b>
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0233 POWER LICENSE FEE (FW/WRD)	\$
0231 HYDRO LICENSE FEE (FW/WRD)	\$
____ HYDRO APPLICATION	\$

<b>LIC NUMBER</b>	

**SPECIAL INSTRUCTIONS:**

RETURN TO APPLICANT -- LETTER ATTACHED