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WATER RESOURCES DEPARTMENT

DIVISION 240

CONSTRUCTION, MAINTENANCE, ALTERATION, CONVERSION AND ABANDONMENT OF MONITORING WELLS, GEOTECHNICAL HOLES AND OTHER HOLES IN OREGON

690-240-0010

Definitions

The following definitions apply to terms as used in monitoring well, geotechnical hole and other hole rules, OAR 690-240-0005 to 690-240-0640. No other definitions of these same words apply:

(1) "Abandonment, Permanent" means to remove all or any portion of a monitoring well from service by filling it in such a manner that vertical movement of water within the well bore and within the annular space surrounding the well casing is effectively and permanently prevented. This term is synonymous with "decommission".

(2) "Abandonment, Temporary" means to remove a drilling machine from a well site after completing or altering a well provided the well is not immediately put into service, or to remove a well from service with the intent of using it in the future.

(3) "Altering a Well" means the deepening, **re-casing, perforating, re-**
*[preforating]***perforating,** installation of **packers or** seals, *[adding, removing or*
replacing casing,] and *[any]* other material changes in the design or construction of a well. **Material changes include but are not limited to the installation or modification of well casing including casing extensions, or installation or modification of liner pipe, or under reaming of the borehole.**

(4) "Annular Space" means the space between the drillhole wall and the outer well casing.

(5) "Aquifer" means a geologic formation, group of formations, or part of a formation that contains saturated and permeable material capable of transmitting water in sufficient quantity to supply wells or springs and that contains water that is similar throughout in characteristics such as potentiometric head, chemistry, and temperature. (Figure 240-1)

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- 1 (6) "Area of Known or Reasonably Suspected Contamination" means a site that is
2 currently under investigation by the Oregon Department of Environmental Quality, U.S.
3 Environmental Protection Agency, or other state or federal agency for the presence of
4 contaminants, or a site where a prudent person would suspect contamination after
5 conducting an appropriate inquiry consistent with good commercial or customary practice
6 as to the nature of the property.
- 7 (7) "Artesian Aquifer" means a confined aquifer in which ground water is under
8 sufficient head to rise above the level at which it was first encountered whether or not the
9 water flows at land surface. If the water level stands above land surface the well is a
10 flowing artesian well. (Figure 240-1).
- 11 (8) "Artesian Monitoring Well" means a monitoring well in which ground water is under
12 sufficient pressure to rise above the level at which it was first encountered, whether or not
13 the water flows at land surface. If the water level stands above land surface the well is a
14 flowing artesian monitoring well.
- 15 (9) "Bored Well" means a well constructed with the use of earth augers turned either by
16 hand or by power equipment.
- 17 (10) "Casing" means the outer tubing, pipe, or conduit, welded or thread coupled, and
18 installed in the borehole during or after drilling to support the sides of the well and
19 prevent caving. Casing can be used, in conjunction with proper seal placement, to shut
20 off water, gas, or contaminated fluids from entering the hole, and to prevent waste of
21 ground water.
- 22 (11) "Casing Seal" means the water tight seal established in the well bore between the
23 well casing and the drillhole wall, above the filter pack seal, to prevent the inflow and
24 movement of surface water or shallow ground water in the well annulus, or to prevent the
25 outflow or movement of water under artesian or hydrostatic pressures.
- 26 (12) "Civil Engineer" means an individual registered by the State of Oregon to practice
27 civil engineering.
- 28 (13) "Clay" means a fine-grained, inorganic material having plastic properties and with a
29 predominant grain size of less than 0.002 mm.
- 30 (14) "Commission" means the Oregon Water Resources Commission.
- 31 (15) "Committee" means the Oregon Ground Water Advisory Committee created by ORS
32 536.090.
- 33 (16) "Confining Formation" means the "impermeable" stratum immediately overlying an
34 artesian (confined) aquifer. (Figure 240-1)

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- 1 (17) "Consolidated Formation" means materials that have become firm through natural
2 rock-forming processes. It includes, but is not limited to, materials such as basalt,
3 sandstone, shale, hard claystone, and granite.
- 4 (18) "Contamination" means any chemical, ion, radionuclide, synthetic organic
5 compound, microorganism, waste or other substance that does not occur naturally in
6 ground water or that occurs naturally but at a lower concentration.
- 7 (19) "Continuing Education" means that education required as a condition of licensure
8 under ORS 537.747, to maintain the skills necessary for the protection of ground water,
9 the health and general welfare of the citizens of Oregon and the competent practice of the
10 construction, alteration, abandonment, conversion, and maintenance of water supply
11 wells, monitoring wells, and geotechnical holes.
- 12 (20) "Continuing Education Committee" means the Well Constructor Continuing
13 Education Committee authorized under Chapter 496, Oregon Laws 2001 (ORS 537.765).
- 14 (21) "Continuing Education Course" means a formal offering of instruction or
15 information to licensees that provides continuing education credits.
- 16 (22) "Continuing Education Credit" (CEC) means a minimum of 50 minutes of
17 instruction or information approved by the Continuing Education Committee.
- 18 (23) "Converting" a well means changing the use of an existing well or hole not
19 previously used to either withdraw or monitor water such that the well or hole can be
20 used to either withdraw or monitor water.
- 21 (24) "Deepening a well" means extending the well bore of an existing well through
22 previously undisturbed native material. Deepening is a type of alteration.
- 23 (25) "Department" means the Oregon Water Resources Department.
- 24 (26) "Director" means the Director of the Department or the Director's authorized
25 representatives.
- 26 (27) "Documentation of Completion" means written evidence or documentation
27 demonstrating attendance and completion of a continuing education course, including but
28 not limited to: a certificate of completion, diploma, transcript, certified class roster, or
29 other documentation as approved by the Continuing Education Committee.
- 30 (28) "Dug Well" means a well in which the excavation is made by the use of digging
31 equipment such as backhoes, clam shell buckets, or sand buckets. (See Hand dug well)

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- 1 (29) "Excavation" means a free-standing cavity with greater width than depth constructed
2 in the earth's surface which has a primary purpose other than seeking water or water
3 quality monitoring.
- 4 (30) "Figure", when used herein, refers to an illustration and is made a part of the primary
5 article and section by reference.
- 6 (31) "Filter Pack" means the granular material placed in the annular space between the
7 well screen and the borehole.
- 8 (32) "Filter Pack Seal" means the fine grained sand or dry bentonite which is placed in
9 the annulus above the filter pack and prevents grout infiltration into the filter pack.
- 10 (33) "Geologic Formation" means an igneous, sedimentary or metamorphic material that
11 is relatively homogeneous and is sufficiently recognized as to be distinguished from the
12 adjacent material. The term is synonymous with "formation".
- 13 (34) "Geologist" means an individual registered by the State of Oregon to practice
14 geology.
- 15 (35) "Geotechnical hole" means a hole constructed to collect or evaluate subsurface data
16 or information, monitor movement of landslide features, or to stabilize or dewater
17 landslide features. Geotechnical holes are not monitoring wells or water supply wells as
18 defined below. Various classes and examples of geotechnical holes are listed in OAR
19 690-240-0035(6)-(9).
- 20 (36) "Grout" means approved cement, concrete or bentonite sealing material used to fill
21 an annular space of a well or to abandon a well.
- 22 (37) "Grout Pipe" means a pipe which is used to place grout at the bottom of the sealing
23 interval of a well.
- 24 (38) "Hand dug well" means a well in which the excavation is only made by the use of
25 picks, shovels, spades, or other similar hand operated implements. (See Dug Well)
- 26 (39) "Hazardous Materials Training" means training as defined by OAR 437-002-0100
27 Adoption by Reference Subdivision H Hazardous Materials 1910.120 Hazardous Waste
28 Operations and Emergency Response.
- 29 (40) "Hazardous Waste" means a substance as defined by ORS 466.005.
- 30 (41) "Health Hazard" means a condition where there are sufficient concentrations of
31 biological, chemical, or physical, including radiological, contaminants in the water that
32 are likely to cause human illness, disorders, or disability. These include, but are not
33 limited to naturally occurring substances, pathogenic viruses, bacteria, parasites, toxic

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1 chemicals, and radioactive isotopes. Sufficient concentrations of a contaminant include
2 but are not limited to contaminant levels set by the Oregon Department of Environmental
3 Quality and Oregon Health Division.

4 (42) "Health Threat" means a condition where there is an impending health hazard. The
5 threat may be posed by, but not limited to: a conduit for contamination, or a well
6 affecting migration of a contaminant plume, or the use of contaminated water. A well in
7 which the construction is not verified by a monitoring well report or geophysical
8 techniques may be considered a conduit for contamination in certain circumstances.
9 Those circumstances include, but are not limited to: an unused and neglected well or a
10 well for which no surface seal was required. A well in which the casing seal, filter pack
11 seal, or watertight cap has failed, or was inadequately installed may be considered a
12 conduit for contamination.

13 (43) "Horizontal Well" means a well that intentionally deviates more than 20 degrees
14 from true vertical at any point.

15 (44) "Hydrologic Cycle" is the general pattern of water movement by evaporation from
16 sea to atmosphere, by precipitation onto land, and by return to sea under influence of
17 gravity.

18 (45) "Impermeable Sealing Material" means cement or bentonite which is used to fill the
19 open annulus.

20 (46) "Jetted Well" means a well in which the drillhole excavation is made by the use of a
21 high velocity jet of water.

22 (47) "Leakage" means movement of surface and/ or subsurface water around the well
23 casing or seal.

24 (48) "Monitoring Well" means a well designed and constructed to determine the physical
25 (including water level), chemical, biological, or radiological properties of ground water.

26 (49) "Monitoring Well Constructor" means any person who has a current water well
27 constructor's license with a monitoring well endorsement issued in accordance with ORS
28 537.747(3).

29 (50) "Monitoring Well Constructor's License" means a Water Well Constructor's License
30 with a monitoring well endorsement issued in accordance with ORS 537.747(3).

31 (51) "Monitoring Well Drilling Machine" means any driving, jetting, percussion, rotary,
32 boring, auguring, or other equipment used in the construction, alteration, or abandonment
33 of monitoring wells.

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- 1 (52) "Order" means any action satisfying the definition given in ORS Chapter 183 or any
2 other action so designated in ORS 537.505 to 537.795.
- 3 (53) "Other Hole" means a hole other than a water supply well, monitoring well, or
4 geotechnical hole, however constructed, in naturally occurring or artificially emplaced
5 earth materials through which ground water can become contaminated. Holes constructed
6 under ORS Chapters 517, 520, and 522 are not subject to these rules. Examples of other
7 holes are listed in OAR 690-240-0030.
- 8 (54) "Perched Ground Water" means ground water held above the regional or main water
9 table by a less permeable underlying earth or rock material. (**Figure 240-1**)
- 10 (55) "Permeability" means the ability of material to transmit fluid, usually described in
11 units of gallons per day per square foot of cross-section area. It is related to the
12 effectiveness with which pore spaces transmit fluids.
- 13 (56) "Person" includes individuals, corporations, associations, firms, partnerships, joint
14 stock companies, public and municipal corporations, political subdivisions, the state and
15 any agencies thereof, and the Federal Government and any agencies thereof.
- 16 (57) "Petcock Valve" is a valve used to contain pressure which when opened will drain
17 the line or pipe.
- 18 (58) "Piezometer" means a type of monitoring well designed solely to obtain ground
19 water levels. Piezometers are prohibited in areas of known or reasonably suspected
20 contamination. This term is synonymous with observation well.
- 21 (59) "Porosity" means the ratio of the volume of voids in the geologic formation being
22 drilled to the overall volume of the material without regard to size, shape,
23 interconnection, or arrangement of openings.
- 24 (60) "Potable Water" means water which is sufficiently free from biological, chemical,
25 physical, or radiological impurities so that users thereof will not be exposed to or
26 threatened with exposure to disease or harmful physiological effects.
- 27 (61) "Potentiometric Surface" means the level to which water will rise in tightly cased
28 wells. (**Figure 240-1**).
- 29 (62) "Pressure Grouting" means a process by which grout is confined within the drillhole
30 or casing by the use of retaining plugs or packers and by which sufficient pressure is
31 applied to drive the grout slurry into the annular space or zone to be grouted.
- 32 (63) "Professional" means any person licensed or registered by the State of Oregon to
33 construct monitoring wells, water supply wells, or practice geology or civil engineering.

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- 1 (64) "Public-at-Large" means a person not actively engaged in the well industry.
- 2 (65) "Refusal to Renew" means a provision in an order, or as allowed by ORS 537.747,
3 that prohibits renewal of a well constructor's license, for a specified term not to exceed
4 one year from the expiration date of the current license.
- 5 (66) "Remediation Well" means a well used for extracting contaminated ground water
6 from an aquifer. This term is synonymous with "extraction well" and "recovery well".
- 7 (67) "Respondent" means the person against whom an enforcement action is taken.
- 8 (68) "Responsible Party" means the person or agency that is in charge of construction or
9 maintenance, or the landowner of record and is either in violation as specified in a notice
10 of violation or who may benefit from that violation.
- 11 (69) "Rough Drilling Log" means a record kept on the well site of the information needed
12 to complete the well report for the well being constructed.
- 13 (70) "Revoke" means termination of a well constructor's license.
- 14 (71) "Sand" means a material having a prevalent grain size ranging from 2 millimeters to
15 0.06 millimeters.
- 16 (72) "Silt" means an unconsolidated sediment composed predominantly of particles
17 between 0.06 mm and 0.002 mm in diameter.
- 18 (73) "Slope Stability Geotechnical Hole" means a geotechnical hole excavated, drilled or
19 bored for studying and/or monitoring movement of landslide features, including water
20 levels, or other mass-wasting features to detect zones of movement and establish whether
21 movement is constant, accelerating, or responding to remedial measures. Hole(s)
22 excavated, drilled or bored for the purpose of slope remediation or stabilization shall be
23 considered a slope stability geotechnical hole. Slope stability geotechnical holes are not
24 monitoring wells, piezometers, or water supply wells.
- 25 (74) "Sponsor" means an institution, professional organization, individual, or business
26 that offers continuing education courses to licensees. This term is synonymous with
27 provider.
- 28 (75) "Static Water Level" means the stabilized level or elevation of water surface in a
29 well not being pumped.
- 30 (76) "Stratum" means a bed or layer of a formation that consists throughout of
31 approximately the same type of consolidated or unconsolidated material.

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- 1 (77) "Sump" means a hole dug to a depth of ten feet or less with a diameter greater than
2 ten feet in which ground water is sought or encountered.
- 3 (78) "Suspension" means the temporary removal of the privilege to construct wells under
4 an existing license for a period of time not to exceed one year.
- 5 (79) "Unconsolidated Formation" means naturally occurring, loosely cemented, or poorly
6 indurated materials including clay, sand, silt, and gravel.
- 7 (80) "Underground Injection" means the emplacement or discharge of fluids to the
8 subsurface.
- 9 (81) "Underground Injection System" means a well, improved sump, sewage drain hole,
10 subsurface fluid distribution system, or other system or ground water point source used
11 for the emplacement or discharge of fluids.
- 12 (82) "Upper Oversize Drillhole" means that part of the well bore extending from land
13 surface to the bottom of the surface seal interval.
- 14 (83) "Violation" means an infraction of any statute, rule, standard, order, license,
15 compliance schedule, or any part thereof and includes both acts and omissions.
- 16 (84) "Water Supply Well" means a well, other than a monitoring well, that is used to
17 beneficially withdraw or beneficially inject ground water. Water supply wells include,
18 but are not limited to, community, dewatering, domestic, irrigation, industrial, municipal,
19 and aquifer storage and recovery wells.
- 20 (85) "Water Supply Well Constructor" means any person who has a current water well
21 constructor's license with a water supply well endorsement issued in accordance with
22 ORS 537.747(3).
- 23 (86) "Water Supply Well Constructor's License" means a Water Well Constructor's
24 License with a water supply well endorsement issued in accordance with ORS
25 537.747(3).
- 26 (87) "Water Table" means the upper surface of an unconfined water body, the surface of
27 which is at atmospheric pressure and fluctuates seasonally. The water table is defined by
28 the levels at which water stands in wells that penetrate the water body. (See **Figure 240-**
29 **1**)
- 30 (88) "Water Well Constructor's License" means a license to construct, alter, deepen,
31 abandon or convert wells issued in accordance with ORS 537.747(3). Endorsements are
32 issued to the license and are specific to the type of well a constructor is qualified to
33 construct, alter, deepen, abandon or convert.

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1 (89) "Well" means any artificial opening or artificially altered natural opening, however
2 made, by which ground water is sought or through which ground water flows under
3 natural pressure, or is artificially withdrawn or injected. This definition shall not include
4 a natural spring, or wells drilled for the purpose of exploration or production of oil or gas.
5 Prospecting or exploration for geothermal resources as defined in ORS 522.005 or
6 production of geothermal resources derived from a depth greater than 2,000 feet as
7 defined in ORS 522.055 is regulated by the Department of Geology and Mineral
8 Industries.

9 [ED. NOTE: Figures referenced are available from the agency.]

10 Stat. Auth.: ORS 536.090 & 537.505 - 537.795

11 Stats. Implemented: ORS 536.090 & 537.505 - 537.795

12 Hist.: WRD 14-1990, f. & cert. ef. 8-9-90; WRD 8-1993, f. 12-14-93, cert. ef. 1-1-94;
13 WRD 2-1995, f. 5-17-95, cert. ef. 7-1-95; WRD 7-2001, f. & cert. ef. 11-15-01; WRD 1-
14 2003, f. & cert. ef. 3-14-03; WRD 4-2004, f. & cert. ef. 6-15-04; WRD 2-2006, f. & cert.
15 ef. 6-20-06

16 **690-240-0035**

17 **Geotechnical Holes: General Performance and Responsibility Requirements**

18 (1) A geotechnical hole is defined in OAR 690-240-0010(35). Geotechnical holes may be
19 either cased or uncased and are constructed to evaluate subsurface data or information
20 (geologic, hydrogeologic, chemical, or other physical characteristics). Geotechnical holes
21 are not "wells" because their construction and/or duration of use are different than wells
22 and therefore are not subject to the same requirements as wells. Geotechnical holes are
23 broken into the following classifications:

24 (a) Temporary (abandoned within 72 hours) geotechnical holes;

25 (b) Cased permanent geotechnical holes;

26 (c) Uncased permanent geotechnical holes; or

27 (d) Slope stability geotechnical holes.

28 (2) A geotechnical hole report, signed by the responsible professional, must be submitted
29 to the department if any of the criteria listed in subsections (a) through (d) below is met.
30 The geotechnical hole is:

31 (a) Greater than 18 feet deep; or

- 1 (b) Within 50 feet of a water supply or monitoring well; or
- 2 (c) Used to make a determination of water quality; or
- 3 (d) Constructed in an area of known or reasonably suspected contamination.
- 4 (3) Geotechnical holes greater than ten feet in depth and less than eighteen feet in depth
5 that do not meet any of the criteria spelled out in OAR 690-240-0035(2) shall have a
6 professional person as described in OAR 690-240-0035(4)(c) responsible for the
7 construction and abandonment of the geotechnical hole but do not require a 'Geotechnical
8 Hole Report' to be filed.
- 9 (4)(a) Although enforcement actions may be exercised against other parties, the
10 landowner of the property where the geotechnical hole is constructed is ultimately
11 responsible for the condition, use, maintenance, and abandonment of the geotechnical
12 hole;
- 13 (b) Conversion of a geotechnical hole to a water supply or monitoring well shall be
14 considered by the Water Resources Department on a case by case basis;
- 15 (c) When a geotechnical hole report is required, or if it is between 10' and 18', any person
16 (professional) who is responsible for the construction, alteration or abandonment of a
17 geotechnical hole shall have one of the following certifications:
- 18 (A) A current Oregon Monitoring Well Constructor's License;
- 19 (B) A current Oregon Water Supply Well Constructor's License;
- 20 (C) Be registered by the State of Oregon as a [*Professional*] **Registered** Geologist; or
- 21 (D) Be registered by the State of Oregon as a Professional [*Civil*] Engineer.
- 22 (d) The professional shall show proof of license or registration and a current photo
23 identification to Department employees upon request.
- 24 (e) In order to protect the ground water resource, all geotechnical holes shall be
25 constructed, operated, used, maintained, and abandoned in such a manner as to prevent
26 contamination or waste of ground water, or loss of artesian pressure.
- 27 (f) If the geotechnical hole is completed above ground, it shall have a minimum casing
28 height of one foot above finished grade and a lockable cap with lock shall be attached to
29 the top of the casing. If a geotechnical hole, except a slope stability hole, is completed
30 flush with the land surface, a lockable watertight cap with lock, shall be attached to the
31 top of the casing. A vault or monument designed to be watertight, level with the ground

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1 surface, shall be installed to prevent the inflow of surface water. The cover must be
2 designed to withstand the maximum expected loadings.

3 (5)(a) A 'Geotechnical Hole Report' shall be prepared for each geotechnical hole,
4 including unsuccessful geotechnical holes, constructed, altered, converted, or abandoned
5 if the hole meets any of the requirements of OAR 690-240-0035(2) above.

6 (b) The 'Geotechnical Hole Report' shall be filed with the Department within 30 days of
7 the completion of the geotechnical hole;

8 (c) The report shall be prepared in triplicate on forms furnished or previously approved in
9 writing by the Water Resources Department. The original shall be furnished to the
10 Director, the first copy shall be retained by the professional, and the second copy shall be
11 given to the landowner or customer who contracted for the construction of the
12 geotechnical hole;

13 (d) In the event any drilling equipment or other tools are left in a geotechnical hole the
14 professional shall enter this fact on the Geotechnical Hole Report;

15 (e) A copy of any special authorizations or special standards issued by the Director shall
16 be attached to the Geotechnical Hole Report. See OAR 690-240-0006 for information
17 concerning special standards;

18 (f) The report of geotechnical hole construction shall include, as a minimum, the
19 following:

20 (A) Landowner name and address;

21 (B) Started/Completed date;

22 (C) Location of the geotechnical hole by County, Township, Range, Section, tax lot
23 number, if assigned, street address, or nearest address, and either the 1/4, 1/4 section or
24 Latitude and Longitude as established by a global positioning system (GPS);

25 (D) Use of geotechnical hole;

26 (E) Type of geotechnical hole;

27 (F) Depth;

28 (G) Map showing location of geotechnical hole on site must be attached and shall include
29 an approximate scale and a north arrow;

30 (H) General hydrologic and geologic information as indicated on the Geotechnical Hole
31 Report; and

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- 1 (I) Such additional information as required by the Department.
- 2 (6) Temporary geotechnical holes:
- 3 (a) Temporary geotechnical holes include but are not limited to: drive points, soil and
4 rock borings, temporary sample holes, permeability test holes, and soil vapor holes;
- 5 (b) Temporary geotechnical holes shall be abandoned within 72 hours of initial
6 construction;
- 7 (c) Any temporary casing that has been installed shall be removed as part of the
8 abandonment.
- 9 (7) Cased permanent geotechnical holes:
- 10 (a) Cased permanent geotechnical holes include but are not limited to: gas migration
11 holes, cathodic protection holes, vapor extraction holes, and air sparging holes;
- 12 (b) If permanent casing is installed in a geotechnical hole, it shall meet the casing
13 requirements in OAR 690-240-0430, 690-210-0210, or 690-210-0190 and the sealing
14 requirements in OAR 690-240-0475.
- 15 (8) Uncased permanent geotechnical holes:
- 16 (a) Uncased permanent geotechnical holes include but are not limited to: pneumatic and
17 electrical piezometers;
- 18 (b) Temporary casing can be used during the construction of the uncased permanent
19 geotechnical hole but must be removed prior to completion. Surface casing (5 feet
20 maximum) may be installed for placement of logging or recording equipment.
- 21 (9) Slope stability geotechnical holes.
- 22 (a) Slope stability geotechnical holes include but are not limited to: slope instrumentation
23 holes such as slope inclinometers, and slope remedial holes.
- 24 (b) Slope stability geotechnical holes are defined in OAR 690-240-0010(72). Such holes
25 shall be constructed, operated, used, maintained, and abandoned in such a manner as to
26 prevent contamination or waste of ground water.
- 27 (c) When a Geotechnical Hole Report is required under OAR 690-240-0035(2) for a
28 slope stability geotechnical hole that is constructed to facilitate water level
29 measurements, an affidavit from an engineer or geologist qualified to perform
30 geotechnical investigations shall be attached to the Geotechnical Hole Report. The

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1 affidavit shall have the qualified engineer or geologist's stamp on it and shall certify that
2 the slope stability geotechnical hole is on a landslide or a mass-wasting feature.

3 (10) Geotechnical Holes abandonment:

4 (a) Geotechnical holes shall be abandoned so that they do not:

5 (A) Connect water bearing zones or aquifers;

6 (B) Allow water to move vertically with any greater facility than in the undisturbed
7 condition prior to construction of the geotechnical hole; or

8 (C) Allow surface water to enter the hole.

9 (b) Temporary geotechnical holes constructed to collect a water quality sample shall be
10 abandoned in accordance with OAR 690-240-0510.

11 Stat. Auth.: ORS 537.780

12 Stats. Implemented:

13 Hist.: WRD 2-1995, f. 5-17-95, cert. ef. 7-1-95; WRD 7-2001, f. & cert. ef. 11-15-01;

14 WRD 1-2003, f. & cert. ef. 3-14-03; WRD 4-2004, f. & cert. ef. 6-15-04; WRD 2-2006, f.

15 & cert. ef. 6-20-06

16

17 **690-240-0375**

18 **Monitoring Well Construction Notice Required (Start Card)**

19 (1) Each bonded Monitoring Well Constructor licensed to operate in the State of Oregon
20 and each landowner holding a landowner's permit shall provide notice as required in ORS
21 537.762 before commencing the construction, alteration, or abandonment of any
22 monitoring well or conversion of any other hole, geotechnical hole, or water supply well
23 to a monitoring well. The start card shall contain the following information:

24 (a) Name and mailing address of the landowner;

25 (b) Street address of the well;

26 (c) The approximate location of the monitoring well; and

27 (d) The proposed depth, diameter, and purpose or use if the well is new, altered, or
28 converted.

29

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1 **(2) In addition to the information required pursuant to OAR 690-240-0375(1)(a)-**
2 **(d), a start card may also contain information regarding the type of proposed**
3 **alteration.**

4 ~~[(2)]~~ **(3) Forms for making these reports and submitting fees shall be furnished by**
5 **the Department.**

6 ~~[(3)]~~ **(4) OAR 690-240-0340 shall apply to landowners who construct, alter, convert,**
7 **or abandon a monitoring well.**

8 **690-240-0385**

9 **Start Card Reporting Requirements**

10 ~~(1)~~*(4) Each start card shall be mailed, hand-delivered during regular business hours or*
11 *transmitted by Department-approved electronic submittal to the Water Resources*
12 *Department in Salem no later than the day construction, alteration, conversion or*
13 *abandonment is commenced.] **The start card notification required in ORS 537.762***
14 **shall be submitted to the Department's region office within which the monitor well**
15 **is being constructed, altered converted or abandoned using one of the following**
16 **methods:**

17 (a) Start cards submitted electronically **shall be transmitted by a Department-**
18 **approved method and** shall be submitted before *[commencing]* **beginning** construction,
19 alteration, conversion or abandonment **work** of any monitor well.

20 ~~[(a)]~~**(b)** By regular mail no later than three (3) calendar days (72 hours) prior to
21 commencement of work; or

22 ~~[(b)]~~ **(c)** By hand delivery, during regular office hours, before *[commencing]* **beginning**
23 the construction, alteration, conversion or abandonment **work on [of]** any monitoring
24 well; or

25 ~~[(c)]~~ **(d)** By facsimile transmission (FAX) before *[commencing]* **beginning** the
26 construction, alteration, conversion or abandonment **work on [of]** any monitoring well. If
27 this method is used, a legible copy of the start card shall also be mailed or delivered to
28 the appropriate OWRD region office no later than the day work is commenced.

29 ~~[(d)]~~ *Start cards submitted electronically under Section (4)(a) of this rule have satisfied*
30 *the notification requirement to the OWRD region office.]*

31 **(2) The fee required under ORS 537.762(5) for the construction of a new well,**
32 **deepening of an existing well, conversion of a water supply well, geotechnical hole or**
33 **other hole shall be submitted to the Department's Salem office with a duplicate copy**
34 **of the start card. A duplicate start card is not required if the start card fee is**

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1 **included with a start card submitted electronically under Section (1)(a) of this rule.**

2 [(2)] *[All start cards for new monitoring wells, deepening of a well, conversion of other*
3 *holes, geotechnical hole, or water supply wells shall be submitted shall be submitted with*
4 *a \$125 start card fee. A start card fee is not required to abandon a monitor well. OAR*
5 *690-240-0340 shall apply to landowners who construct, alter, convert, or abandon*
6 *monitor well.]*

7 [(3)] *Forms for making these reports and submitting fees shall be furnished by the Water*
8 *Resources Department.]*

9 [(5)] *In addition to the start card required under section (4) of this rule, the constructor*
10 *shall provide a legible copy of the start card to the Oregon Water Resources Department*
11 *(OWRD) region office within which the monitoring well is being constructed, altered,*
12 *converted or abandoned before commencing the construction, alteration, conversion or*
13 *abandonment of any monitoring well, using one of the following options:]*

14 [(6)] **(3)** *If a start card has been filed under section **(1) and (2)** [(4) and (5)] of this rule*
15 *and additional wells are required on the same or contiguous tax lot and for the same*
16 *landowner, then start cards for the additional wells shall be filed no later than the day*
17 *work begins.*

18 [(7)] **(4)** *The Director or region office may provide an alternate means of notification. If*
19 *an alternative means of notification is used, the start card shall be mailed or delivered to*
20 *the region office within one week of beginning work on the monitoring well. A*
21 *Monitoring Well Constructor whose license has been restricted by order shall provide*
22 *notice as stipulated in the order.*

23 [(8)] **(5)** *Once received by the Department, the start card shall be confidential for a period*
24 *of one year after it is received or until the monitoring well report required by OAR 690-*
25 *240-0395 is received, whichever is shorter.*

26 [(9)] **(6)** *The start card may be used in an administrative enforcement action at any time,*
27 *including the period of confidentiality. Once the start card is used for enforcement*
28 *reasons, it is no longer confidential.*

29 **NOTE:** *Region office fax and telephone numbers are listed in Table 240-2. Water*
30 *Resources Department Regional boundaries are shown in Figure 240-2.*

31 [ED. NOTE: Tables and Figures referenced are available from the agency.]

32 Stat. Auth.: ORS 536.090 & 537.505 - 537.795

33 Stats. Implemented: ORS 536.090 & 537.505 - 537.795

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- 1 Hist.: WRD 14-1990, f. & cert. ef. 8-9-90; WRD 8-1993, f. 12-14-93, cert. ef. 1-1-94;
- 2 WRD 2-1995, f. 5-17-95, cert. ef. 7-1-95; WRD 7-2001, f. & cert. ef. 11-15-01; WRD 2-
- 3 2002, f. & cert. ef. 9-6-02; WRD 1-2003, f. & cert. ef. 3-14-03, Renumbered from 690-
- 4 240-0090; WRD 4-2004, f. & cert. ef. 6-15-04; WRD 2-2006, f. & cert. ef. 6-20-06

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