

**E-2 App** Yes No**Standard Application Completeness Checklist****Groundwater and Surface Water Applications Only**

Minimum Application Requirements (OAR 690-310-0040 &amp;-0050)

For use by WRD staff only

|                 |  |                   |   |
|-----------------|--|-------------------|---|
| Application #:  |  | Receipt #:        |   |
| Applicant Name: |  | Amount Requested: |   |
| Priority Date:  |  | Proposed Use:     |   |
| County:         |  | POD's TRS &TL:    |   |
| WM #:           |  | Caseworker:       | <input type="checkbox"/> <b>KF</b> <input type="checkbox"/> <b>LG</b> |
| Reviewed by:    |  | Reviewed Date:    |   |

 Applicant/Organization Name and Mailing Address Signature of **all** applicants (include title or authority of representative if applicant is an organization or corporation). Note: Applicant's agent may NOT sign the application on behalf of the applicant. Property Ownership: Does the applicant own all the land for the proposed project?       Yes     No

If No:

 The affected landowner's name(s) and mailing address(s) must be listed. A signed statement declaring the existence of either written authorization or an easement permitting access to land crossed by the proposed ditch canal or other work must be submitted. **For a SW Application:** Source of water must be indicated. If the source is stored water, is the stored water component filled out and does the applicant own the reservoir or include a non-expired agreement for stored water? (ORS 537.400) If for stored water, is the source authorized under a permit, certificate, or decree?Permit or Certificate issued:     Y     N      Permit or Certificate #: \_\_\_\_\_**NOTE:** An expedited secondary (E2) application and a reservoir application cannot be filed at the same time. The reservoir must be legally authorized first, under an existing water right, in order to accept and process an E2 application. **For a GW Application:** Well development table completed and a well log report included (if existing) Division 33 (Sensitive, Threatened, Endangered, Fish Species) Proposed Water Use: Amount of water from *each* source in GPM, CFS, or AF Period of use indicated If for supplemental irrigation, primary acreage or underlying permit or certificate number listed.

(Note: Primary and Supplemental Irrigation counts as 2 uses)

 Water Management Section Resource Protection Section

- Project schedule. (Note: If system is already completed, indicates "existing.", (Note: Estimates are okay if the water system has not been designed))
- Supplemental data sheets enclosed (if needed)
  - Form M (Municipal or Quasi-Municipal)
- A completed **Land-Use Form** or receipt signed and dated by the appropriate planning department. Please be certain that the Land-Use form lists all lands involved and all uses proposed. Date of signature must be within the past 12 months.
- A **Legal Description** of all the properties involved where water is diverted, conveyed, and used. The legal description includes a metes and bounds or other government survey description. A copy of the deed, land sales contract or title insurance policy can provide this information, or applicant may submit a lot book report prepared by a title company. Copies of tax bills are not acceptable
- The proposed source **IS IS NOT** restricted or withdrawn from further appropriation. **NOTE:** If it is withdrawn under ORS 538, reject/return application and fees.
- The **map** must meet all the minimum requirements of OAR 690-310-0050.
  - Township, Range, Section
  - Location of main canals, ditches, pipelines or flumes (if POA/POD is outside of POU)
  - Place of use, 1/4-1/4's and tax lot clearly identified
  - Even map scale not less than 4" = 1 mile (1"= 1320 ft.); examples: 1" = 100 ft., 1" = 200 ft.
  - Location of **each** diversion point or well by reference to a recognized public land survey corner.
  - Multiple wells shall be uniquely labeled, and identified on well logs, if existing.
  - Reference corner on map
  - North directional symbol
  - Number of acres per 1/4 1/4 if for irrigation, nursery, or agriculture
- Fees:** Amount of Water Requested: \_\_\_\_\_ Name on Check: \_\_\_\_\_

|                     |  |    |
|---------------------|--|----|
| Exam Fee Due:       | \$   |    |
| Exam Fee Submitted: | \$   |    |
| Difference:         | \$   |    |
| Recording Fee Paid? | <input type="checkbox"/> Yes <input type="checkbox"/> No | \$ |
| Total:              | \$   |    |



Today's Date: Wednesday, January 12, 2022

|  |  |            |
|--|--|------------|
| Base Application Fee.  |  | \$610.00   |
| Acre feet of Stored Water to be diverted.  | 37.5                                       | \$845.20   |
|  | Subtotal:                                  | \$1,455.20 |
| Permit Recording Fee. ***  |  | \$610.00   |
| *** the Permit Recording Fee is not required when the application is submitted but, must be paid before a permit will be issued. It is fully refundable if a permit is not issued. If the recording fee is not paid prior to issuance of the Final Order, permit issuance will be delayed. | <input type="button" value="Recalculate"/> |            |
| Estimated cost of Permit Application   |  | \$2,065.20 |

# MONEY SLIP

|                        |                          |
|------------------------|--------------------------|
| DATE: <u>1-10-2022</u> | RECEIPT #: <u>137236</u> |
|------------------------|--------------------------|

RECEIVED FROM: Mark Bennett  
Jelly Bennett

|             |  |
|-------------|--|
| APPLICATION |  |
| PERMIT      |  |
| TRANSFER    |  |

CASH  CHECK #  1218 OTHER (IDENTIFY)  \_\_\_\_\_

|             |                    |
|-------------|--------------------|
| TOTAL REC'D | \$ <u>2,065.20</u> |
|-------------|--------------------|

|               |                      |  |
|---------------|----------------------|--|
| 1083 TREASURY | 4170 MISC CASH ACCT. |  |
|---------------|----------------------|--|

0407 COPIES \$ \_\_\_\_\_  
 \_\_\_\_\_ OTHER: (IDENTIFY) \_\_\_\_\_ \$ \_\_\_\_\_

0243 Instream Lease \_\_\_\_\_ 0244 Muni Water Mgmt. Plan \_\_\_\_\_ 0245 Cons. Water \_\_\_\_\_

|               |                          |  |
|---------------|--------------------------|--|
| 1083 TREASURY | 4270 WRD OPERATING ACCT. |  |
|---------------|--------------------------|--|

**MISCELLANEOUS**

0407 COPY & TAPE FEES \$ \_\_\_\_\_  
 0410 RESEARCH FEES \$ \_\_\_\_\_  
 0408 MISC REVENUE (IDENTIFY) \_\_\_\_\_ \$ \_\_\_\_\_  
 TC162 DEPOSIT LIAB. (IDENTIFY) \_\_\_\_\_ \$ \_\_\_\_\_  
 0240 EXTENSION OF TIME \_\_\_\_\_ \$ \_\_\_\_\_

**WATER RIGHTS**

|                    |                 |      |                   |
|--------------------|-----------------|------|-------------------|
|                    | <b>EXAM FEE</b> |      | <b>RECORD FEE</b> |
| 0201 SURFACE WATER | \$ _____        | 0202 | \$ _____          |
| 0203 GROUND WATER  | \$ _____        | 0204 | \$ _____          |
| 0205 TRANSFER      | \$ _____        |      |                   |

**WELL CONSTRUCTION**

|                              |                 |      |                   |
|------------------------------|-----------------|------|-------------------|
|                              | <b>EXAM FEE</b> |      | <b>RECORD FEE</b> |
| 0218 WELL DRILL CONSTRUCTOR  | \$ _____        | 0219 | \$ _____          |
| LANDOWNER'S PERMIT           |                 | 0220 | \$ _____          |
| _____ OTHER (IDENTIFY) _____ |                 |      |                   |

|               |                    |  |
|---------------|--------------------|--|
| 0607 TREASURY | 0467 HYDROELECTRIC |  |
|---------------|--------------------|--|

0233 POWER LICENSE FEE (FW/WRD) \_\_\_\_\_  
 0231 HYDRO LICENSE FEE (FW/WRD) \_\_\_\_\_

|  |                   |          |
|--|-------------------|----------|
|  | <b>LIC NUMBER</b> |          |
|  |                   | \$ _____ |
|  |                   | \$ _____ |

\_\_\_\_\_ HYDRO APPLICATION \$ \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

RETURN TO APPLICANT -- LETTER ATTACHED