

**HB 5006 Work Group Coordinating Committee Meeting
July 22, 2022 Summary Notes**

Coordinating Committee (CC) members present: April Snell, Caylin Barter, Holly Mondo, Kimberley Priestley, Margaret Magruder, Mary Anne Cooper, Oriana Magnera

Staff and Facilitation Team: Lili Prah, OWRD; Robin Harkless, Oregon Consensus; Jennah Stillman, Oregon Consensus

The following notes are provided by Oregon Consensus. They are not a verbatim account of the discussion but meant to serve as a tracking and group memory tool. Coordinating Committee members should review and help refine for accuracy as needed.

ACTION ITEMS:

ACTION	BY WHOM?	BY WHEN?
<ul style="list-style-type: none"> ● Provide written feedback on the questions discussed during the 7/1 CC meeting 	Oriana	Week of July 25th
<ul style="list-style-type: none"> ● Coordinate a subset of Work Group members who have been active on PBP or other regional planning processes to give them a specific opportunity to review draft products through their on the ground lens. 	OC	After August 2 Work Group meeting
<ul style="list-style-type: none"> ● Check-in on any new CC insights or direction around public engagement. 	OC	After August 2 Work Group meeting

GENERAL CC PROCESS AGREEMENTS:

- If work group members are not able to attend a meeting at which concept development occurs, they will have an opportunity to provide written comments on the meeting summary notes, shared directly with the full work group.
- In order to make space for ideas coming forward, OC will add a standing agenda item for ‘Additional Ideas or Proposals from Work Group Members.’ To create fairness for all, this invitation and process clarification will be raised during the August 2 meeting. *Process:* Work Group members will need to request time on the agenda and send any relevant materials at least one week in advance of the meeting at which they hope to share their ideas. The CC also discussed the need for clarity about whether a work group idea or proposal is nested within a developing concept, or whether it is an alternative.

DISCUSSION SUMMARY

1. Updates: Robin shared that the Public Engagement Task Group is developing a draft guide outline and has identified external groups to conduct outreach with for advisory feedback (Environmental Equity Committee and Water Futures Project). This draft guide will be shared and discussed at the September Work Group meeting. For the August 2 Work Group meeting, there will be a general status update and overview from the Task Group, with most of the meeting time spent reviewing and discussing the draft concept developed by OWRD on Pre-Planning and Moving a Plan to Action. These two phases do not

currently have any existing structure around them in the system and were identified as top priorities in the survey. Future Work Group meetings will focus on the additional draft concept phases for Planning (August 23) and Implementation/Monitoring/Adaptive Management (September 6).

- Following a CC member suggestion, there was agreement that any work group members not able to attend these upcoming meetings focused on concept development would have an opportunity to provide written comments on the meeting summary notes, shared directly with the full work group.

2. Bringing Proposals Forward: Robin shared that given the expectation for work group members to develop ideas, recommendations and proposals, there is now a question of how to fairly bring those ad hoc ideas or proposals forward by an individual or group subset. Also, how to address it if a topic has not been prioritized by the full group.

- Margaret shared that she has been working on a framework idea and would like a short time on the agenda to put it forward. She said it is not intended to compete with the framework that OWRD had been tasked to draft, rather to stimulate conversation - and possibly could be woven in with the OWRD framework.
- In order to make space for ideas coming forward, a suggestion was made to create a standing agenda item for 'Additional Ideas from Work Group Members' framed in a public comment approach rather than a formal work group agenda item, which was noted could be misconstrued as endorsement. To create fairness for other work group members who may not know about the option to share new or individual ideas relevant to the work group's effort, this invitation and process clarification could be raised during the August meeting. The CC discussed that Work Group members could request time on an agenda and send any relevant materials at least one week in advance of the meeting. They also discussed that it would be important to clarify whether the ad hoc idea nests within the existing work of the work group, or an alternative.
- Margaret expressed that she wanted to bring this forward at the August meeting but was ok with waiting until after OWRD's presentation, concept review, and discussion on the agenda. The CC at this time generally agreed to this approach.
 - *Facilitator's Note:* After follow-up CC discussion via email about this process, there was general agreement that any ad hoc ideas or proposals would wait until after the August 2 meeting to come forward, at which time the full work group will be aware of and have access to a process for sharing follow up ideas.

3. September 6th Potentially In-Person at Mid-Coast: Robin shared that based on the survey results and the offer from a local Work Group member to host the September 6 meeting and potential field tour, the current plan is to move forward with coordinating logistics for an in-person work group meeting, with an option for hybrid participation. There would need to be critical mass in attendance to move forward with in-person, and so depending on COVID cases, availability, and the will of the group, a contingency plan will be developed to shift gears to an entirely virtual meeting if needed. Additionally, the CONNECT conference will be hosted in Seaside (with a hybrid option) from September 7-8 and there is an opportunity to present about this work group effort at that event. If any CC members are interested in talking more about this, reach out to Robin and Lili. Following questions and suggestions from CC members regarding maintaining accessibility, supporting hybrid engagement, and supporting travel especially for work group members further away, Robin shared that OC will follow-up once more with the work group to explicitly ask who is able and wanting to attend in-person at the coast, and will make a final call if there is critical mass to do so.

4. Next Steps: The next CC meetings are scheduled for August 8 (1-2:30) and September 8 (11-12:30) and the CC will revisit the public engagement topic after the August Work Group meeting.