Standard Reservoir Application Completeness Checklist

Minimum Requirements (OAR 690-310-0040) (ORS 537.400) For use by WRD staff only

Application #:	Receipt #:		
Applicant Name:	Amount Requested:		
Priority Date:	Proposed Use:		
County:	POD's TRS &TL:		
WM #:	Caseworker:	□ KF	🗆 LG
Reviewed by:	Reviewed Date:		

Applicant/Organization Name, Mailing Address. [Sec. 1]

□ Signature of all applicants (include title or authority of representative if applicant is an organization or corporation). *Applicant's agent may NOT sign application. [Sec. 1]

 \square Property Ownership [Sec. 2]: Does the applicant own all the land for the proposed project? \square Y \square N

If No:

□ The affected landowner's name(s) and mailing address must be listed.

□ A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted.

Division 33, Public Interest Information (Sensitive, Threatened, Endangered Fish Species). [Sec. 4]

Proposed use of stored water. [Sec. 5]

Amount of water to be stored in acre-feet (AF). [Sec. 5]

Dam height, width, crest width and surface area, and description of primary outlet works and emergency spillway for each reservoir. [Sec. 6,7,8]

Project Schedule (If system is already completed, indicate "existing"). [Sec. 10]

A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department officials. Note: Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.

A **Legal description** of all the properties involved where water is diverted, crossed, and used MUST be included. The Legal description includes a metes and bounds, or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or you may submit a lot book report prepared by a title company. The Department will not accept a copy of the tax bill.

The proposed source **is** or **is not withdrawn** from further appropriation. If it is withdrawn under ORS 538, then return application and fees.

☐ Multiple reservoirs MUST be on a single, contiguous property.

A **Map** prepared by a CWRE for a standard reservoir application proposing to store more than 9.2 acre feet **and** having a dam height of more than 10 feet (statutory). If not statutory, map does not need to be prepared by a CWRE. The map must meet all the minimum requirements of OAR 690-310-0050.

- □ Township, Range, Section
- Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
- □ Place of use, 1/4, 1/4=s and tax lot clearly identified
- \Box Even map scale not less than 4" = 1 mile (example: 1" = 100 ft, 1" = 200 ft, etc.)
- □ Location of **each** diversion point (if applicable) or dam by reference to a recognized public land survey corner. (*If no dam exists, e.g., if the reservoirs are excavated, coordinates to center of reservoir are acceptable*).
- □ Reference corner on map
- □ North Directional Symbol

Fees: AF of water requested: ______ Name on check: ______

Exam Fee Due:	\$
Exam Fee Submitted:	\$
Difference:	\$
Recording Fee Paid?	□ Yes □ No \$
Total:	\$



🗆 Return

Contact Us

🗆 Help

Today's Date: Monday, January 10, 2022

Base Application Fee.		\$1,090.00
Number of acre feet to be diverted for Storage.	10	\$410.00
Number of reservoirs.		\$480.00
Subtota		\$1,980.00
Permit Recording Fee. ***		\$610.00
*** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed.	Recalculate	
Estimated cost of Permit Application		\$2,590.00

MONEY SLIP							
DAT	E: 1-5-2021	RECEIPT #:	13721	3			
RECEIV	Management	tion	APPLICATION PERMIT TRANSFER				
CASH	CHECK # 107 REASURY 4170	OTHER (IDENTIFY)	TOTAL REC'D	\$ 2,549.00			
0407	COPIES OTHER: (IDENTIF)	0		\$			
and and and and	Instream Lease0244 REASURY 4270	Muni Water Mgmt. Plan_	and the second second	ons. Water			
0407 0410 0408 TC162 0240	MISCELLANEOUS COPY & TAPE FEES RESEARCH FEES MISC REVENUE (IDENTIFY) DEPOSIT LIAB. (IDENTIFY) EXTENSION OF TIME			\$ \$ \$ \$ \$			
0201 0203 0205	WATER RIGHTS SURFACE WATER GROUND WATER TRANSFER	EXAM FEE \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	0202 0204	RECORD FEE \$ \$			
0218	WELL CONSTRUCTION WELL DRILL CONSTRUCTO LANDOWNER'S PERMIT OTHER (IDENTIFY)	EXAM FEE	0219 0220	RECORD FEE \$ \$			
0607 TREASURY 0467 HYDROELECTRIC							
0233 0231	POWER LICENSE FEE (FW/ HYDRO LICENSE FEE (FW/			\$			
	HYDRO APPLICATION			\$			

SPECIAL INSTRUCTIONS:

RETURN TO APPLICANT -- LETTER ATTACHED